

# CHE Operational Policies

Every member of CHE plays a vital role in the success of our group. Members are expected to conduct themselves in a Christ-like manner and encourage one another to strive for excellence in educating our children. All activities must conform to Biblical standards and not give any appearance of evil, compromise the integrity of other members or the group, or force them to violate their individual beliefs.

The following policies provide guidelines for specific activities of CHE and instructions for certain issues that may arise.

Should you need more information about activities, please contact the committee chairperson, the MAC president or the Board president.

The following policies provide guidelines for specific activities of CHE and instructions for certain issues that may arise:

1. **Family Fellowships and Programs** – Open to CHE Member families and their invited guests.
2. **Field Trips, Children's Parties, & Special Events** –
  - a. **Field Trips** are open to CHE Member families and their guests. All guests must be accompanied by the CHE parent who has invited them. That parent will be responsible for the guest throughout the entire event.
  - b. All **Children's Parties** are open to the children of CHE Member families who have met the requirements set for that event (such as age, fee, sign-up, etc.). No guests are allowed.
  - c. **Special Events** are open to CHE members and their guests and member's parents are responsible for the guests. These may have requirements set for that event (such as age, fee, sign-up, etc.)
3. **Teen Night** – Teen nights are only open to CHE members' 7<sup>th</sup>-12<sup>th</sup> grade children (no guests or visitors) who are currently being homeschooled and who have met the requirements set for that event at the beginning of August of that current school year. (age, fee, sign-up, etc.). Older or younger siblings of 7<sup>th</sup>-12<sup>th</sup> grade students may attend Teen Nights if necessary, but may not participate in Teen Night activities..
4. **Spring Formal** – Only open to 9<sup>th</sup> – 12<sup>th</sup> grade member's children who are currently homeschooled and meet all event requirements (age, fees, sign-up deadline, etc). No guests or visitors are permitted. Because of the complexity of this event, no other special events (does not apply to already established events given under these policies) may be scheduled 30 days before or 30 days after the scheduled date of the Spring Formal.

5. **Sports Teams** – Only open to CHE member’s children who are currently being homeschooled and have met all the requirements for the team (such as age, fees, etc.). Unless extenuating circumstances arise and there is 100% agreement among the Board of Directors, Athletics officers & committee, and member parents of the team.
6. **MOMS Meetings** – Open to all CHE Mothers and their invited female guests.
7. **Cooperative Learning Day (CO-OP)** – Co-Op is short for Cooperative Learning Day. Participating CHE members and children meet on Mondays in the fall and spring for various classes and fellowship opportunities. A parent from each participating family must volunteer to help in Co-Op by teaching or assisting in a class or working in the nursery. **Co-Op requires a separate registration each semester. The Co-op participation on-line sign-up link will be posted through the website email forum on July 1 for the fall semester and December 1 for the spring semester.**
  - a. **Fees are determined by the CO-OP committee prior to the beginning of that year’s program.** Only open to the children of CHE member families who are currently being homeschooled and who have met all the requirements for participation in CO-OP (deadlines, forms submitted, fees paid, parent participation, etc.). To be eligible for the fall semester, a family must have been approved for CHE membership prior to July 1st of that year. To be eligible for the spring semester, a family must have been approved for membership prior to December 1st of the preceding year.
  - b. Only open to the children of CHE member families who are currently being homeschooled and who have met all the requirements for participation in CO-OP (deadlines, forms submitted, fees paid, parent participation, etc.). To be eligible for the fall semester, a family must have been approved for CHE membership prior to July 1st of that year. To be eligible for the spring semester, a family must have been approved for membership prior to December 1st of the preceding year.
8. **CHE Board Meetings** – Open to current Board Members and any invited guests. Any CHE member may attend the first 30 minutes of a scheduled meeting to bring a matter before the Board.
9. **Graduation** – Participation in the ceremony is open to CHE member children who have met requirements set for that event. Observing the ceremony is open to all CHE members and their invited guests.
10. **Yearbook** – Each family is provided one copy of the yearbook and is strongly encouraged to submit family and individual children photographs to the Yearbook Committee by the announced deadlines. Participation on the Yearbook Staff is limited to qualifying CHE members.
11. **Fundraisers** – All fundraising activities must be approved by the Board. Members should submit a written explanation of the fundraiser, including- what

it will be, what it will finance, who will be in charge, and who will be expected to participate in the actual fundraising to the Board. If the fundraiser is fronted by CHE, monies are to be turned into the treasurer along with a recap of expenses and all receipts.