GHC '26-'27 Registration Dates*

January 7th - Potential Member Form Posted

January 22nd - Returning Member Survey Posted

March 25th - Informational Meeting 6PM-7PM

April 1st

- Class schedule and class matrix will be posted but could be subject to updates.
- Returning members need to update their profiles for registration.
    - Complete online forms for the upcoming year.
    - Student's profiles will be automatically adjusted to reflect their '26-'27 grade level. Check for accuracy,
- Website will open for Potential New Members, who have filled out the Potential Member form, to join the website.

April 2nd - Set-up, Reset, Cafe Teams Application Posted

April 15th – Website closes, Classroom Assistant *Online* Form Deadline

- Website closes for Potential New Member Forms and new website memberships, at **9pm.**
- Returning members must have their accounts updated.
- Deadline for Tutors to have the online CA form completed if they need a spot reserved in their class for the CA's student.
    - Only one slot per class can be offered to a CA.
    - The printed form is to be turned in on April 28th, at the Paperwork/Check Drop Off.

April 21st – Returning Member Online Registration

- **Board & Staff**
- **Tutors: 8 a.m.**
- **Grace Church Members: 10 a.m.**
- **Set-up/Reset/Welcome/Cafe/Babysitting Teams: 11 a.m.**
- **Returning 2025-2026 GHC Members not in any above category: 12 p.m.**

April 22nd – Potential New Member Registration 9:30 a.m.

April 23rd – *All registrations close at 9pm*

April 28th – Paperwork/Check Drop Off – Register for a time slot on Sign-up Genius

- 9:30-1:30 pm in Grace Church of Fredericksburg's ***Chapel***
- You may pay by checks, money orders, or cash. Cash and money orders must be the exact amount for *each individual class total* that a student is registered in. Please note checks will not be held. See "Fees" section of the Handbook for more details**.**
- **If you do not attend paperwork/check drop off, and do not contact a GHC staff member, your student's class slots will be offered to those on the waitlist.**

April 29th – Tutor Check Pick-up

May 8th – Tutor Check Deposit Deadline

May 20th – Website Membership Removal

- Any families not registered for classes for the 2026-2027 year will be removed from the website.
- Please print any needed documentation before this date**.**

May 31st – *Last day to drop a class and receive a refund for tuition, material, and showcase fees. Registration & background check, and website fees are nonrefundable.*

- Any student on a waitlist that is registered in a class at the same time as the waitlisted class will be dropped from the waitlist. This is done because you will no longer be eligible for a refund from the class the student

is registered in.

June 15th – Registration Finalized

- Tutors should have their CAs finalized and paperwork completed.

TBD – Service Duty Slots Registration

- All CA forms must be received by the day before registration for the CA to not be assigned Service Duty. Please contact the Service Duty Coordinator if you are still working on getting a CA placed.

These dates and times are tentative and can be adjusted as needed by the GHC Board.