

## 2023-2024 Cornerstone Cooperative Information Sheet

**Location:** Education Building at Empowerment Word Church 1351 Royalty Drive, Alabaster, AL

**Hours of Operation:** Monday-Thursday 8:30 a.m. -1:00 p.m.

### Leadership Team:

Senior Director- Brooke Fisher, 205-335-5800, [brooke454@hotmail.com](mailto:brooke454@hotmail.com)

Administrator- Rosalyn Bell, 205-572-1173, [rotobell96@gmail.com](mailto:rotobell96@gmail.com)

Registration/Website Manager- Melissa Harvey, [register.cornerstone@gmail.com](mailto:register.cornerstone@gmail.com)

Financial Director- Brandi Mast, 205-482-7215, [bwmast@yahoo.com](mailto:bwmast@yahoo.com)

### Registration Dates:

- Early Registration (current families who completed the Class Interest Survey by 12/8/2022) – March 3, 2023 @8 a.m.
- Current Members Registration (those without early registration) – March 4, 2023 @8 a.m.
- New Family Registration- Begins the week of March 6, 2023, upon approval of an administrator

**New Family Interest Meeting:** Monday, February 27, 2023, @ 6:30 p.m. @ the Education Building of Empowerment Word Church (address listed above)

**New Family Registration:** An interest meeting will be held Monday, February 27th at 6:30 p.m. After attending the meeting, interested families should visit our website to “Request Membership” to complete paperwork and be added to our waiting list. After these two steps have been completed, an administrator will contact you to conduct a family interview and answer any questions you may have. Upon approval for membership, you will be released to register for classes. Family interviews will begin the week of March 6th.

### Family Enrollment Fee: (combination of facility and registration fees)

- Non-refundable Family Enrollment Fee payable to Cornerstone Cooperative
    - \* \$360/1 student, split into 2 payments of \$180 each
    - \* \$525/2 or more students, split into 2 payments of \$262.50 each
- \*\*Please drop off Enrollment Fee payments to the school, pay by check and mail to P.O. Box 169, Helena, AL 35080, or pay through the website from your invoice page by selecting the online payment option (there will be a 3% processing fee).**

### Due Dates for Family Enrollment Fees:

- ½ **due March 16th** (Preferred payment is at time of registration. This fee will appear as “Payment #1: Enrollment Fee” on your invoice. If not received by March 16, your enrollment at Cornerstone will be canceled.)
- ½ **due by April 13th** (This fee will appear as “Payment #2: Enrollment Fee” on your invoice. If not received by 4/13, your enrollment at Cornerstone will be canceled and you will not be refunded for the portion paid by 3/16)

### Late Family Enrollment Fees - for those registering for 2023-24 classes after April 13, 2023:

Non-refundable Late Enrollment Fee (combination of facility and registration fees, plus \$75 late fee) - The entire amount will be due at the time of registration.

- \$435/1 student
- \$600/2 or more students

**Class Deposits (applies to all classes except Study Hall and Dual-Enrollment):**

Once registering for a class you must pay a \$25 non-refundable deposit to hold your place in the class. Class deposits are payable to the teacher of the class and payment methods may be found in the class description. If you do not pay the class deposit by April 27, 2023, your student will be dropped from the class. Deposits are applied to the first semester's tuition balance.

**Tuition Payments:**

Tuition payments should be paid directly to the teachers who will provide payment methods in their class descriptions. For the Fall semester, tuition is due by Open House (8/7/2023-elementary and 8/8/2023 - middle/high). Tuition for the Spring semester will be due BEFORE the first day of second semester class. Failure to pay tuition BEFORE the first day of classes will result in your student not being able to attend class. If a parent fails to pay tuition by the first day of class of the semester, a \$5/day late fee will be added.

**Refunds/Dropping a Class:**

Since financial responsibility is for the yearly tuition amount which is made on a semester basis, should a family determine for any reason that a student cannot finish out the year in a class, they must notify the administrator. Cornerstone will not be able to refund families for previously paid fees.

**Middle/High School:** \$115-\$315/semester/student/class (based on grade level) and includes providing weekly lesson plans and homework assignments through email by the night after attending class. Class time can be 50-200 minutes weekly, depending on the class.

**Elementary:** \$90/semester/student (1st - 6th grades) and includes hands-on teaching in the classroom and suggested homework assignments emailed by the night after attending class. Class time is 50 minutes.

**Study Hall:** \$50/semester/student

**Math Study Hall:** \$75/semester/student

**Electives:** Please refer to the teacher's class description for tuition rates.

**Tuition Chart for 2023-24 (per semester):**

High School (9-12 grades) Semester Cost/Student	Middle School (6th-8th grades) Semester Cost/Student	Elementary (K-6th grades) Semester Cost/Student
200 minutes-\$315	200 minutes- \$315	50 minutes- \$90
100 minutes- \$215	100 minutes- \$215	200 minutes- \$315 (Kindergarten)
50 minutes- \$165 (Lab Science)	50 minutes- \$115	
50 minutes-\$140		