



HOPE High Handbook

Homeschoolers Offering Purposeful Education

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H.O.P.E High Summary

We are a homeschool co-op that is designed for students 7th grade and up. Homeschooling in the upper levels can be a challenge and we want to foster a community where we can lean into our different strengths rather than becoming an expert in every field. Our goal is to help provide homeschooled students with the opportunity to learn in a classroom environment to better aid educational skills like discussion, experiments and other electives which are more difficult to experience fully at home. Our community will be Christ focused and we will approach all topics with a biblical worldview. Most classes will be curriculum based in order for parents to be actively engaged in the learning process. Our tutors are parents and community members with a desire to share our love of learning with the students. We will offer classes based on the strengths and interests of those that are teaching them.

Important Information

Director Team:

Taylor Barclay

Kimberly Barton

Rachel Vik

Contact Phone: (608) 406-7230

Contact E-mail: hopehighdirector@gmail.com

Website: hopehigh.info

Please Note: This document is subject to change; the most accurate information will be posted on the website.

Statement of Faith

(to be signed by families electronically via Membership Enrollment)

All Scripture is self-attesting and being Truth, requires our unreserved submission in all areas of life. The infallible Word of God, the Old and New Testaments, is a complete and unified witness to God's redemptive acts, culminating in the incarnation of the Living Word, the Lord Jesus Christ.

The Bible, uniquely and fully inspired by the Holy Spirit, is the supreme and final authority on all matters on which it speaks. On this sure foundation, we affirm these additional essentials of our faith:

1. We believe in one God, the sovereign Creator and Sustainer of all things, infinitely perfect and eternally existing in three persons: Father, Son, and Holy Spirit. To Him be all honor, glory, and praise forever!
2. Jesus Christ, the living Word, became flesh through His miraculous conception by the Holy Spirit and His virgin birth. He who is true God became true man united in one person forever. He died on the cross as a sacrifice for our sins, according to the Scriptures. On the third day, He arose bodily from the dead and ascended into heaven, where, at the right hand of the Majesty on High, He now is our High Priest and Mediator.
3. The Holy Spirit, the third person of the Godhead, has come to glorify Christ and to apply the saving work of Christ to our hearts. He convicts us of sin and draws us to the Savior. Indwelling our hearts, He gives us new life, empowers us, and imparts gifts to us for service. He instructs and guides us into all truth and seals us for the day of redemption.
4. Being estranged from God and condemned by our sinfulness, our salvation is dependent upon the work of God's grace. God credits His righteousness to those who put their faith in Christ alone for their salvation, and thereby justifies them in His sight.
5. We believe that (a) salvation is by grace, (b) salvation involves repentance, a change of mind in respect to God and thus turning from one's own way to God's way, (c) salvation is through personal faith in the Lord Jesus Christ (d) all who receive Jesus Christ are regenerated by the Holy Spirit and become the children of God, and (e) true salvation will be manifested by a changed life.
6. The true Church is composed of all persons who through saving faith in Jesus Christ and the sanctifying work of the Holy Spirit are united together in the body of Christ. The Church finds her visible, yet imperfect, expression in local congregations where the Word of God is preached in its purity and the sacraments are administered in their integrity; where scriptural discipline is practiced, and where loving fellowship is maintained. For her perfecting, she awaits the return of her Lord.
7. Jesus Christ will come again to the earth— personally, visibly, and bodily—to judge the living and the dead and to consummate history and the eternal plan of God. "Even so, come, Lord Jesus" (Rev. 22:20).
8. The Lord Jesus Christ commands all believers to proclaim the Gospel throughout the world and to make disciples of all nations. Obedience to the Great Commission requires total commitment to "Him who loved us and gave Himself for us." He calls us to a life of self-denying love and service. "For we are His workmanship, created in Christ Jesus for good works, which God prepared beforehand that we should walk in them" (Eph. 2:10).
9. We believe that God created us to be male and female by His perfect design.
10. We believe that marriage is an institution designed by God for facilitation of families and for our sanctification during our time on this side of eternity. We believe that God intended for marriage to be between one man and one woman.

We agree to not teach or propagate views which are at variance with this Doctrine of Faith Statement within the HOPE Homeschool Group Community.

