



CAMPBELLSVILLE
HOMESCHOOL CO-OP

Handbook

2025-2026

Welcome to the Campbellsville Homeschool Co-op!

We pray your participation will be rewarding. Please read this handbook carefully, as you will be required to sign a statement of agreement to abide by these policies prior to the beginning of each school year. If you have any questions regarding these policies, please contact an advisory board member for clarification.

VISION

“As each one has received a gift, minister it to one another, as good stewards of the manifold grace of God.” – 1 Peter 4:10

MISSION STATEMENT

“Jesus said to them, ‘You shall love the Lord your God with all your heart, with all your soul and with all your mind...and the second is like it: You shall love your neighbor as yourself.’” Matthew 22:37-39

Campbellsville Homeschool Co-op operates as a Christ-centered organization and functions from within the Christian worldview. As such, the teachers and curricula covered will always follow the Biblical viewpoint. Our mission is to:

- Provide quality enrichment programming for homeschool families in a safe and loving environment that promotes and teaches Christian values, builds character, and recognizes individual gifts.
- Foster social engagement for our children while encouraging a love of learning.
- Strengthen homeschool families by providing times of close fellowship and interaction. We exist in part to provide a network for homeschool families to communicate with and support one another.
- Co-labor with each other, under God’s direction, to achieve excellence by serving each other through our strengths.

God has given us an immense responsibility to teach our children in the way they should go. By drawing upon each other’s gifts and talents, we hope to provide quality educational experiences, lasting friendships, and precious memories for our members.

STATEMENT OF FAITH

To ensure that Campbellsville Homeschool Co-op functions as a Christ-centered organization expressing a firmly Biblical Christian worldview and to further advance our goal of training our children in Christian faith to love our Lord God with heart, soul, mind, and strength, all parents, teachers, and board members shall agree to support and adhere to the following Statement of Faith.

1. God (Genesis 1; John 1:1-3; Hebrews 1:1-3; Deut. 6:4; Ephesians 4:4-6; Acts 5:3-4; Rom 1:18-21)
 - a. There is only one God. He is the Creator, Sustainer, and Ruler of all things.
 - b. While God's general attributes can be seen and known through his creation, through the Scriptures God has more explicitly revealed himself as triune - one Being without division of nature, essence, purpose, or being and yet eternally existing in three persons: Father, Son, and Holy Spirit.
2. The Scriptures (2 Timothy 3:16-17; 2 Peter 1:20-21)
 - a. The Scriptures of the Old and New Testaments (the Bible) through which God has revealed himself to mankind were given by inspiration of God, were inerrant in the original manuscripts, have been preserved and handed down through the centuries with incredible accuracy, and are the only sufficient and certain authority in all matters of saving knowledge, faith, obedience, and doctrine.
3. Creation (Gen 1-3; John 1:1-3; Heb 11:3; Col 1:16-17; Rev 4:11)
 - a. God created and sustains all that is, both seen and unseen, by his power through his Word.
4. Mankind (Gen 1:26-31; Gen 2:7-25; Rom 1:24-32, 8:28-29; 1 Cor 6:9; 1 Tim 1:10)
 - a. On the sixth day, God created mankind in His own image, male and female, and declared them very good.
 - b. Each person is created by God in his own image as biologically male or female. That each gender bears his likeness according to his foreordained purpose and will is a mystery we do not always fully comprehend. Nevertheless, it is clear beyond doubt that to transition, alter, experiment, or otherwise seek to change or appear to change one's biological gender is to deface the goodness and beauty of God's created order and likeness in the individual and to dishonor his intention for personal and corporate human flourishing.
5. Sin and Salvation (Gen 3; Rom 3-5, 10, 12; Gal 2-3; Luke; 1 Cor 15; Acts 1; Eph 2; John 3; 1 Peter)
 - a. Following temptation by Satan, the first man and woman, Adam and Eve, transgressed the command of God and fell from righteousness into sin. Consequently, all descendants of Adam have inherited a corrupt nature that results in sin, misery, and death.

