

35 Clayton Road
 Arden, NC 28704
 Phone 828-687-1111 Fax 687-1014
 www.biltmorebaptist.org

APPLICATION FOR EMPLOYMENT

Date Prepared _____

Applications are received and employees are hired without regard to race, creed, color, sex, age, physical or mental handicap, veteran's status and citizenship status. The receipt of this application does not mean that job openings exist or does not obligate us in any way. We appreciate your interest in our organization.

While completing this application if you find it necessary to provide additional comments or explanations to questions asked, please attach additional sheets of paper.

Last Name	First Name	Middle Name
Address Street	City	State Zip
Previous Address	City	State Zip
Telephone: Home	Work	Email address:
Position applied for Teacher home school classes	Date available for employment August 2021	
Are you seeking:	Regular Full-time	Part-time Temporary Summer only
EMPLOYMENT INFORMATION		
If employed, can you provide proof that you can legally be employed in the U.S.? YES NO		
Are you over the age of 18? YES NO (If no, employment is subject to verification that you are of minimum legal age.) What languages can you read, speak and write fluently? _____		
If not employed, can you provide proof that you can legally be employed in the U.S.? YES NO		

What salary/hourly rate do you expect? _____

Have you ever applied for a job with us before? YES NO

Have you ever worked for us before? YES NO

Have you ever been bonded? YES NO

Have you ever been refused bond? YES NO If yes, state reason and date _____

Have you ever been convicted of any crime other than a minor traffic violation? YES NO

Have you ever participated in, been accused of, pleaded guilty/no contest to, or been convicted of abuse or any sexual misconduct. YES NO (A conviction record will not necessarily exclude you from employment)

If yes, state date, court and place where offense occurred _____

Have you ever been discharged or requested to resign from a position? YES NO

If yes, explain _____

Does your present employer know of your plans to change employment? YES NO

Why do you desire to make a change? _____

Have you ever held a position of trust (handling money or confidential material)? YES NO

How much time have you lost from work during this past year? _____

Have you worked or attended school under any other name? YES NO If yes, give name(s):

Would you have steady transportation to work? YES NO

Are there any other experiences, skills, or qualifications which you feel would especially fit you for work with our organization? I have worked in a couple church ministires with children, I have my degree in Art Education and have worked in Henderson County Schools for a short time.

EDUCATION INFORMATION

Schooling	Name of School	Degree Rec. Major Sub.	Years Completed	Location	Did you Graduate?
Grammar or High School					
Trade Bus or Correspondence					
College					
Graduate School or Seminary					

Describe any other specialized or professional training (such as computers, etc). If you are presently enrolled in school, what are you studying? _____

PRIOR WORK RECORD (Start with most recent or present employer)

PLEASE COMPLETE THIS SECTION EVEN IF YOU PLAN TO ATTACH A RESUME. List your last three employers, beginning with the most recent. Account for all periods of time including military service and periods of unemployment.

Prior Work Record (Start with name of most recent employer)

Company name _____
Start date: _____ End date: _____ Hourly rate/salary: _____
Telephone: _____ Email _____
Status: Full-time Part-time Temp
Duties performed: _____
Your job title: _____ Supervisor's Name _____
Reason for leaving : _____

Prior Work Record

Company name _____
Start date: _____ End date: _____ Hourly rate/salary: _____
Telephone: _____ Email _____
Status: Full-time Part-time Temp
Duties performed: _____
Your job title: _____ Supervisor's Name _____
Reason for leaving : _____

Prior Work Record

Company name _____
Start date: _____ End date: _____ Hourly rate/salary: _____
Telephone: _____ Email _____
Status: Full-time Part-time Temp

Duties performed: _____
Your job title: _____ Supervisor's Name _____
Reason for leaving _____
May we contact the employers listed above? YES NO *If no, indicate which one and why.* _____

REFERENCES (Please list 3)

List those familiar with your job performance, personal characteristics and spiritual commitment who have known you a **MINIMUM OF ONE YEAR. DO NOT LIST RELATIVES**

Name	Years Known	Relationship	Organization	City, State	Phone number

STATEMENT OF APPLICANT'S CHRISTIAN FAITH

Because of the unique nature of our ministry, we are concerned that our employees be committed to the Christian perspective as explained in our Statement of Faith. All of our employees may be involved in times of prayer for the specific needs of our constituents and the ministry.

CHRISTIAN BACKGROUND/CHURCH AFFILIATION

Are you a born again Christian? YES NO

Please list your church membership(s) over the past five years:

Present Church _____ Dates attended _____ City/State _____

Phone _____

Current Church _____ Dates attended _____ City/State _____ Phone _____

Current Church _____ Dates attended _____ City/State _____ Phone _____

What areas of ministry are you currently serving/involved? _____

Please give your Christian testimony and experience _____

BILTMORE BAPTIST CHURCH STATEMENT OF FAITH

Please sign the Statement of Faith below if you *completely* adhere to it.

We believe the Bible to be the only infallible, authoritative Word of God.

We believe that there is only one God, eternally existent in three persons: Father, Son and Holy Spirit.

We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return to power and glory.

We believe that for the salvation of lost and sinful man, regeneration by the Holy Spirit is absolutely essential.

We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a godly life.

We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life and they that are lost unto the resurrection of damnation.

We believe in the spiritual unity of believers in our Lord Jesus Christ.

Without mental reservation, I hereby subscribe to the above statements.

Signature of Applicant

Date

APPLICANT'S STATEMENT – READ CAREFULLY

The facts set forth in my application for employment are true and I completely understand that any false information or omission may disqualify me from further consideration for employment, or, if I am hired, may result in my dismissal from employment if discovered at a later date. You are hereby authorized to make any investigation on my personal history and financial and credit record through any investigative or credit agencies or bureaus of your choice in compliance with applicable laws or statutes.

I understand that employment at this organization is "at will", and includes no guarantee, contract, or promise of employment for any specified length of time. I further understand that a criminal record check may be conducted on me, and I consent to any such check.

I authorize the use on any information on this application and any attached supplements to verify my statements, and I authorize the past employers, schools, churches, all references, and any other persons or organizations whether or not identified in this application, to answer all questions asked concerning any ability, character, reputation, and previous employment record. I release all such persons from any and all liability or damages on account of having furnished such information.

Signature of Applicant _____ Date_____

NOTE: If this application is returned by mail, please address it to: "Attn: Human Resource Director" and mark the envelope "Personal and Confidential". Church Address: 35 Clayton Rd, Arden, NC 28704

Thank you for completing this application. If you could please scan and email it back to us at homeschool@biltmorechurch.com, we would greatly appreciate it.