

Pathway Homeschool

Co-op

Parent Handbook



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Pathway Homeschool Co-op

Mission Statement

Pathway Homeschool Co-op is a Christ centered group of homeschool families who desire to lead, love and train our children by offering a variety of enrichment classes, with the goal to also help connect, support, and grow the homeschool community.

Proverbs 3:5-6 "Trust in the Lord with all of your heart and lean not on your own understanding. In all your ways acknowledge Him, and He will make your paths straight."

Your Pathway Leadership Team

- Director: Kandy Cherry
- Secretary:
- Treasurer:
- Membership Coordinator: Melody Hamby
- Event Coordinator: Brianne Burdick
- Teacher Coordinator: Julia Huynh

Contact Us

Website: www.pathwayhsc.org

Email: pathwayhsc@gmail.com

Pathway Statement of Faith

Our organization is Christ-centered with the Bible providing our basis and standard of truth and values.

- We believe in the triune God as sovereign creator of all things. We believe that God has existed from all eternity in three persons: God the Father, God the Son, and God the Holy Spirit. Jesus Christ came in human flesh born of the virgin Mary, being fully God and fully man except without sin. (Gen 1, John 1:1, John 1:14, John 10:30, John 8:58, Phil. 2:5-11.)
- We believe the Bible is the inspired and infallible Word of God and represents the final authority for faith and life. The Bible, in its original autograph, is without error in whole or in part; including theological concepts as well as geographical and historical details. (II Tim. 3:16, II Peter 1:20-21, Matt. 4:4.)
- We believe God created mankind in his image, and that male and female are equal image-bearers created to complement one another in the covenant relationship of marriage; the normative and biblically designed pattern for sexual relations for male and female. (Gen 1:26-28, Gen 2:24, Matt 19:4-6)
- We believe that all men are in violation of God's righteous requirements and His holy character both by nature and act; and are therefore under His wrath and condemnation. The central purpose of the coming of Jesus Christ was to pay the penalty for man's sin through His substitutionary death on the cross - the successful accomplishment of which was attested to by His subsequent visible, bodily resurrection. (Isaiah 53:6, Isaiah 53:12, Romans 6:23, John 3:16-18, Acts 5:30-32, Acts 13:29-39.)
- We believe that salvation was birthed in the plan of God from all eternity, as God willed to graciously save a great multitude of guilty sinners from every tribe and language and people and nation, and to this end foreknew them and chose them. We believe salvation is offered as a gift; free to the sinner. The gift must be responded to in individual faith, not trusting in any personal works whatsoever, but the sacrificial death of Jesus Christ alone. (Romans 3:21-26, Ephesians 2:8-9.)
- We believe that the gospel is the good news of Jesus Christ, centered on his death and resurrection.
- We believe that God's Word became flesh in Jesus Christ, fully God and fully man, born of the virgin Mary, sinless in life, crucified under Pontius Pilate, and resurrected from the dead by the power of God.
- We believe Jesus is the only mediator between God and man, that salvation and redemption are found only in him, and that all who believe in him are justified from their sin before God.
- We believe after Jesus rose from the dead he ascended into heaven and his Spirit descended on the day of Pentecost, birthing the Church. The Holy Spirit equips, empowers, and sanctifies God's people.
- We believe that those who have been saved by the grace of God, through union with Christ by faith, and through regeneration by the Holy Spirit, enter the kingdom of God and delight in the blessings of the new covenant.
- We believe the universal church is manifested in local churches, of which Christ is the only Head. Thus each "local church" is the Church, the household of God, the assembly of the living God, and the pillar and foundation of the truth.
- We believe baptism and the Lord's Supper are ordained by Jesus himself, and should be regularly observed by his church.
- We believe in the personal, glorious, and bodily return of our Lord Jesus Christ with his holy angels, when he will exercise his role as final Judge, and his kingdom will be consummated.
- We believe that God has given to parents the responsibility of training, educating and nurturing their children. We are actively homeschooling our own school-age children and are responsibly, consistently teaching our children on their own individual levels. (Deut. 6:6-7, Prov. 22:6, Ephesians 6:4)

Teachers at Pathway HSC:

- attest that they are in agreement with this statement.
- agree not to teach doctrine in conflict with the above.

Our Schedule

Pathway Homeschool Co-op is built in two 8 week sessions, Fall (Oct -Dec) and Spring (March-May). See our online calendar for specific dates. We meet on Fridays from 9am-12:35pm. Our morning begins with worship together in our Gathering, followed by three 55 min blocks of class time. Every parent or legal guardian will be required to either teach and/or assist during 2 blocks, while having a third block to join other parents in the Pathway Café. Kids will participate in classes during all 3 blocks. Here's the full schedule so you can see how it works.