- b. God's Law given to Israel in the Old Testament reveals the depths of man's sinfulness and makes clear mankind's need for a Savior to restore us to right relationship with God. We cannot earn the necessary forgiveness nor appease God's wrath due our unrighteousness.
 - c. The Prophets foretold the coming of this Savior as Son of God and Son of Man. By the power of God, he was conceived in the virgin Mary, was named Jesus by his earthly parents in obedience to the angel's command, lived a sinless life in service to his heavenly Father, ministered among humanity with many genuine signs and miracles demonstrating his supernatural power, was crucified as payment for the sins of humanity, and was bodily resurrected to glorious life on the third day. Over the course of 40 days, he appeared to more than 500 witnesses. Finally, he ascended to the right hand of the Father where he remains interceding for us until he returns to execute judgment upon the living and the dead and to gather his people to himself from every tribe, language, and nation.
 - d. To receive the salvation promised through Jesus Christ, each person must be reborn by the joint work of the Holy Spirit and the Word of God, publicly professing personal trust that God has accepted Christ's death as payment and appeasement for his or her sins, and pledging his or her life to Jesus as Lord. This salvation is a gift received by faith alone through grace alone in Christ alone, and has no basis in - nor reliance on - works or merit.
 - e. Salvation restores a person's relationship with God based on Jesus' righteousness. Subsequently, due to this restored relationship, the believer will undertake to cast off the former nature inherited from Adam in an ongoing renewal towards the love and practice of all goodness and holiness which is to be characteristic of the children of God.
6. Future Hope (Gen 2:7, 3:19; Luke 23:43; 2 Sam 12:23; Rev 14:13; Rev 20-22)
- a. Upon death, the bodies of mankind return to dust. The spirits of the righteous go immediately to God to rest with Him; the wicked are reserved for judgment.
 - b. God has reserved a day in the future when the bodies of all the dead, both the just and unjust, will be raised. In that day, God will judge the world by Jesus Christ; the wicked shall go into everlasting punishment; the righteous, into everlasting life.
7. Marriage (Gen 1:26-28, 2:21-25; Rom 1:24-27; 1 Cor 6:9-7:40; Matt 19:1-12; Mal 2:13-3:7)
- a. Since the beginning of creation, God has revealed that marriage is intended to unite one man with one woman till death parts them. Through this design he has provided for the prosperity and flourishing of humanity. Misrepresentation of one's birth sex or gender undermines this good purpose of God, as does all sexual activity practiced outside the context of monogamous, lifelong marriage. The premature termination of marriage before death by divorce similarly offends the heart of God. While all humanity now struggles with immoral desires and temptations as a result of the fall, it is nevertheless God's command upon his

created beings to gladly abide by and conform to his original (Biblical) design for marriage and human sexuality. Thus, premarital sex, adultery, homosexual attractions or acts, pornography, rape, incest, sexual abuse, sex trafficking and/or any other activities of a sexual nature that fall outside the boundaries of Biblical marriage (as defined herein) are an offense against Holy God and should be repented of and turned from with a steadfastness only the Holy Spirit can truly and sufficiently supply.

- b. We rejoice in the good news of Jesus Christ that even those who have committed the most indecent of offenses against Holy God, through repentant faith, can be forgiven of their sins and saved from God's wrath into eternal life by the blood of Jesus Christ.

TUITION AND PAYMENT

Tuition for each semester is \$50 for each child, with a family cap of \$150. Some classes may have an additional fee (per child). This fee is listed in the course description when you register. Payment is due in full by the orientation meeting of each semester. Families must be current in their payments in order to participate in any co-op activity.

CALENDAR

Regular Co-op Classes

Regular co-op classes meet on select Tuesdays, from 9:15 am – 12:05 pm, with 4th period classes running from 12:45 pm – 1:30 pm. Even if your child is not enrolled in a 4th period class, pack a sandwich and join us for lunch at noon! The 2025 fall semester class dates are Sept. 2, Sept. 16, Oct. 7, Oct. 21, Nov. 4, Nov. 18, Dec. 2, and Dec. 9 (final program). Spring semester classes are held on Feb. 3, Feb. 17, March 3, March 17, April 7, April 21, May 5, and May 12 (final program).

A special program is held at the conclusion of each semester to showcase what our children have learned and accomplished: Dec. 9 in the fall (5:00 pm potluck and 6:00 pm program), and May 12 in the spring (10:00 am program followed by Field Day!). Regular classes do not meet on these days.

Daily Schedule

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| 9:15 – 9:25 am | Opening Assembly |
| 9:30 – 10:15 am | 1 st Period |
| 10:15 – 10:30 am | Snack (Please bring a snack and drink for your child/ren) |
| 10:30 – 11:15 am | 2 nd Period |
| 11:20 – 12:05 pm | 3 rd Period |
| 12:05 – 12:45 pm | Lunch |
| 12:45 – 1:30 pm | 4 th Period |

WEATHER CANCELLATION POLICY

If Taylor County and/or Campbellsville Public Schools are closed due to inclement weather, all co-op activities will be cancelled for that day. A notice will also be posted on our Facebook page.

LUNCH AND SNACK TIME

Children are under the authority of their own parents, who need to see that all conduct complies with proper and respectful behavior. All food is to be confined to the area designated for lunch and should not be taken into the classrooms. Snacks may only be eaten in the gym. Each co-op member is responsible for cleaning up their own eating areas. Children are expected to remain in the designated lunch area or the outdoor playground for the duration of the lunch period. Children should not play in the classrooms or hallways of the church.

