

Member and Registered Non-Member Registration Form

Last Name: _____ Father: _____ Mother: _____
 Street Address/City/Zip: _____
 Home Phone: _____ Work Phone: _____
 Father Cell Phone: _____ Mother Cell Phone: _____
 Email: _____

New Families: How did you hear about CHAMPs? (Name of person who referred you, if applicable)

Child's Name (Please list All children in your family who will be at CHAMPs)	Age	Will they attend classes?
		YES NO
		YES NO
		YES NO
		YES NO
		YES NO

Medical Release

I give permission for my child(ren) to be treated in case of an emergency. I do not hold Christian Homeschool Arts & Music Programs, NFP, or Cardinal Drive church of Christ responsible for any injuries which occur to my child(ren) while on the premises

Signed: _____ Date: _____
 Emergency Contact and Phone #: _____ Relationship: _____
 Child(ren)'s Physician's Name: _____ Phone #: _____

Photo Release

I give permission to CHAMPs to publish photographs and/or video taken of me and/or my minor child(ren) during participation in the CHAMPs programs for use in the CHAMPs printed publications, Facebook Page and Website. I acknowledge that neither the child(ren) nor I will receive financial compensation of rights of ownership.

Signed: _____ Date: _____

Food Allergies - CHAMPs IS A PEANUT FREE ZONE

Please list if there any food allergies in your family that would impact the food that other families brought to Champs. Please list the individual that has each allergy as well as what he or she is allergic to.

Registration Fees - DUE AT TIME OF REGISTRATION - NON REFUNDABLE

Families can register as **CO-OP MEMBERS** or **NON-MEMBERS**.

CHAMPs members **pay less** for attending CHAMPs. They commit to fulfilling assigned volunteer service hours, which include weekly monitoring and serving on an Operational Team. Members help CHAMPs run smoothly by providing these services.

CHAMPs non-members **pay more** for attending CHAMPs. They are not obligated to perform monitoring duties or serve on an operational team.

		MEMBERS * (per family)	NON-MEMBERS (per family)
Early Registration (current families)	May 7, 2018 - May 20, 2018	\$25.00	\$100.00
Open Registration (current and new families)	May 21, 2018 - August 31, 2018	\$50.00	\$150.00
Late Registration	After September 1, 2018	\$75.00	\$200.00

* **NOTE:** Returning MEMBER families must be in good financial and service hour standing at time of registration or they may be asked to register as NON-MEMBERS for the following year.

INITIAL ONE

(Initial) I am registering my family as CHAMPs **MEMBERS** and agree to pay the appropriate registration fee and perform assigned service tasks. I understand Registration Fees are non-refundable.

(Initial) I am registering my family as **NON-MEMBERS** and agree to pay the appropriate registration fee. I understand Registration Fees are non-refundable.

STAY & SERVICE Deposit (MEMBERS ONLY) - DUE PARENT NIGHT AUG. 20

MEMBER families are asked to pay a **\$50 STAY & SERVICE DEPOSIT**. If you finish the school year and complete your required service assignments, including operational team commitments, you will receive \$50 back from CHAMPs unless you choose to roll it over to next year's **STAY & SERVICE DEPOSIT**. If you **do not complete your required service assignments, including your operational team commitment** then you will forfeit your deposit and be considered **not** in good standing for service hours. If you **DROP OUT** of Champs after the third week in September, you will also forfeit your deposit.

(Initial - Members Only) I agree to the Stay and Service Deposit as outlined above.

Current Member Families

(Initial) I would like my Stay and Service Deposit rolled over for the 2018-2019 school year

Operational Fees - DUE OCTOBER AND FEBRUARY

Each family pays CHAMPs an Operational Fee for rental of the facility and operational costs. The 2018-2019 school year operational fees will be due on **Monday, October 1, 2018 AND Monday, February 4, 2019.**

	MEMBERS (per family)		NON-MEMBERS (per family)	
	DUE Oct. 1, 2018	DUE Feb. 4, 2019	DUE Oct. 1, 2018	DUE Feb. 4, 2019
3 or fewer classes per family	\$40 (avg \$3/wk)	\$40 (avg \$3/wk)	\$90 (avg \$6/wk)	\$90 (avg \$6/wk)
4 or more classes per family	\$75 (avg \$5/wk)	\$75 (avg \$5/wk)	\$150 (avg \$10/wk)	\$150 (avg \$10/wk)

_____ (Initial) I agree pay the appropriate Operational Fees as outlined above.

Teacher Fees - DUE FIRST MONDAY OF THE MONTH**Class Material Fees (if applicable)- Due Parent Night and January**

!!!! NOTE: NEW POLICY THIS YEAR !!!!! In order to comply with non-profit 501c3 guidelines, we are changing the way teachers are paid.

