



**H.O.M.E.**  
**Helping Others Maximize Education**  
**A Ministry of Grace Church of the Nazarene**  
**2620 Pennington Bend Rd.**  
**Nashville, Tennessee 37214**

## *Statement Of Faith*

We believe the Bible to be the inspired, the only infallible authoritative Word of God.

We believe that there is one God, eternally existent in three persons: Father, Son, and Holy Spirit.

We believe in the deity of our Lord Jesus Christ, in his virgin birth, in his sinless life, in his miracles, in his vicarious and atoning death through his shed blood, in his bodily resurrection, in his ascension to the right hand of the Father, and in his personal return in power and glory.

We believe that for the salvation of lost and sinful man regeneration by the Holy Spirit is essential.

We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a Godly life.

We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life and they that are lost unto the resurrection of damnation.

We believe in the spiritual unity of believers in Christ.

## **Conflict Resolution Policy**

**Matthew 18:15-20 (NKJV)** Moreover if your brother sins against you, go and tell him his fault between you and him alone. If he hears you, you have gained your brother. But if he will not hear, take with you one or two more, that by the mouth of two or three witnesses every word may be established. And if he refuses to hear them, tell it to the church, let him be to you like a heathen and a tax collector. Assuredly, I say to you, whatever you bind on earth will be bound in heaven, and whatever you loose on earth will be loosed in heaven.

**I Corinthians 4:21 (NKJV)** What do you want? Shall I come to you with a rod, or in love and a spirit of gentleness?

Unfortunately, personality conflicts and misunderstandings can happen even here. Though rare, it is important that we agree on how to deal with these situations should they arise. We've chosen to base the structure of this policy of Matthew 18:15-20 and the spirit of this policy on I Corinthians 4:21.

The offended part must first seek to resolve\* conflict between the two parties. If either party is unsatisfied or resolution \* cannot be met, then they need to seek the assistance of an objective party (typically a member of the leadership team) to mediate. As a last resort, the conflict will be taken to the whole leadership team, and a final decision will be made.

\*resolve/resolution = achieved when all parties reach mutual agreement or understanding

## Field Trip Guidelines

1. Organized field trips are planned primarily for the members of H.O.M.E. A member may invite a guest to attend a field trip or event as long as all members have had the opportunity to sign up. Guests will be required to follow all advance payment requirements. Guests who wish to attend an event paid for by H.O.M.E membership fees or fundraising money will be charged regular admission to the field trip.
2. Once payment has been received to reserve space, a refund will not be given if it drops the group below minimum payment guidelines (i.e. the Clay Lady has a 13 student minimum for her workshop. We have 15 students sign up. Someone with three children wants to drop out the night before. Giving a refund would raise the price for everyone. Children's theater requires that all adjustments be made 4 weeks before a performance. If someone wants to cancel after that, we still have to pay for his or her tickets.)
3. If you need to stay home, but wish to send your children to a field trip/event, you must appoint another parent as their guardian for that day. Children cannot be dropped off by themselves. We must meet chaperone guidelines imposed by the places we are visiting.
4. Attendees of H.O.M.E events will be expected to dress appropriately and modestly. No offensive slogans or logos will be allowed on clothing.
5. We will follow all rules and regulations set by each location we visit. Our goal is to set an example of Christ-like behavior in whatever situation we enter as a group.
6. Please make every effort to be on time for field trips. In most cases, we need to have the entire group gathered before we start, or to be seated at performances. If you are running late, please call Shelly Potter at 975-5207 or the event coordinator. If we do not hear from you, we will have to go on without you. (Shelly's home # is 886-4239.)
7. CANCELLATIONS: If you cannot be at a field trip or event, please contact Shelly Potter or the event coordinator as soon as you know that you will not be attending. If your child is ill the night before a field trip and you feel confident that you will not be coming, call that evening. We often leave our homes early on field trip days and especially on days we have an event at the church (such as the Clay Lady). If you do not find out until just before the field trip or event, call Shelly at 975-5207. If we do not receive a call from you to let us know you cannot make it, we will not be able to refund your fees.

