

# CODE OF CONDUCT

The code of conduct outlines how all members, whether parents or students, are expected to behave. The code of conduct exists to keep the co-op a safe, friendly, and loving environment.

## **Parents and Volunteers (including Leadership Team Members) are expected to:**

- Make Thursday co-op times a priority, which includes regular attendance, arriving on time, and being prepared to assist in whatever way might be needed.
- Support the co-op and what it stands for.
- Support the Leadership Team and the direction it establishes. Any questions or concerns should be brought to the Leadership Team as soon as possible.
- Realize that the Leadership Team takes decision making seriously and will do its best to consider all ideas and all concerns, however, it is impossible to please everyone. Please give grace and be willing to compromise. All decisions made will be what the current team truly and prayerfully believe is best for the co-op and the families in it.
- Always follow and enforce co-op safety rules.
- Communicate with your child(ren)'s teachers if your child has special needs, whether they are physical, emotional, or educational in nature. Be willing to assist those teachers to make this the best experience possible for your child(ren).
- Refrain from gossip and grumbling.
- Show kindness and respect to everyone.
- Handle issues lovingly.
- An adult should never be alone with a child that is not his/her own. Always keep in sight of others.
- Respect the space of others.
- Teachers and helpers should communicate with parents on activities and schedules.
- Avoid cell phones for personal use during co-op hours unless it is absolutely necessary.

## **Students are expected to:**

- Be respectful of all adults, whether a teacher, helper, or other volunteer.
- Disruptive behavior or the use of profanity will not be tolerated.
- Participate in classroom activities and lessons. Please honor our teachers by following this policy.
- Be respectful of the facility and its furnishing and equipment, as well as the personal property of others. Remain within the designated boundaries of the church. Do not use or hang out in areas MHC has not been given permission to utilize.
- Be respectful of your fellow students. Bullying or disrespectful comments to other students will not be tolerated. Treat others as you would like them to treat you.
- Refrain from using or having toys, video games, cell phones or other electronic equipment, knives, and guns during co-op meetings or events. Either leave those at home or leave them with your parents. This is for the protection of all students.
- Always follow co-op safety rules.

- Refrain from teasing, flirting, or having girlfriend/boyfriend type discussions during co-op meetings or events.
- No public displays of affection are permitted between students.
- Students will not be allowed to spend unchaperoned time alone with another student during their time at co-op or any affiliated activity or field trip.
- Walk quietly to class, arrive promptly, and be seated timely. Try to use the restroom before or after classes.
- Always stay in the classroom unless permission is granted to leave.