Teacher payments for the 2018-19 year are due DIRECTLY to CHAMPs on the first Monday of the month. CHAMPs will then forward payments to the teachers. Teachers are not employees of CHAMPs. They are Independent Contractors.

In September, you must pay tuition for both September and May.

Specific teacher/material fees are set by teachers and are outlined in the course description catalog and available on the online registration. Once your registration is complete, you will see your total amounts on your family summary page.

A teacher is allowed to miss 1 class per semester. If they miss more than one class per semester, they are responsible for adjusting the costs for families to accommodate their miss.

Private Lessons-If a teachers misses the lesson, families do not have to pay for the missed lesson. One time per semester families are permitted to miss a lesson without having to pay ***if they have given the teacher at least 1 week's notice of their absence.***

_____ (Initial) I agree to pay the teacher tuition payments and materials fees as outlined above.

Service Commitment (MEMBERS)

The Service Commitment includes serving in Monitoring Positions Weekly PLUS serving on an Operational Team.

Monitoring Positions

MEMBER families are required to help us monitor the building, ensure a safe environment for our children, and aid in fostering a positive learning atmosphere at Champs. **Exact number of assigned shifts is determined by the number of classes in which your children are enrolled and the number of families attending CHAMPS.** The week before Champs begins, Monitoring Positions will be emailed out based on the times your family is at Champs. Please list any special needs you have which may affect when and where you serve as a Monitor.

To be a Member in good Standing, you are required to be at your assigned monitoring position weekly and on time.

Operational Team Request - Operational Team Descriptions are available on website. Please rank your preferences.

Fine Arts Extravaganza (Fall) _____ Fine Arts Extravaganza (Spring) _____

Christmas Potluck _____ End of Year Potluck _____ Snacks _____

Lunchroom Cleanup _____ End of Day Cleanup _____ Yearbook _____

_____ I am interested in being the chairperson for my operational team.

(Initial) I agree to fulfill my monitoring position requirements and to serve on an Operational Team as outlined above.

STUDENT CODE OF CONDUCT

As a Christian homeschool co-op, CHAMPS is dedicated to providing a safe, God-honoring atmosphere. These guidelines are policies for the benefit of the whole group. Students and parents should read them and sign below signifying your willingness to deal with infractions in a Christ-like manner as they arise.

Children are expected to be respectful to other students, parents, teachers, and guests. Teasing, bullying, insults, offensive language, and profanity are not allowed.

Respecting appropriate boundaries for physical contact is expected of all students; hitting, pushing, wrestling, and intentionally hurting others will not be tolerated.

Stealing and destruction of property are not allowed. Students will not enter areas of Cardinal Drive Church which are off limits to them.

Students will not be disruptive in class and will not bring toys, games, electronics, food, or drinks to class (water bottles are ok).

Parents, please discuss these guidelines with your children.

_____ (Parents - Initial) As a parent, I understand the guidelines in the above Student Code of Conduct. I understand my role in ensuring my child(ren) abide by above guidelines.

Students over the age of 10 Please sign and date

I understand the guidelines expected of me as a CHAMPS student at outlined in the above Student Code of Conduct.

Print Name: _____	Signed: _____	Date: _____
Print Name: _____	Signed: _____	Date: _____
Print Name: _____	Signed: _____	Date: _____
Print Name: _____	Signed: _____	Date: _____

POLICY ACCEPTANCE - GENERAL

I agree to abide by the Christian Homeschool Arts and Music Programs, NFP, Policy Manual and By-laws. By signing this I acknowledge that I am aware that I can access the CHAMPs Policy Manual and By-laws on the CHAMPs website at www.champshomeschool.com. (This must be signed by all adults bringing children to CHAMPs, including spouses, grandparents, etc.)

Signed: _____	Date: _____
Signed: _____	Date: _____
Signed: _____	Date: _____
Signed: _____	Date: _____

ALL CHAMPS members need to attend the mandatory parent information night on Monday, August 20, 2018 from 7:00 pm until 8:30 pm at Cardinal Drive Church of Christ, 2300 Cardinal Drive, Rolling Meadows