

JAHE — PIONEERS Co-op.

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MEMBERSHIP HANDBOOK ADDENDUM

(Please file with your Membership Handbook)

Inclement Weather — Cancellation Procedure

'Tis the season to be snowy, blowy, icy, slushy, rainy, cold — you know — it's Michigan! Please note that just because some of the areas schools are canceled do not assume PIONEERS will be closed. Our children do not walk to school, or ride buses, so abnormal temperatures are not always a deciding factor, nor snow-covered roads in isolated outlying areas. PIONEERS start time is also much later than the traditional schools, allowing the road crews to often have the roads cleared by mid-morning. The PIONEERS leadership will make every effort to make a decision that best supports the needs of the co-op and their families and one that keeps safety as a priority issue as well.

If and when it is necessary for PIONEERS to delay or cancel classes due to inclement weather, you will be notified through the following communiques as soon as a decision is made. All cancellation notices will be posted on or before 6:45 AM on Wednesday mornings:

- ◆ E-mail posting to all families. Cancellation and or delay information will also appear on the PIONEERS Website Member Page Calendar. (**Open Member Page; Left side-bar – CLICK CALENDAR Link – check date**).
- ◆ Posted via REMIND apt through Text Message.
- ◆ TV/On-line postings on channels WLNS-6 and WILX-10 (**Click School Closings & Delays on their home page**).
- ◆ Please **DO NOT** call/email Steering before checking the above sites first, as our phones are tied up contacting the television and radio stations, the church, and teachers living out of the area. Your cooperation in this procedure will reduce delays in getting cancellation announcements posted in a timely fashion.

In the event that classes are cancelled due to inclement weather, or for any other reason, tutors are instructed to e-mail or snail mail lesson plans to students within 24 hours, so that homework can be completed according to schedule. In the event that you do not hear from your child's tutor **by noon on Thursday** of any given PIONEERS' week, please do not hesitate to contact him/her directly.

In situations where a delay in our start time of classes is necessary; the schedule noted below, will be in effect for the remainder of the day. We will follow the above notification procedure for this situation, as well. In the event that we delay classes, the tentative schedule will be as follows (unless otherwise notified in the e-mail or by phone **for those families who do not have e-mail**):

6–12 Schedule for Delayed Classes

1 st Hour	9:30 – 10:30
2 nd Hour	10:35 – 11:35
Lunch	11:40 – 12:05
3 rd Hour	12:10 – 1:10
4 th Hour	1:15 – 2:15
5 th Hour	2:20 – 3:35

YP Schedule for Delayed Classes

9:30 – 10:30	Creative Writing A, B, C, & D
10:35 – 11:20	Music (2 nd /3 rd) & Science (4 th /5 th)
11:25 – 12:10	Music (4 th /5 th) & Science (2 nd /3 rd)
12:10 – 12:25	Lunch Break
12:30 – 2:25	Unit Study
2:30 – 3:30	Enrichment
3:35	Dismissal

In the event that the weather turns nasty before 1: 30 PM during the day, and Jackson Public Schools go to an early release, PIONEERS will follow their lead. An early release notice will be **posted via TEXT Message REMIND and through the PIONEERS web-mail**. PIONEERS will also initiate a phone tree to contact parents advising them to come and pick up their child(ren) early.

Just in case you are not already in the habit of checking your e-mail frequently, this winter season is a good reminder to develop that habit. Thank you everyone for your special attention and cooperation.

PIONEERS Steering Committee