

# **BYLAWS OF SOUTHEAST CHRISTIAN HOMESCHOOL COMMUNITY**

The following Bylaws for Southeast Christian Homeschool Community are hereby adopted in their entirety this day of \_\_\_\_\_, 2015.

## **PREAMBLE**

*The purpose and mission of Southeast Christian Homeschool Community is to create a Christian community that supports and encourages homeschooling families by facilitating enrichment activities where each registered family member is intentionally contributing to its success.*

## **ARTICLE I – NAME**

The name of this organization shall be Southeast Christian Homeschool Community currently meeting at 13333 SE Rusk Rd, Milwaukie, OR 97222.

## **ARTICLE II – PREROGATIVES AND PURPOSES**

The prerogatives and purposes of Southeast Christian Homeschool Community shall be:

1. To Govern – This organization shall have the right to govern itself and to conduct its own affairs. This right shall specifically include electing or appointing the director and executive team, approving members and conducting its own services, events and programs.
2. To Acquire and Dispose – In connection therewith, or incidental thereto, it shall have the right to purchase or acquire by gift, bequest or otherwise dispose of any real estate or chattels as may be necessary for the furtherance of its purposes, and to exercise all other powers conferred upon it by its charter or by the applicable nonprofit corporation laws of this state; all in accordance with its Bylaws as the same may be hereafter amended.
3. To Fulfill its Mission – This corporation is organized exclusively for religious, charitable and educational purposes and to provide a place of parental support, supplementary academic instruction for students and social support for homeschooling families.

## **ARTICLE III – STATEMENT OF FAITH**

### **Section 1: Preface**

The Statement of Faith is considered to be “non-denominational” and encompasses those truths which distinguish Christian believers from non-believers. There are many other precious truths taught in the Bible over which believers have differed in understanding. Therefore, this is not a statement of all that is important to believe, but of all that is essential to believe for Christian fellowship and unity.

### **Section 2: Statement of Unity**

SCHC strives for unity in being evangelistic in nature, collaborative in style, generous in spirit, exemplary in stewardship, excellence in service.

### **Section 3: Statement of Faith**

We believe:

1. The Old and New Testaments are inspired of God and are the revelation of God to man. The scriptures serve as the authoritative rule of faith and conduct for all people who profess to follow Christ. (2 Timothy 3:15-17, 1 Thessalonians 2:13, 2 Peter 1:21)
2. The one, true God has revealed himself as the eternally self-existent “I AM”, the creator of heaven and earth, and the redeemer of mankind. While there is only one God, we relate to him as Father, Son, and Holy Spirit. (Deuteronomy 6:4, Isaiah 43:10-11, Matthew 28:19, 2 Corinthians 13:14, 1 John 1:3-4)
3. Man's only hope of redemption is through the shed blood of Jesus Christ, the Son of God. Salvation is received through repentance toward God and faith toward the Lord Jesus Christ. (Luke 24:47, Romans 10:13-15, Ephesians 2:8, Titus 2:11, 3:5-7, John 14:6)

### **ARTICLE IV – POWERS**

This organization shall have all of the statutory powers enumerated for non-profit organization in this state.

### **ARTICLE V – EXECUTIVE TEAM**

**Section 1: Governing Authority** – The governing body of SCHC shall be known as the “Executive Team”, and it shall have plenary powers to do all things necessary and proper to operate and control the organization, and in accordance with its core values and mission.

**Section 2: The Director** – The Director shall be the president of the corporation, chair the Executive Team, and shall act as chairman of all the business meetings and shall direct all of its activities with the Executive Team. The Director shall personally believe the items listed on the Statement of Faith, must be active and consistent in fellowship with other Christians, and must profess by credible testimony his/her faith in Jesus Christ. When needed the Executive Team will appoint a qualified individual to bring before the membership for a ratification vote. If candidate receives a 50% majority “yes” vote they will be affirmed to serve as Director for a 2 year period.

**Section 3: Executive Team Members** – Membership of the Executive Team shall be home schooling parents or supportive of home schooling, and shall be current members in good standing of SCHC. Each candidate for appointment to the Executive Team must personally believe the items listed on the Statement of Faith, must be active and consistent in fellowship with other Christians, and must profess by credible testimony his/her faith in Jesus Christ. Members to the Executive Team shall be appointed by the Executive Team and brought before the membership for a ratification vote. If candidate receives a 50% majority “yes” vote they will be affirmed to serve as an Executive Team Member for a 2 year period.

**Section 4: Compensation** – Southeast Christian Homeschool Community is a volunteer driven ministry, however, members of the Executive Team, including the Director, may be reimbursed for actual expenses incurred in the maintenance of their duties. Persons who serve as members and render service to SCHC in some capacity other than as a member of the Executive Team may be compensated for their services when approved by the Executive Team.

## ARTICLE VI – OFFICERS

**Section 1: Designation** – The Members of the Executive Team of SCHC shall consist of a President (Director), Membership Supervisor, Education Supervisor, Financial Supervisor, Communications Supervisor, and a Facility Supervisor. Other members may also hold the title of Executive Team Members.

**Section 2: Removal** – Any Member of the Executive Team may be removed by a two-thirds (2/3) vote of the Executive Team whenever in its judgment the best interests of the corporation will be served thereby.

**Section 3: Vacancies** – Any vacancy in any office, however occurring, shall be filled by the Executive Team by the election of a member of the Executive Team for the unexpired term of the office.

