

2024-2025 Membership Application

Home School Connection (HSC) is an interdenominational Christian home school co-operative: families working with families to provide a variety of academic and enrichment classes for home-schooled students of all ages. We especially support the efforts of families who home school through high school.

Email*

Welcome to our application process!

Steps to Membership:

(1) Carefully read all the useful information on our **website:** [The Home School Connection](#).

(2) Attend an **Open House before applying**. *This is required before we will review your application. Please DO NOT submit an application before attending an Open House.*

Open house dates are **Mondays, February 26 and March 4 from 10 AM to 12:05 PM at Calvary Bible Church**. Reserve a spot by filling out the [Open House RSVP](#).

(3) Submit your application and non-refundable \$10 application fee by the **deadline: Monday, March 11 at 1:00 PM**. A family photo (both parents and all children who will attend) must also be submitted as part of your application.

(4) We will review your application and start the background check process. You will be notified by the end of March if your family is accepted.

(5) Upon acceptance, submit \$50/child (ages 1+) fall registration fee less your \$10 application fee. Paying the registration fee secures your spot and is non-refundable *after you have accepted our offer of membership*.

Note: If accepted as LINK, your \$400/student LINK fee will be non-refundable after submitted after March 31, 2024. Additional per student LINK fee plus per child registration fees are due in November for Spring Semester. LINK is for high school students of families experiencing hardship and does not require parents to serve in co-op jobs. Additional LINK details are provided later in this application.

Every effort is made to keep all applicant and member information private and secure.

Please read through the information on each of the following pages and review your answers for completeness.

Questions? Contact info@washtenawhsc.org

Connection Team

November Freece, Data Connector

Leah Gerten, People Connector

Deb Hamann, Elementary Connector

Hillary Jesse, Facility Connector

Kirsten Moran, MS/HS Connector

Thank you for your interest in HSC! We look forward to receiving your application.

Section 2 of 18

FAMILY INFORMATION

Who will take **primary responsibility** for HSC participation?

For co-op members, this is the primary adult who is on-site fulfilling the jobs and is the main contact.

For LINK members, this is the primary adult who is the main contact.*

Last Name of MOTHER*

First Name of MOTHER*

Cell Phone of MOTHER*

Email of MOTHER*

Birthdate of MOTHER*

Has the MOTHER ever been accused, alleged, investigated, charged and/or convicted of any crime and/or any act of neglecting, abusing, exploiting, or molesting any child, minor or adult? * *If yes, please explain.*

Last Name of FATHER (if different than above)

First Name of FATHER*

Cell Phone of FATHER*

Email of FATHER*

Birthdate of FATHER*

Has the FATHER ever been accused, alleged, investigated, charged and/or convicted of any crime and/or any act of neglecting, abusing, exploiting, or molesting any child, minor or adult? * *If yes, please explain.*

Home Phone (if different than cell)

Primary Phone of Primary Adult*

Street Address*

City*

Zip*

Religious Affiliation*

Church Name*

Section 3 of 18

STUDENT INFORMATION

Note: In order to apply, your oldest child must be at least 5 years old and generally ready for the kindergarten level by September 1.

Indicate how many students in each grade level are applying for HSC membership. (as of Fall 2023)

How many HIGH SCHOOL students in 9th-12th grade?*

How many MIDDLE SCHOOL students in 6th-8th grade?*

Note: Sixth graders are eligible to take both Upper Elementary and Middle School classes. Count your student in the category in which you will think he/she will most likely take more classes.

How many UPPER ELEMENTARY students in 3rd-6th grade?*

Note: Third graders are eligible to take both Early and Upper Elementary classes. Sixth graders are eligible to take both Upper Elementary and Middle School classes. Count your student in the category in which you will think he/she will most likely take more classes.

How many EARLY ELEMENTARY students in 1st-3rd grade?*

Third graders are eligible to take both Early and Upper Elementary classes. Count your student in the category in which you will think he/she will most likely take more classes.

How many PRE-ELEMENTARY & KINDERGARTEN students (ages 0-5)?*

Below list ALL of your school-age children who live at home, including infants and those who may not attend HSC.