FIELD TRIPS AND SPECIAL EVENTS

Field Trips

Most field trips are scheduled on Tuesdays when the co-op doesn't meet. Many are free, but a few have special pricing for students in the Co-op. Students not currently enrolled in the Co-op are welcome to join us, but will need to pay the regular (full) price for those activities.

RULES AND GUIDELINES

GENERAL GUIDELINES

Dress Code

Dressing appropriately reflects a healthy respect for ourselves, those around us, and the God we serve. Modest attire is required of all students and parents at all Co-op-sponsored events. Please no crop tops or short shorts. In addition, please do not wear any clothing with objectionable messages, slogans, or pictures.

Please Do

The Campbellsville Homeschool Co-op is committed to helping students develop Godly wisdom and character. With this in mind, please

- Treat others with kindness and respect
- Respect the church property – leave everything better than you found it!
- Follow all guidelines outlined in this handbook
- Reach out to those around you. Smile; make a friend!

Please Don't

Do not bring any of the following to Co-op classes or events:

- media players or gaming devices
- fidget spinners or other toys (unless directed by teachers for a particular lesson)
- any form of tobacco, alcohol, illegal drugs, knives, or firearms. These items, if found on any person, are grounds for immediate dismissal from the co-op. (see zero tolerance policy below)

Additionally, please refrain from running or engaging in horseplay inside the church.

Other than a parent, no adult is ever allowed to be alone with a child. EVER. Any individual who disregards this policy will be dismissed from the Co-op.

PARENTAL INVOLVEMENT AND RESPONSIBILITIES

Because this is a “co-op,” parental participation is mandatory. Parents contribute as teachers and/or teaching assistants, and by providing other needed support services, including hall monitors and facility set-up/tear-down. To help our co-op be successful, parental responsibilities include the following:

- Have all family members seated and ready for the opening assembly, which begins promptly at 9:15 am.

- Assist with two classes and help with at least one set-up or clean-up time. (Let's model and train our kids to serve!)
- Remain on the premises while your children are participating in the co-op. If you must leave the building due to an emergency, please inform a board member and designate responsibility for your child(ren) to another parent.
- Attendance is expected unless illness or other extenuating circumstances prevail. Report any absence to the director as soon as you know you will be unable to attend.
- Keep track of your children. Know where they are at all times, and make sure they have respectful behavior toward the church and others.
- Please be aware of ALL children, not just your own. Understand and enforce all building and co-op policies.
- Clearly label all personal items brought from home. These items may include backpacks, class materials, coats, lunch boxes, etc. And, be sure to take all of these items home with you each week so they will not be lost at the church!

STUDENT RESPONSIBILITIES

"Let no one despise your youth, but be an example to the believers in word, in conduct, in love, in spirit, in faith, in purity." 1 Timothy 4:12

- Be prompt and prepared for classes with all materials and completed assignments. Due to the nature of bi-weekly classes, it is imperative that students stay current with their assignments. Contact the teacher regarding any missed material and catch up prior to the next class session.
- Attend all classes for which you are registered.
- All students are expected to practice the common courtesies of "please" and "thank you" when dealing with others. Honor other parents and teachers by addressing them as Mr., Ms., or Mrs. _____.
- Display self-control and respond appropriately to teacher and parent directives. Walk in the halls between classes.
- Encourage and support one another graciously. Be respectful of others and their property.
- Be respectful of the church property. The goal is to leave facilities in better condition than we found them!

DISCIPLINE POLICY

Parents should monitor their children's behavior as needed. Appropriate disciplinary measures should be taken privately. Uncooperative or disruptive children will be removed from activities.

For minor infractions, the child will be given a verbal warning; the parent may be contacted. In cases of more serious disciplinary issues, the following should be considered standard procedure:

- The child will be given a verbal warning by the instructor, and the parent will receive written notice of the offense.
- If unacceptable behavior continues, the child may be dismissed from class and may be withdrawn from the co-op. No fees will be refunded.

The Campbellsville Homeschool Co-op reserves the right to expel any student from the co-op if disruptive behavior fails to be curtailed. Parents need to be willing to allow the instructors to discipline their children according to the procedures outlined above and must be willing to abide by the instructor's decision to dismiss their children from the class if the instructor deems it necessary. Skipping classes (once on site) is automatic grounds for dismissal from the co-op.

ZERO TOLERANCE POLICY

It is essential that Campbellsville Homeschool Co-op is safe and orderly to provide an environment that fosters learning and spiritual development. It is the intent of this policy to protect both students and parents from conduct that poses a serious threat to safety. In implementing this policy, zero-tolerance is not intended to apply to "typical" child behavioral issues. Co-op staff and teachers are encouraged to discuss these behaviors with the child's parent and work together towards the development of Godly character.

