

## MMCHE Events and Committee Descriptions

As a co-op all events are planned, prepared, staffed, and cleaned by members. It is required that members serve on a committee each year. Please review the descriptions below before indicating your preferences on the application.

All events described depend on members to lead and complete. Events will not be held without adequate staffing. Due to the nature of some service areas, members filling some needs are selected by the board or an appointed representative of the board and are not listed on the application. Committee chairs secure locations, honor deadlines for applications as applicable, collect registrations and fees when applicable, and delegate tasks to committee participants. Committee chairs are responsible for ensuring any funds collected from event participants are turned into the Treasurer prior to refunding expenses to members. The Treasurer is responsible for reimbursing member expenses.

Committee members are required to faithfully participate in committee meetings called by the committee chair and help plan, organize, and execute the event to which they are assigned. Committee members are required to participate in the event to which they are assigned. Committee member tasks include advertising event(s), setting up the site, cleaning up afterwards, preparing & serving refreshments, uploading photos to be shared with yearbook, and other duties as assigned. Event dates will be added to the calendar as soon as possible. Please be prepared to arrange your schedule so that you may help your committee partners facilitate the event.

### MMCHE Committees

Field Trips: help plan and organize field trips; take member feedback to gauge what type of field trips members would like to see

Coffee & Conversations: a time for encouragement and fellowship with other homeschool parents

Parties: various holiday and themed parties throughout the year

Fall Festival: potluck picnic and fellowship event in September

Teen Events: social group for students aged 13-19; this group has its own calendar of events

Teen Council: service group with leadership opportunities

Science Fair: an independently judged science fair event to showcase student projects in grades K-12

Elegant Evening: a prom type event

Yearbook: each year teens produce a beautiful yearbook; families are encouraged to submit photos throughout the year

Graduation: this committee is required of any family who wishes to graduate a student in the MMCHE sponsored graduation ceremony during the current school year