STUDENT 1 - First Name (and Last if different than parent)*

Student 1 * Male Female

Student 1 - Birthdate*

Student 1 - Age as of Nov. 1, 2024*

Student 1 - Grade Level for Fall semester*

STUDENT 2 - First Name (and Last if different than parent)

Student 2 Male Female

Student 2 - Birthdate

Student 2 - Age as of Nov. 1, 2024

Student 2 - Grade Level for Fall semester

STUDENT 3 - First Name (and Last if different than parent)

Student 3 Male Female

Student 3 - Birthdate

Student 3 - Age as of Nov. 1, 2024

Student 3 - Grade Level for Fall semester

STUDENT 4 - First Name (and Last if different than parent)

Student 4 Male Female

Student 4 - Birthdate

Student 4 - Age as of Nov. 1, 2024

Student 4 - Grade Level for Fall semester

Do you have more than four school-age children who live at home?*

Section 4 of 18

STUDENT INFORMATION continued

List **ALL** of your school-age children **who live at home**, including infants and those who may not attend HSC.

Provide information for additional school-age children who live at home.

Section 5 of 18

PRIMARY ADULT

The parent who will take **primary responsibility** for HSC participation.

For co-op members, the PRIMARY ADULT fulfills the family’s two jobs and is the main contact.

For LINK members, the PRIMARY ADULT is the main contact.

Name of PRIMARY ADULT*

Is this PRIMARY ADULT able to serve in the co-op?*

If Limited availability, please explain.

For reference only. Must submit online application.

We regularly update our database to include members’ backgrounds in education and personal interests. Because our members are the backbone of HSC, this important section helps our program and facility connectors with job assignments.

Areas in which the PRIMARY ADULT is able or willing to teach:

*(check all that apply)**

Art	Computer	Dance	Drama	History	Language	Life Skills	Literature	Math
Music	Physical Edu	Science	Sociology	Speech	Writing	Other...		

Classes the PRIMARY ADULT is interested in teaching:*

Subjects for which you have classroom teaching experience:*

Education (degrees, vocational training, certificates, etc.):*

Hobbies*

Special Skills*

Section 6 of 18

NON-PRIMARY ADULT

For co-op members, occasionally the NON-PRIMARY ADULT fulfills one of the jobs, but this adult is not the main contact.

Name of NON-PRIMARY ADULT*

Is the NON-PRIMARY adult able to serve in the co-op?*

If Limited availability, please explain.

Even if the non-primary adult is not available to serve at this time, please fill out this section for each adult. We regularly update our database to include members’ backgrounds in education and personal interests. Because our members are the backbone of HSC, this important section helps our program and facility connectors with job assignments.

Areas in which you are able or willing to teach:*

Art	Computer	Dance	Drama	History	Language	Life Skills	Literature	Math
Music	Physical Edu	Science	Sociology	Speech	Writing	Other...		

Classes you are interested in teaching:*

Subjects for which you have classroom teaching experience:*

Education (degrees, vocational training, certificates, etc.):*

Hobbies*

Special Skills*

Section 7 of 18

CO-OP JOBS & SERVICE REQUIREMENTS

Each co-op member family will be assigned the following:

*** Two Co-op Jobs** (semester- or year-long assignments)

> Members fulfill two co-op jobs in the areas of teaching, pre-elementary program, facilities, or administration.

> For more details about our co-op jobs, review the explanation of co-op service on the website.

> Most co-op teaching jobs are settled in the springtime when we plan classes and fill administrative openings for the following year. However, some facility or assistant jobs are not finalized until August, when our official job chart is posted.

*** Two Service Requirements** (short-term or one-time service assignments)

> Members fulfill one Service Requirement (SR) each semester, for a total of two per year.

> An SR may vary from setting up for an event, to being a floating sub during 3rd hour, to lunch monitor, etc.

> SRs are selected by members each semester – in June we each select a Fall Semester SR, and in November we each select a Spring Semester SR.

LINK PROGRAM

LINK is an option for **high school students** to attend HSC without requiring parents to serve in co-op jobs (however, a service requirement must still be fulfilled each semester, as described above). The LINK membership fee is **\$400/student each semester**, in addition to the \$50/student registration fee and class fees.