Enrollment and Class Registration Process:

1) Community Membership Enrollment:

- a) Families complete online enrollment via hopehigh.info
- b) Families will pay a \$50/student annual community membership fee
- c) Families will pay a \$10/family website fee
- d) Community Membership is renewed annually each spring prior to fall class enrollment. Fees subject to change each year.

2) Class Registration:

- a) Class Registration will open following the May Enrollment Open House (date listed on website)
- b) Class Registration Priority is as follows:
 - i) Director's Students
 - ii) Tutor's Students
 - iii) Previously Enrolled Students
 - iv) Newly Enrolled Students
- c) Registration information will be disseminated via e-mail - make sure your information is up to date in your membership profile on the website.

HOPE is intended for grades 7-12, classes are listed with their intended grade target. Students should be enrolled in classes that are appropriate based on the students previous course completion. Enrolling a student outside of their academic abilities, affects the classroom environment and may result in the student being dismissed from the class without refund. If you have questions about class registration or your students' placement, please reach out to the director team.

Class Cycles and Intended Class Offerings:

- All classes in the 7-12 grade level are a la carte. Looking for core subject support? We've got it! Looking for elective academic enhancement? We've got it!
- Classes will be subject to change each academic year based on space and tutor availability.

Intended Core Classes for upcoming years:

- **Middle School History:** Notgrass History
 - 2025-2026: [From Adam to Us](#) (World History)
 - 2026-2027: [America the Beautiful](#) (American History)
 - 2027-2028: [World Geography](#)
- **High School History:** Notgrass History
 - 2025-2026: [Exploring World History](#)
 - 2026-2027: [Exploring America](#)
 - 2027-2028: [Government](#) and [Economics](#) (two-one semester classes)
- **Middle School Language Arts:**
 - 2025-2026: Lost Tools
 - 2026-2027: [IEW 1B](#) (Year 1 Level B)
 - 2027-2028: IEW 1B or move up to lost tools
- **High School Language Arts:** [Lost Tools](#) and Literature
 - 2025-2026: Level I Composition and Narnia
 - 2026-2027: Level I Composition (Year 1 and 2) and Literature
 - 2027-2028: Level I Comp (Year 1 and 2); Creative Writing and Short Stories
- **Middle School Science:** Apologia (links below)
 - 2025-2026: [Physical Science](#)
 - 2026-2027: [Physical Science](#) and [General Science](#)
 - 2027-2028: [Physical Science](#) and [General Science](#)
- **High School Science:** Apologia (links below)
 - 2025-2026: Physics (*cancelled due to low enrollment*)
 - 2026-2027: [Biology](#) (9-12 Grade) and [Physical Science](#)
 - 2027-2028: [Biology](#) and [Chemistry](#)

Intended Elective Class Offerings:

- | | |
|---|--|
| <ul style="list-style-type: none"> ● Languages <ul style="list-style-type: none"> ○ French 1 and 2 ○ Spanish 1 and 2 ● Art <ul style="list-style-type: none"> ○ Watercolor ○ Drawing ○ Photography ● Comparative Religion/Worldview ● Personal Finance | <ul style="list-style-type: none"> ● Music <ul style="list-style-type: none"> ○ Concert Choir ○ Small String Ensemble ○ Private Violin Lessons ○ Music Theory ● Computer Programming ● Arts of the Domestic (Little Women) |
|---|--|

Cost:

- \$50/Student Membership Fee
- \$10/Family Website Fee
- \$150/Class (Standard)
- \$225/Class (Extended - HS Science/Lost Tools)
- \$50-\$100 Supply Fee (Lab Materials, etc.)
- Need assistance with fees? Contact us to problem-solve.
- There are no refunds for enrollment or class fees.

Location:

- Our home location is Onalaska Church of Christ located at 1415 Well Street, Onalaska, WI.
- Our campus is a bustling place. While we are open to families (parents/siblings) being on site for lunch or to visit, we reserve the right to limit visitors if the space dictates.
- Students and visitors must stay in approved rooms of the building and clean up after themselves.

School Calendar:

- HOPE meets once a week for two semesters. Classes may be either single semester or year long format. Each semester will be 15 weeks. School year calendars will be listed on the website with break weeks listed.