**Section 4: Director** – The Director shall be the principal executive Member of SCHC and subject to the control of the Executive Team, and shall in general supervise and control all of the business and affairs of said corporation. The Director shall, when present, preside at all meetings of the Executive Team and he/she may sign any other proper Member thereunto authorized by the Executive Team, any deeds, mortgages, bonds, contracts, or other instruments which the Executive Team has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Executive Team or these Bylaws shall be required by law to be otherwise signed or executed and in general shall perform all duties incident to the office of Director and such other duties as may be prescribed by the Executive Team from time to time.

The Director must be listed as a signer on bank accounts and have access to financial records of the corporation at all times.

**Section 5: Assistant Director** – In the absence of the Director or in the event of his death, inability or refusal to act, the Assistant Director (Education Supervisor) shall perform all the duties of the Director, and when so acting, shall have all the powers of and be subject to all the restrictions upon the Director. The Assistant Director shall perform such other duties as from time to time may be assigned to him by the Director or by the Executive Team.

**Section 6: Secretary** – The Secretary (Communications Supervisor) shall (a) keep the minutes of the proceedings of the Executive Team in one or more books provided for that purpose; (b) see that all notices are duly given in accordance with the provisions of these Bylaws or as required by law; (c) be custodian of the corporate records; and (d) in general perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned to him/her by the Director or by the Executive Team.

**Section 7: Treasurer** – The Treasurer (Financial Supervisor) shall (a) have charge and custody of and be responsible for all funds and securities of the corporation; (b) receive and give receipt for monies due and payable to the corporation from any source whatsoever, and deposit all such monies in the name of the corporation in such banks, trust companies or other depositories as shall be selected by the Executive Team; and (c) in general to perform all of the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him by the Director or by the Executive Team. The office of Treasurer and Secretary may be filled by the same person.

## **ARTICLE VII - MEMBERS**

**Section 1. Membership** - Membership shall be available to home schooling parents who have at least one child currently enrolled in SCHC. If an applicant is held in question for any reason, this application shall be reviewed and voted upon by the Executive Team.

**Section 2. Rights and Privileges** - Members of the corporation shall enjoy all of the rights and privileges of membership in the corporation as established by the Executive Team and the laws of the state. Members shall be entitled to participate in all activities of the corporation and to represent the interests of the corporation, subject to the authority of the Executive Team.

**Section 3. Duties and Responsibilities** - By submitting an application for membership, members agree to abide by all standards and policies of SCHC as established by the Executive Team. Members shall refrain from engaging in any activity which may bring reproach on SCHC or home education.

### **Section 4. Termination of Members**

Membership may be terminated by the action of the Executive Team at any time by providing notice of same to the member or Executive Team. Membership may be involuntarily terminated by a two-thirds (2/3) vote of the Executive Team whenever in its judgment the best interests of the corporation will be served thereby. Membership will be automatically terminated when parents withdraw from SCHC.

## **ARTICLE VIII. MEETINGS**

### **Section 1. Meetings**

Meetings for information, fellowship or any other business may be called at any time by the Director and Executive Team.

### **Section 2. Annual Membership Meetings**

The annual meeting of the members of this assembly shall be held within 90 days of January 1<sup>st</sup>. Notice of the annual meeting shall be announced two weeks prior to the meeting.

Special meetings may be called at the discretion of the Director or by the Executive Team. Notice and purpose of the meeting shall be announced two weeks prior to the special meeting.

### **Section 3. Quorum**

A quorum shall consist of all the voting members in good standing present at any duly called annual meeting. At least 50 percent of the membership shall be present to constitute a quorum for special meetings.

## **ARTICLE IX. ELECTIONS**

Elections may take place as needed at the annual meeting or any special meeting called by the Director or Executive Team and when a quorum has been established. The voting membership will ratify any appointment of an Executive Team Member or the Director with a 50% majority "yes" vote.

## **ARTICLE X – COMMITTEES**

Committees may be established from time to time as appointed by the Director of the Executive Team or by action of the Executive Team to consider and report on matters assigned at the time of appointment or action.

## **ARTICLE XI – DIRECTOR AND MEMBER INDEMNIFICATION**

SCHC shall indemnify any and all of its officers, members of the Executive Team, or former officers or members, or any person who may have served at its request or by its election as a member or officer of corporation, against expenses actually and necessarily incurred by them in connection with the defense or settlement of any action, suit or proceeding in which they, or any of them, are made parties, or a party, by reason of being or having been members or officers of the corporation, except in relation to matters as to which any such member or officer or former director or Member or person shall be adjudged in such action, suit proceeding to be liable for willful misconduct in the performance of duty and to such matters as shall be settled by agreement predicted on the existence of such liability. The indemnification provided hereby shall not be deemed exclusive of any other right to which anyone seeking indemnification hereunder may be entitled under any by-law, agreement, or otherwise, both as to action in his official capacity and as to action in another capacity while holding such office. SCHC may purchase and maintain insurance on the behalf of any member, officer, agent, employee or former member or officer or other person, against any liability asserted against them and incurred by him to the extent that the corporation would have the power to indemnify him against such liability under the provisions of the Article and the law of the state.

## **ARTICLE XII – AMENDMENTS TO BYLAWS**

Amendments to the Bylaws may be made at any regular meeting of the Executive Team by a two-thirds majority vote.

## **ARTICLE XIII – DISSOLUTION**

In the event that the corporation should be dissolved for any reason, then, in that event, all assets of SCHC shall be transferred to another tax-exempt organization dedicated to the education and support of homeschooling families.

Adopted: \_\_\_\_\_  
(Signature of President) \_\_\_\_\_  
date

Adopted: \_\_\_\_\_  
(Signature of Secretary) \_\_\_\_\_  
date

Adopted: \_\_\_\_\_  
(Signature of Treasurer) \_\_\_\_\_  
date