Priority for 2024-25 LINK openings will be for students of families experiencing hardship: terminally ill family member, major injury or sickness, special needs baby, elderly parent recently moved in, recent loss of spouse to death or divorce, or other circumstances that make continuing to homeschool very difficult. LINK is a way for HSC to support families during these types of crises in the hopes of offering a small bridge back to stability. Others will be considered as space allows.

Because our LINK openings are very limited (approximately 10 students) and LINK status requires reapplying each year, families are strongly encouraged to apply for co-op membership if at all possible.

Do you prefer to apply for Co-op or LINK membership?*

Section 8 of 18

LINK INFORMATION

Do you have a student applying for LINK who is younger than 14 but doing high school work?*

What are the special circumstances that you believe may qualify you for LINK status?*

Section 9 of 18

CO-OP COMMITMENT

Availability Expectations (for all co-op members)

Age of youngest child (as of 11/1/24)	MS/HS children attend classes	Member expected to be available initially for job assignments* (not necessarily on site all day both days)		
11+ years old	Mondays & Wednesdays	Mondays Wednesdays	all day all day	7:30 AM – 5:00 PM 8:15 AM – 4:45 PM
11+ years old	Mondays ONLY	Mondays	all day	7:30 AM – 5:00 PM
6-10 years old	—	Mondays	all day	7:30 AM – 5:00 PM
0-5 years old	—	Mondays	morning	7:30 AM – 12:15 PM

* Choose the row with the age of your youngest child. If your youngest is an MS/HS child, then also choose the row when classes would likely be taken. (Upper level science, math, and languages typically meet on both Mondays and Wednesdays, but the schedule is not finalized until June.)

Age and class schedule determine what day(s) and time(s) you should be available for job placement. Jobs are assigned during the planning process before the semester begins, with most jobs being decided by June. Teaching jobs are between 8:40 AM - 4:15 PM. Some Facility team jobs start at 7:30 AM or end at 5:00 PM (often earlier).

After jobs are assigned, you do not need to be on site/take classes at other times unless you need to fulfill a service requirement (SR). You will sign up for one SR before each semester begins. Many MS/HS students will attend classes on Wednesday without a parent on site if the parent does not have a Wednesday job.

Note: All children under age 11 who are on site must have a parent or designated adult-in-charge on site.

For reference only. Must submit online application.

For example - Some families with young children will fulfill their jobs/SRs on Monday mornings, go home with their young children at lunch time, and leave their MS/HS children on site for afternoon classes.

If a parent has a child under age 11 but still wants/agrees to teach a Monday afternoon class, then the family is welcome to stay on site all day on Monday. We offer a small selection of Monday afternoon elementary classes for children of Monday afternoon teachers.

Indicate your job preferences on the next page.

The PRIMARY adult is available for initial job placement per the above chart:*

If not, please explain if you think you have extenuating circumstances that alter your availability.

If you are applying for LINK status, please write "LINK."

Section 10 of 18

CO-OP JOB CATEGORIES

- Teaching (1st-12th grade)
- Pre-elementary (ages 0-5)
- Facility Team (cleanup, setup, lunch supervisor, etc.)
- Administration (data, class planning, human resources, educational leadership, public relations)

Please provide job preferences for both the primary and non-primary adults.

1 = 1st choice, 2 = 2nd choice, 3 = 3rd choice, 4 = 4th choice

Even if the non-primary adult is not available to serve at this time, please fill out this section for each adult.

PRIMARY ADULT*

- Teaching
- Pre-Elementary
- Facility Team
- Administration

PRIMARY ADULT

Indicate interest in the TEACHING sub-category -

Check all areas of interest. Lower Eleme Upper Eleme Middle Scho High School

PRIMARY ADULT

Indicate interest in the Pre-Elementary sub-category - PRE-EL ROOM LEADER (involves outside planning):

For reference only. Must submit online application.

Check all areas of interest. Infants Toddlers Preschool K4 K5

PRIMARY ADULT

Indicate interest in the Pre-Elementary sub-category -

PRE-EL ROOM WORKER:

Check all areas of interest. Infants Toddlers Preschool K4 K5

PRIMARY ADULT

Indicate interest in the FACILITY TEAM sub-categories

Check all areas of interest.