Role Definitions:

PARENT: The parent is the primary teacher. Parents remain fully responsible for their student's education. The parent will utilize class-time with the tutor as a tool. Parents are to support the child's learning at home and help in the completion of at home work. While parents are not required to be a part of co-op days it is highly encouraged for you to rotate between the classes that your child is taking. Our tutors would also appreciate the extra set of hands that it takes to keep a classroom managed and running smoothly. Parents are ultimately responsible to provide a grade for their student in each course.

TUTOR: The tutor is the main classroom time facilitator. The tutor will introduce and review the information and lead the class day. Tutors may send home assignments to be completed with a due date. Tutors will offer feedback on assignments but are not required to grade assignments. Tutors will not give a final grade in any classes.

STUDENT: The student is a willing participant in class who will work on the weekly program at home to the best of his/her ability. The student will be responsible for completing assignments at home. Students can expect up to an hour of each subject at home work time daily. The student is responsible for their behavior and presenting themselves the best during class time. Students that fail to comply will be placed on a SMART program.

DIRECTOR: The director is the lead support for all tutors and parents. The director will ensure that the community runs smoothly. All fees will be submitted to the directors.

Policies and Procedures

Community Day Specifics

- Class will begin promptly at their listed start time. Tutors will arrive early to prepare so that we may start on time. Please err on the side of being early, especially in the winter months.
- Parents should remain within 30 miles of campus.
- Parents may remain on campus and are welcome to spend time in the different classrooms. While in the class parents will be expected to follow the same classroom rules as students or will be asked to leave.
- Students are NOT allowed to roam the church unattended. Students must remain in their classroom or the study hall area. Students are not allowed to hang out in the hallways or in the empty classrooms. Failure to comply could result in dismissal from the program.

What to Bring on Co-op Days

- Snack/Lunch and Water
- Books and supplies as indicated for each course
- Other work that can be completed in study hall

What NOT to Bring and Cell Phone Usage

- Use of cell phones and other electronic devices should be limited.
- No social media usage is allowed on site (including but not limited to snapchat, tiktok, etc.)
- Cellphones and electronics are not permitted in classrooms and should be stored in bags on silent mode. If calls or texts are absolutely necessary, please do so during a break or lunchtime.
- The directors reserve the right to confiscate a phone and contact parents if we feel a student is using the phone in an inappropriate fashion.
- No pocket knives, bb guns, or other weapons are allowed on campus. No alcohol, tobacco or illegal substances are allowed on campus.

Classroom Expectations

- Please give the tutor your FULL attention at all times
- Please turn off your cell phones and other electronic devices.
- Please refrain from sidebar conversations.
- The tutor may assign seating to ensure adequate classroom management.
- Students are expected to be attentive and respectful to the tutor. No refunds are given when dismissed from the program.

Community Guidelines

Afternoon Cleanup: Students will spend the last 5 minutes of their class helping to clean up their room. Many hands make light work! Classrooms will need to be set to how the church would like us to leave them. Each week there will be students asked to help with cleaning the study hall room throughout the day. This is a requirement of being a part of the community. It takes a village!

Dress Code: Each family should dress in a way that honors our Father in Heaven as well as makes others feel comfortable around us. Please avoid wearing tight clothing, low cut necklines, shirts with exposed midriff, sagging pants, etc. Everyone needs to wear shoes in the church. Please use proper hygiene (deodorant, bathing, clean clothing items, etc.); the rest of the group is much appreciative of these efforts.

Illness: If your child or anyone planning to be on campus has a fever above 100 degrees, vomiting, diarrhea, rash or severe cough within 24 hours please stay home until the illness is no longer contagious and he/she feels well enough to participate.

Absences: Please contact your tutors regarding absences via the classroom dashboard on the website.

Weather Cancellation: We will not cancel classes if at all possible, however, in the case of inclement weather, the Community Director will send out an email to all families by 7:00am on the community day to inform them of any cancellation. **There may be cases where a school district is closed, but we would continue to hold classes as our children are not being brought by bus.** In the case of a cancellation, tutors will send out an email regarding class work that will need to be completed for the next meeting time.

