

# Family Responsibilities

1. To have a fruitful and successful co-op requires a committed cooperative effort from all involved. We all count on each other, so being a part of this co-op requires a commitment to responsibilities. This involves showing up on time and prepared for your classes and having your child prepared for their classes.

2. Come ready for class with all the needed supplies, including assignments. A general supply list will be emailed before the start of the co-op year. If your student needs other supplies for a certain class, the lead teacher will reach out to you with those.

3. If you have any class fees above the normal registration fees, for instance, if an outside teacher is hired for a certain class or a higher class material fee for an upper-level science class, you must pay the semester's class fee by the first day of co-op for the corresponding semester.

4. We understand each family has unique schedules and unexpected things come up in life. When making travel or other foreseeable plans, please keep in mind the success of the co-op requires committed involvement, therefore please make efforts to plan accordingly.

5. Should a relational issue or problem arise, you agree not to share issues concerning the co-op or its members with anyone who is not directly involved or part of the solution to your concern (i.e., other parents or students).

For classroom-related issues, reach out to the lead or assistant teacher. For all other issues, concerns, or conflicts that need the attention of a leader, please get in touch with one of our leadership team.

Please sign for acknowledgment of the statement: \_\_\_\_\_

6. There is no smoking/vaping in, around or near the buildings. If you must smoke/vape you need to go to your car or the far side of the parking lot away from all students and buildings.

7. If you wake up ill or cannot attend or will be late based on unforeseen situations, please call or text Kristen at (717)265-4808 as soon as possible.

8. **Sick policy.** Parents & Students must be fever, diarrhea, and vomiting-free for 24 hours before attending co-op. We have families with various medical issues, so please use wisdom and consideration of others when making decisions as to attending co-op if there is an illness in your home.