- Sunday Evening Set-up, 6:00–7:30 PM
- Monday Morning Setup Captain, 7:30–8:45 AM
- Monday Morning Setup Crew, 7:45–8:45 AM
- Monday Morning Admin - check attendance sheets, supervise study halls
- Monday Pizza Coordinator, 11:45 AM-12:45 PM & additional time throughout the week
- Monday Lunch Supervisor - supervise lunch and teen cleanup, 1 ½ hours – great for dads!
- Monday Afternoon Admin - check attendance sheets, supervise study halls
- Monday Afternoon Cleanup Crew, 3:05–5:00 PM
- Wednesday Morning Supervisor - supervise setup, study halls, and lunch, 8:15 AM–12:45 PM
- Wednesday Afternoon Supervisor - supervise lunch, study halls, and cleanup, 12:15–4:30 PM
- Wednesday Afternoon Cleanup, 2:00-4:30 PM
- Special Events Coordinator, various evening events throughout the semester
- Shopper / Caddy Restock / Coffee Person - Shopping: once in the summer and weekly throughout the semester; Caddy Restock 4x per semester; Coffee on Mondays

NON-PRIMARY ADULT*

Teaching
Pre-Elementary
Facility Team
Administration

NON-PRIMARY ADULT

Indicate interest in the TEACHING sub-category:

Check all areas of interest. Lower Elem€ Upper Elem€ Middle Scho High School

NON-PRIMARY ADULT

Indicate interest in the Pre-Elementary sub-category -

PRE-EL ROOM LEADER (involves outside planning):

Check all areas of interest. Infants Toddlers Preschool K4 K5

NON-PRIMARY ADULT

Indicate interest in the Pre-Elementary sub-category -

PRE-EL ROOM WORKER:

Check all areas of interest.

 Infants

 Toddlers

 Preschool

 K4

 K5

NON-PRIMARY ADULT

Indicate interest in the FACILITY TEAM sub-categories

Check all areas of interest.

- Sunday Evening Set-up, 6:00–7:30 PM
- Monday Morning Setup Captain, 7:30–8:45 AM
- Monday Morning Setup Crew, 7:45–8:45 AM
- Monday Morning Admin - check attendance sheets, supervise study halls
- Monday Pizza Coordinator, 11:45 AM-12:45 PM & additional time throughout the week
- Monday Lunch Supervisor - supervise lunch and teen cleanup, 1 ½ hours – great for dads!
- Monday Afternoon Admin - check attendance sheets, supervise study halls
- Monday Afternoon Cleanup Crew, 3:05–5:00 PM
- Wednesday Morning Supervisor - supervise setup, study halls, and lunch, 8:15 AM–12:45 PM
- Wednesday Afternoon Supervisor - supervise lunch, study halls, and cleanup, 12:15–4:30 PM
- Wednesday Afternoon Cleanup, 2:00-4:30 PM
- Special Events Coordinator, various evening events throughout the semester
- Shopper / Caddy Restock / Coffee Person - Shopping: once in the summer and weekly throughout the semester; Caddy Restock 4x per semester; Coffee on Mondays

Section 11 of 18

CLASS IDEAS

Tell us about any classes you have taught, envision teaching, or that you could/would like to teach:

- * Include a brief description of each class idea.
- * Indicate the age level you prefer to teach, if you have a preference.
- * Describe textbooks, activities, or projects.*

If you have a Google account, please go to this [link to provide syllabi you created](#) if you have any (no problem if not).

If you do *not* have a Google account, please **email any syllabi you created** if you have any. Send to info@washtenawhsc.org with your name in the subject line.

Section 12 of 18

FINAL QUESTIONS Part 1

1. How did you hear about HSC?*
2. Why are you interested in joining HSC?*
- 3.a. Have you applied to HSC in the past?*
- 3.b. If yes: When and what was the outcome?
- 4.a. Have you been a member of HSC in previous year(s)?*
- 4.b. If yes: When, for how long, and as co-op or LINK?

5. Which HSC Spring Open House did you attend?*

An Open House visit is required to complete your application. Contact us if you have an extenuating circumstance.

6.a. Were you homeschooled yourself? *

6.b. If yes, how long?

7. How long have you been homeschooling?*

8.a. Have you graduated a homeschooled student?*

8.b. If yes, how many?