1. Students found to have committed the following offenses while involved in any Co-op-sponsored activity (regardless of the location) shall be brought before the board for expulsion from any future Co-op class, activity, or event:
 - a. Sexual battery
 - b. Aggravated battery or threats toward another student, teacher, or any other Co-op personnel
 - c. Arson
 - d. Possession, use, or sale of any firearms or explosive device
 - e. Possession, use, or sale of any controlled substances, including alcohol
 - f. Threat or false report to do harm related to bombs or weapons
 - g. Victimization of other students
 - h. Bullying and/or harassment of other students or Co-op personnel

The expulsion limit is a mandatory one (1) full year.

2. Prior to taking such action against any student, the co-op board of advisors shall ensure that the appropriate due process procedures are followed.
3. The co-op shall ensure that the Taylor County Sheriff's Department will be notified immediately, as required by law, when one of the offenses listed above is committed while the student is involved in any Co-op-sponsored activity. Additionally, if the offense involves a victim, Co-op officials shall notify the victim and the victim's parents of the offense and of the victim's right to press charges against the offender. Co-op personnel shall cooperate in any investigation or other proceedings leading to the victim's exercise of rights as provided by law.
4. The Co-op vice-president shall monitor the administration of discipline of students to ensure that discipline is administered equitably without regard to real or perceived race, religion, color, ethnicity, national origin, political beliefs, age, social and family background, or disability. Any disciplinary or prosecutorial action taken against a student who violates the zero-tolerance policy must be based on the particular circumstances of the student's misconduct.

STUDENT BULLYING AND HARASSMENT

The Campbellsville Homeschool Co-op is committed to a safe and civil educational environment for all students, parents, and teachers, free from harassment, intimidation, or bullying. "Harassment, intimidation, or bullying" means any intentional written, verbal, or physical act, including but not limited to one shown to be motivated by any distinguishing characteristic (such as race, color, religion, national origin, biological gender, or disability), when the intentional written, verbal, or physical act:

- Physically harms a student or damages the student's property; or
- Has the effect of substantially interfering with a student's learning and participation in co-op activities; or
- Is so severe, persistent, or pervasive that it creates an intimidating or threatening environment; or
- Has the effect of substantially disrupting the orderly operation of the co-op.

Definitions:

“Bullying” means systematically and chronically inflicting physical hurt or psychological distress on one (1) or more students or co-op personnel. It is defined as any unwanted and repeated written, verbal, or physical behavior, including any threatening, insulting, or dehumanizing gesture, by an adult or student, that is severe or pervasive enough to create an intimidating, hostile, or offensive environment; cause discomfort or humiliation; or unreasonably interfere with the individual’s participation in co-op activities; and may involve but is not limited to:

- Teasing
- Social Exclusion
- Threat
- Intimidation
- Stalking
- Physical violence
- Theft
- Sexual or racial harassment
- Public humiliation
- Destruction of property

“Harassment” means any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written, verbal, or physical conduct directed against another student or co-op personnel that:

- Places a student or co-op personnel in reasonable fear of harm to his/her person or damage to his/her property;
- Has the effect of substantially interfering with a student’s participation in co-op classes and/or activities; or
- Has the effect of substantially disrupting the orderly operation of the co-op.

This policy is not intended to prohibit the expression of religious, philosophical, or political views, provided that the expression does not substantially disrupt the educational environment. Students are expected to conform to reasonable standards of socially acceptable behavior; respect the person, property, and rights of others; obey authority and respond to those who hold that authority; and conduct themselves at all times in a manner pleasing to God.

CONTACT US

Questions about the co-op? Ideas for field trips or future classes? Interested in volunteering your services? Please share! Contact Marilee Budai at 270-469-3759 or bbudai@juno.com.

Questions about your tuition or payments? Contact Cheryl Frankowicz at cvillehomeschool@gmail.com or Stacey Ashley at staceyslp@gmail.com.

Campbellsville Homeschool Advisory Board

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|---------------------|-----------------------------|
| Marilee Budai | Chair |
| Cheryl Frankowicz | Vice-Chair |
| Kyndra Martinez | Secretary |
| Amanda Mackin | Treasurer |
| Martha-Gail Maynard | Field Trips and Fundraising |
| Kent Ashley | Member-at-large |
| Stacey Ashley | Member-at-large |
| Bill Budai | Member-at-large |

A FINAL NOTE

The Advisory Board anticipates that new issues will arise that are not specifically addressed within this handbook. These unforeseen circumstances will be evaluated on a case-by-case basis using common sense and good faith judgment. While the Advisory Board will make every reasonable effort to gather input from teachers and co-op member families as appropriate to the circumstance, final decisions will be made by the Advisory Board.