Study Hall and Lunch: Fellowship together strengthens our community and it is an integral part of our time together each week. Study Hall offers the time for kids to build community. When kids are not in a class and they wish to remain on campus, they must stay in study hall. Study Hall will be supervised by the directors. This is a great time to do other school work, play card or board games and spend time socializing. During lunch all students will be in the Study Hall. The code of conduct is to be adhered to during study hall as well as class time.

Restroom Policy: Students should try to utilize the bathroom during breaks between classes. Students may be dismissed one at a time to use the restroom during class time but only one student will be allowed to leave at a time. Goofing off in the restrooms will not be tolerated and may lead to dismissal without a smart plan. Students are required to use the restroom based on the gender they were assigned at birth. Use of electronics and cellphones in restrooms is prohibited.

Dispute Resolution and Code of Conduct

We believe discipline is necessary for the benefit of each student, as well as for the entire community. Discipline establishes boundaries in which the student finds security while maturing and learning responsibility. We believe discipline should be Bible based (Prov 13:24, 22:6, 23:13, 29:15 & 17, Col. 3:20, Heb. 12:6). Correction is intended to show the student the effect of their disobedience according to God's standard, and peel back a window into what is going on in their hearts. Correction is intended to point the child to true repentance, which will result in complete forgiveness by God, their peers or the tutor.

Students are expected to cooperate with basic Christian standards of behavior and conversation. There should be no talking back or arguing with tutors, directors or other parents. Prompt and cheerful obedience is expected. Requests from the tutor should not have to be repeated. Students are expected to treat all materials and facilities with respect and care.

Students are expected to treat their other classmates with grace and kindness. Any bullying or unkind behavior will be addressed with the student and their parents. As part of a Christian community, parents are responsible for shepherding their children through any challenging social dynamics which are inevitable in the middle and high school ages. If something reaches a level requiring director intervention please connect with us and we will step in as we see appropriate.

In our classrooms, tutors are the authority. We appreciate our parents acting as a support for the tutors and director team by shepherding their child to respect the tutors role as well. If the parent is in the classroom they should step in to correct their child if necessary immediately. Below is our multiple step correction plan to help correct students and ensure a smooth classroom environment.

1. The tutor will provide a verbal correction to the student during class.
2. If the behavior persists or the student becomes combative, the tutor will dismiss the student from the class to return to the study hall.
3. The tutor will report any conflict to a director after class and parents will be notified.
4. Depending on the severity, the student may be unable to participate for the remainder of the day and may be required to be picked up by parents.
5. Directors may develop a SMART plan for that student.
 - a. Smart plans are a tool that will allow us to help provide a framework to deter disruptive behavior. A Smart plan will be developed by the director and presented to the parent. Failure to comply with a Smart plan can result in being asked to leave the program.
 - b. What is a SMART plan?
 - i. A SMART plan is a plan that is **S**pecific, **M**easurable, **A**ccountable, **R**easonable and **T**imely. We will set goals and objectives that are measurable and will produce the needed outcome.
 - ii. There are times when a behavior may require change immediately and a SMART plan will not be developed but there are other times we will work to change the behavior over time.
 - iii. Students may be dismissed from the program without a smart plan. Dismissal is the discretion of the director, no refunds are issued for dismissals.

Acknowledgement of Policies

(to be signed by families electronically via Membership Enrollment)

We are acknowledging that we have read all the policies in this document and agree to hold by those standards while at HOPE High.

- We understand the statement of faith and support it being taught at HOPE High.
- We will not hold the tutors and directors responsible for our child's education and recognize that we are the primary educators for our child.
- In the event of an injury during class time we will not hold the directors, tutors or Onalaska Church of Christ liable for that injury.
- We recognize that in the event of a medical emergency the HOPE High staff will act to the best of their knowledge to handle the event. Should 911 be called and no parent is present, a director will accompany the child until a parent can replace them.
- We agree to uphold the code of conduct and will be respectful of our tutors, directors and fellow students.
- We understand that inappropriate behavior will lead to the development of a SMART plan and could lead to dismissal from the program.
- We understand that no refunds are given in the event of dismissal or drop out.
- We agree to let HOPE High use photos on social media accounts (to opt out please contact the directors in writing at hopehighdirector@gmail.com)
- We recognize that it is a blessing to be allowed to use the church space and agree to treat it with reverence and respect. We understand that should our child cause damage to anything belonging to the church we may be held liable to replace such items.