## **Illness Policy**

People with the following symptoms should not attend:

1. Colored Mucus
2. Diarrhea, Vomiting, or Nausea
3. Eye Drainage
4. Virus or Infection (known to be contagious)
5. Rashes
6. Head Lice
7. Fever (within the last twenty-four hours)

## **Snow Day Policy**

We will follow the Metro-Davidson County school-closing schedule **within reason**. If Metro Schools are closed and the roads are clear we will go ahead and meet. We will post a message on Yahoo groups to let you know the status of an event, or you may call Shelly Potter or the event coordinator.

## **Activities at Grace Church of the Nazarene**

The H.O.M.E. Group is an extension of Graceland Children's Ministries. We are allowed to use the church facilities at no cost to our group. This is a great help to our group. We have given a donation to Graceland Children's Ministries each year in appreciation.

However, we are responsible for set-up and cleanup for all events. When there is an event at the church, please try to help with either the set-up or cleanup. When we have parties, assistance with set-up and clean-up will be needed. Please help whenever and however you can.

When we are meeting at the church, we will let you know in advance in which room we will meet. The Kid's Worship Center has an outside entrance. This door will be unlocked when we are meeting there. Please use this door.

Please make sure your children stay in whatever area of the church we are meeting in. Do not let them wander through the church unattended. Of course, we need to make sure our children treat the building and furnishings respectfully. When children are in the hallway, they need to try to be quiet and refrain from running. The church office operates during normal business hours and we do not want children running the halls.

## Payment Options

For the 2009-2010 year of H.O.M.E. there is a \$25.00 per family charge to cover expenses.

For field trips, you can pay as you go if you wish, or you may put money into your H.O.M.E. account to be withdrawn throughout the year as you use it. There is usually a payment deadline of at least one week prior to the field trip or event. In some cases, the money cannot be returned if you cancel at the last minute. If, for example, you have signed up to attend Children's Theater or a TPAC performance and we have already passed the deadline to drop out, we cannot refund the money. Once the deadline is passed, the H.O.M.E. group will be obligated to pay for the reservations we have. You are welcome to sell your seats to someone else. They can pay you and go in your place. Due to the volume of members in our group, we cannot make these arrangements for you. We do request that you contact Shelly as far in advance as is possible to let us know that you will not be coming and who will be attending in your place.

We offer the Kroger Cares program to help pay for field trips and events. Kroger will give us 4% of what is charged on a Kroger gift card. When a total of \$5,000 has been charged by group members, a check is issued to the H.O.M.E. group. We will track your card and post your portion of the Kroger check to your account. Mary Chapman handles our Kroger cards. If you need to request a Kroger card, please see Mary or e-mail her at [poober25@msn.com](mailto:poober25@msn.com) or call her at 719-9445. The quickest way to get a card is to send Mary a self addressed, stamped envelope. Either send a \$5 check to cover the card or send a note to have it taken from your account. They each come with \$5 on them. To use the card, go to a cashier or customer service counter and have them put your check or cash on the card. Then shop for your groceries and use the card to pay for them. The money is credited to your card when you put it on the card, not when you use it. The card can be used for prescriptions at the Kroger pharmacy as well. You can get cards for friends and family as well. The proceeds from the card must be used either for our group operation or for an educational activity for your child (Children's Theater, field trips, testing fees, etc.) You cannot use the funds for membership passes to museums or zoos. You can use proceeds to pay for seminar fees. If you leave the H.O.M.E. group, any money remaining in your account from **Kroger** (only) will be absorbed into the general group account. Any monies remaining in your account from other sources will be returned to you.

Other Available Fundraising Sources:

### **Smart Cards and Enjoy the City Coupon Books**

Smart Cards have year long reusable coupons. They also have a few one-time use coupons. They are available for Davidson and many other middle Tennessee counties. You may see samples of all the county cards at [www.smartsavingslink.com](http://www.smartsavingslink.com). They sell for \$12 each and you will make a profit of \$7 per card. This money will be kept in your field trip account for your future use. Smart Cards offer prizes for students-the more they sell the more they win. Best of all, when a student sells 4 cards they earn a free card and when they sell their 6th card they earn another free card. These free cards and other prizes will be handed out in the weeks following the close of the sell. It is your responsibility to find Karen at a field trip event to pick up your prizes. Any prizes unclaimed by the time of the Christmas party will be donated to charity.

