TAG Homeschool Group

Upper Track Parent Handbook 2026-27

TAG Upper Track (6th - 12th) grade meets Fridays at Coon Rapids Evangelical Free Church from 8:00 am to 2:30/3:30 pm. Classes break throughout the year for MEA, Thanksgiving, Christmas, and Easter.

Registration Procedure

Registration will take place on TAG's website, www.homeschool-life.com/mn/tag

1. **Request Membership**
   - Fill out the requested information and await confirmation.
   - Registration opens April 1st for current families and April 15th for new families.

2. **Pay the Annual Family Membership Fee** of $80.
   - This can be paid via PayPal, cash, or check

3. **Register students** for desired classes. Class registration will be open from April 1st to August 12th. Late registration may be available for an increased fee from August 13th to September 10th.

Parent Mandatory Requirements

1. **Attend the Upper Track Parent and Student Information Meeting**
   - Tuesday, August 11, 2026, from 7:30 pm - 8:30 pm.
   - If at least one parent **and** all registered students do not attend this meeting, a $70 fee will be added to your tuition bill.
   - Meeting location: Coon Rapids Evangelical Free Church, 2650 128th Ave NW, Coon Rapids, MN 55448

2. **Volunteer Hours**
   - Parents must complete the required volunteer hours as a campus or hall monitor. The exact amount is determined by the number of registered families and is typically 3-4 half-days.
   - If parents cannot fulfill the required hours or would prefer not to, they must pay $50 per half-day to hire a substitute.

3. **Payment of tuition and fees** (payments can be made via PayPal, cash or check)
    - Annual Family Membership Fee must be paid before class registration.
    - Tuition
        - The default payment structure divides tuition into four equal amounts due
            1. August 12th
            2. September 18th
            3. November 6th
            4. January 15th
        - Parents can make an alternative monthly payment schedule with the treasurer by emailing tagtreasurermn@gmail.com
    - Supply Fees
        - NEW - Supply fees will now be invoiced to your account and payable by PayPal, cash, or check. They are due by August 12th.
    - Financial Support
        - If payments will be a significant financial difficulty, a benevolence fund grant may be available upon application.
    - Late Payments
        - A $25 late fee is assessed if a payment deadline is not met.
        - Students will be withdrawn from classes if tuition payments are not paid within 30 days of the due date.
        - If you foresee a problem meeting a payment deadline, call or text Misty Clapp, 612-270-9922, or email (taghighschool101@gmail.com) to make other arrangements **before** the deadline.
    - Refunds
        - The Annual Family Registration Fee is non-refundable
        - Class withdrawal before August 13th = full tuition and supply fee refund
        - Class withdrawal from August 13th to the first day of class prior to attending class = full tuition refund minus a $50 fee per class, full supply fee refund
        - Class withdrawal after the first day of attending class = 50% tuition refund, no supply fee refund
        - Class withdrawal after the 3rd class = no tuition or supply fee refund
        - Class canceled due to low enrollment = full tuition and supply fee refund

4. **Parents' Role in Student Behavior Rules:**
    - **Second Offenses**:
      Parents will be notified of the offense and must respond via email or phone to the instructor, administrator, or disciplinary committee. They need to acknowledge the issue, confirm they've discussed appropriate behavior with their teen, and agree to make restitution or apologies if required.

- **Third Offense**:
  Parents will be notified of the offense and must respond via email or phone to the instructor, administrator, or disciplinary committee. They need to acknowledge the issue, confirm they've discussed appropriate behavior with their teen, and agree to make restitution or apologies if required.
- **Fourth Offense**:
  Parents will receive a written disciplinary action plan outlining consequences. This may include requiring a parent to accompany the student or removing the student from classes. There will be no monetary compensation if such actions must be taken.

Daily Expectations

1. **Punctuality**
   - Arrive at class 5 minutes prior to start time.
   - Pick up students on time.
     - Campus hours are 7:40 am to 2:30 or 4 pm. When lower track meets (typically on the 1st and 3rd Fridays), campus hours are the later 4 pm time.

2. **Upper Track TAG is considered an open campus.**
   - TAG administrators, instructors, and campus monitors do not have the authority to allow or deny students permission to leave campus, and we will not keep track of whether you permit your child to leave the campus or ride with another student or individual.
   - Parents concerned about their students' safety and behavior on an open campus are welcome to wait in the cafe or lobby and monitor their students' whereabouts.

3. **Visitors**
   - Unregistered friends or relatives may not attend classes with your student unless prior arrangements have been made with the TAG administrator.
   - Parents should check in with the on-site campus monitor before visiting a class in session.

Failure to meet mandatory requirements and expectations may result in a refusal to allow continued enrollment in TAG Homeschool Group. Reasons may include, but are not limited to, failure to pay, unfulfilled volunteering, or unresolved student behavioral issues.