

# Grace Fellowship

## Background Investigation Authorization Form

The amended Fair Credit Reporting Act (1997) requires that we inform you that a background investigation may be conducted as part of our employment screening and selection process. This may include an inquiry to obtain information regarding your character, general reputation, criminal background, personal characteristics and mode of living. The main objective of the investigation is to verify information that you provided on your application or during the interview process. You have the right, upon written request, to view details of the report from the reporting agency.

The following items are needed to process your personal background investigation. They are intended solely for that purpose and will not be used in a discriminatory manner.

Full Name (please print) _____						
Date of Birth _____			Social Security Number _____			
Driver's License Number _____					State: _____	
Other Names Used and Date Changes (Include Maiden Name)						
Home Address for the Past Seven Years						
From	To	Street	City	State	Zip	County
Have you ever been convicted of a felony or misdemeanor?			Yes	No		
If Yes, Explain						
What County, State & Year?						

I authorize Grace Fellowship and any agency that it employs to investigate my background as it pertains to employment or volunteer activities. This may include investigation of employment history and performance, personal and professional references, education history, licenses and information in public records including credit, criminal, motor-vehicle data and workers compensation. I release all persons, companies or corporations furnishing such information from liability and responsibility.

Signature \_\_\_\_\_ Date \_\_\_\_\_