Along with Smart Cards you have the opportunity to sell Enjoy the City books with the same fundraising company. These books sell for \$20 and you will earn a profit of \$10. It is recommended that you purchase one book & take orders for additional books using yours to show others what coupons it offers. When showing this book you may want to point out that the free oil change and free pizza coupon immediately earn the purchaser's money back. Also note that the inside cover lists other cities for which the Enjoy the City book is offered. You can take orders for our local book and for out of town books for friends & family as well. For every 5 books you sell you will get 1 free! After you've gathered your orders you can get with Karen to hand in your order form and another check to HOME for the total. Local books are available immediately, but out of town books will be ordered & mailed to us.

At the time that you pick up Smart Cards and Enjoy the City books you will need to leave a check with Karen made out to H.O.M.E. You may date it for October 2nd. Shelly will be depositing all checks on October 2nd. If you have taken out more cards than you can sell you will need to arrange a time to meet with Karen to return cards and write a check for the smaller amount prior to October 2nd NOT on October 2nd! Do not wait until October 2nd to call Karen-the checks may already be headed to the bank!

Karen will be at both H.O.M.E. meetings and many of the field trips in order for you to pick up your Smart Cards and Enjoy the City books. If you need additional information you may contact Karen Anderson at [karena108@msn.com](mailto:karena108@msn.com).

## **Box Tops for Education:**

We are able to participate in the Box Tops for Education program. You simply cut out the Box tops label from many food products and save them. (Keep an eye on the expiration dates.) Here are the instructions for submittal:

After checking the expiration dates on your BoxTops, please make sure they are neatly trimmed. Place your regular boxtops in ziptop bags in groups of 50 or less. If you have more than 50, use more than 1 bag. If you have less than 50 that is fine. INSIDE the bag, place a slip of paper w/ your name, contact info, and # of BoxTops included. If you are submitting more than 1 bag, please take all bags and place them in a larger bag. If you have any sort of bonus BoxTop, (if it is worth more than 10 cents) place all bonuses, no matter how many you have in another ziptop bag. These may include checkout receipts from stores, extra tops received on packaging, etc. Please contact the coordinator if you have any questions.

The submission dates for the 2009-2010 school year will be Oct. 20 and Feb. 16. I must have them by those dates. Coordinator info: Chris Fry, 837-0875, [cfry@comcast.net](mailto:cfry@comcast.net). Mailing address: 624 Monte Carlo Dr., Antioch, TN 37013. There are periodically, especially in the fall, special promotions for earning bonus BoxTops. You can get information on these opportunities by visiting [www.boxtopsforeducation.com](http://www.boxtopsforeducation.com). Register as a supporter of H O M E, in zip code 37214. We are listed 1st in the H's. There are spaces between each letter. From there you can click on bonus offers, and find out about all bonus opportunities. There is also an option to earn money by shopping online, called BoxTops Marketplace. If you choose to use this option, I will need you to email me your earnings statement for this after we receive our checks, so we can properly credit your earnings in this area.

All fundraising monies will be posted to your individual account. All money raised will directly benefit YOU and you can apply your balance to any of our H.O.M.E. activities!

## **Directions for Logging Onto Website for the First Time**

- 1. Log on to [www.HOMEatGrace.com](http://www.HOMEatGrace.com).**
- 2. On the left hand side of the page click on Request Membership.**
- 3. Fill out the form with all the information. Please do not use all capital letters when entering information for sign-up or for signing up for an event.**
  - a. You must choose a log in name and password.**
  - b. Please make sure to enter your children's birth dates and grades so that we can access that info for field trips.**
  - c. Choose YES for weekly emails.**
  - d. If you want to be involved in Forums, choose to receive them in email or read them from the website.**
- 4. Click on continue at the bottom. You will receive a Request Membership Message.**
- 5. When you have been approved for membership, you will receive an email instructing you to access the website. IF YOU DO NOT RECEIVE A CONFIRMATION EMAIL, please call Lisa at 860-4654 or Shelly at 886-4239.**
- 6. When logging on to the website after registration and receiving your confirmation email, type in [www.HOMEatGrace.com](http://www.HOMEatGrace.com) in your address bar. Input your login name and password on the right hand side of the page. Click on secure login.**