9.a. Do you have other children under 18 who will not attend HSC if you are accepted?*

9.b. If yes, what are your plans for them in the coming school year?

Section 13 of 18

FINAL QUESTIONS Part 2

10.a. Do you plan to participate in other co-ops or homeschool programs simultaneously with HSC?*

10.b. If yes, please explain.

11.a. Does your decision to participate in HSC depend on whether or not you're accepted somewhere else?*

11.b. If yes, when will you know?

12.a. Have you participated in a homeschool co-op before?*

12.b. If yes, which group(s)?

12.c. If yes, briefly describe your experience there.

12.d. If yes, why do you no longer participate?

13.a. What is your family's general plan for high school?*

13.b. Would you prefer to homeschool through 12th grade?*

13.c. Would you take advantage of a mix of HSC and some other program(s)?*

13.d. Would your high schooler attend a public/private high school or middle college?*

13.e. Please elaborate on any of the above plans.

Section 14 of 18

FINAL QUESTIONS Part 3

14.a. Name(s) of child(ren) with any special needs:

14.b. Check all special needs that apply.

- Behavioral
- Cognitive
- Emotional
- Medical/Allergies
- Physical/Developmental
- Other...

14.c. Explain/comment on any special needs:

For reference only. Must submit online application.

15. In general, is there anything that would be helpful for teachers to know? (such as fears, anxieties, behavioral triggers, etc.)

Please note that it is your responsibility to share any special needs and helpful information with your child's teachers prior to the beginning of classes. Remember that most of our teachers are not trained in teaching special needs children, so you may be asked to be in class(es) with your child, depending on the situation.

16. Is there anyone who is not permitted to pick up your children from HSC? If so, please explain.

17. HSC is a Christian co-op. Why do you think a Christian co-op would be a good fit for your family?*

18. Let us know if you have any additional comments that you think would be helpful as we review your application.*

Section 15 of 18

FAMILY REFERENCES

Please provide three character references with contact information. At least one should be able to comment on spouse and children. Provide no more than one relative.

References preferably:

- * know both parents and children well have worked with you in some capacity
- * are current members (if possible), *however:*

- **NOT** a Connection Team member (November Freece, Leah Gerten, Deb Hamann, Hillary Jesse, or Kirsten Moran)

- **NOT** someone currently applying for HSC membership

Please contact your references to let them know we will be calling.

REFERENCES - Name* Relationship* Phone* Email*

Section 16 of 18

FAMILY PHOTO

We use photos to find members on site for business or in case of emergency.

A family photo must be submitted to complete your application.

For reference only. Must submit online application.

If you have a Google account, please [go to this Family Photo link](#) to upload a **recent photo** (or photos) of **both parents and all children who will attend**.

If you do not have a Google account, please email a **recent photo** (or photos) of **both parents and all children who will attend**. Send to info@washtenawhsc.org with your name in the subject line. It must be submitted by March 11 at 1:00 PM.

Section 17 of 18

APPLICATION FEE

A non-refundable \$10 application fee must be submitted by the **deadline: Monday, March 11 at 1:00 PM**. You have two options:

1) Use this [link to access our online payment portal](#). We accept ACH direct debits. You will need your bank account and routing numbers to ensure proper payment. Credit card payments are not accepted.

2) Pay by **check**. It must be post-marked by March 11 or hand-delivered to an HSC Connection Team members by March 11 at 1:00 PM. Contact us at info@washtenawhsc.org for details. *Note: Do not mail checks to the church address.*

Section 18 of 18

BACKGROUND CHECKS

HSC desires that our community be safe for all students, parents, and teachers. Upon receipt of your application, family photo, and \$10 application fee, we will email you a unique secure link to complete a background check authorization form. A form should be completed for each adult who will regularly be on site or is the primary contact.

Once you submit the authorization form, we will then begin the process of checking the following: family references, criminal history from the Michigan State Police ICHAT records and National Criminal Database, and the Sex Offender Registries. We will run annual background checks while you are a member of HSC. You do not have to agree to the background checks, however refusal to do so may exclude you from membership consideration. Information obtained about you will be confidential and is for HSC's official use.

All applications will be carefully reviewed and considered by the Connection Team.

Please ensure all your answers are complete before clicking Submit.

Thank you!