8:30 - Doors Open, Check In (See Check In under Policies and Procedures)

- Please arrive by 8:45am.

9:00-9:25 - The Gathering

- All families meet together in the main gym for a time of worship, devotions and announcements.

9:30-10:25 - Block A

- Kids go to classes
- Parents will either Teach, Assist or relax in the Pathway Café

10:30-11:25 - Block B

- Kids go to classes
- Parents will either, Teach, Assist or relax in the Pathway Café

11:30-12:25 - Block C

- Kids go to classes
- Parents will either Teach, Assist or relax in the Pathway Café

12:25-12:30 - Clean up and Get Ready for Pick Up

12:30 - Students are picked up from classes

12:40-2:00 - Clean Up NGC and go home.

All families not involved in cleaning up should leave the NGC campus no later than 1:00pm.

- There will be a young child activity room available during this time for Parent Volunteers on the clean up crew.

Family Participation Agreement

We respectfully request that parents review the following material with your students prior to the beginning of classes.

As PARENTS we recognize the value in committing our time and talents to a dedicated community of homeschool families. We agree to the following:

- We understand that we are fully responsible for our child's education and that the Pathway Homeschool Co-op will enhance that education.
- We understand that as parents, we are the primary teachers of our students. We will ensure that our students show the same level of respect to the Pathway Teachers and Assistants as they do at home.

As STUDENTS we recognize the privilege to participate and enjoy the Pathway Homeschool Co-op weekly gatherings. We commit ourselves to the following:

- Appropriately participating in class.
- Respecting Teachers and Assistants in words and actions.
- Honoring peers and other students in words and actions.

Conduct Guidelines

Relationships

We desire students to maintain Christian friendships within our Pathway Homeschool Co-op community. Physical contact in any form should be above reproach. Do not force physical contact, touch or affection on anyone.

Additionally, sexual activity of ANY kind including inappropriate language, comments or touching will not be tolerated. Pathway Homeschool Co-op Leadership reserves the right to excuse Members and/or Students from participation in the co-op should any of the above mentioned activities occur during Pathway Homeschool Co-op functions.

Supervision Policy

For the safety and well being of all, every gathering and event has physical boundaries. Students will not leave the building of Northwest Gospel Church unless accompanied by a Teacher for a class, in which they will not be allowed to leave the Northwest Gospel Church campus. Field trips will also have established boundaries. Stay within those boundaries.

It is the policy of Pathway Homeschool Co-op and Northwest Gospel Church that children and students are under adult supervision at all times.

Cell Phone Use

Cell phone use is not allowed during class; this includes text messaging. Please silence your cell phone during class. Some Teachers MAY allow cell phones to be used during class time as a way of enhancing teaching or gaining information. Absolutely NO participation in social media, videos or photos taken during Pathway Homeschool Co-op functions, unless approved by a Teacher. Students should not use their phones between classes, in the bathrooms or in the hallways. Pathway Homeschool Co-op Leadership reserves the right to confiscate any cell phone being used inappropriately and will return said phone at the end of class time.

Honor and Respect

We desire to practice honoring and respecting authority in all our thoughts, words and actions.

Communication

All communication with students via email or text MUST include the parent. Please keep all communication kind and speak with integrity.

Conflicts

For conflicts that arise within our Co-op community, we will adhere to the biblical standard set forth in Matthew 18.

- If there is a problem with a student disrupting the class or acting in a manner that is disrespectful to others, the student will be lovingly but firmly advised to stop the behavior.
- If the student continues to be disrespectful or disruptive, the teacher will contact the parent to discuss the situation. All communication with students will include the parent.
- If the problem persists, then further action may be necessary and could result in the student being asked to leave the co-op.

Matthew 18:15-20 "If your brother sins against you, go and tell him his fault, between you and him alone. If he listens to you, you have gained your brother. But if he does not listen, take one or two others along with you, that every charge may be established by the evidence of two or three witnesses. If he refuses to listen to them, tell it to the church. And if he refuses to listen even to the church, let him be to you as a Gentile and a tax collector. Truly, I say to you, whatever you bind on earth shall be bound in heaven, and whatever you loose on earth shall be loosed in heaven. Again I say to you, if two of you agree on earth about anything they ask, it will be done for them by my Father in heaven. For where two or three are gathered in my name, there am I among them."

Romans 14:19 "So then let us pursue what makes for peace and for mutual upbuilding."

Discipline Policy

As a Pathway Homeschool Co-op community we are committed to helping our families grow in Christian character.

Specific standards that will be upheld within our co-op will include

- Treating each person with gentleness and respect.
- Being courteous and kind in all of our interactions.
- Obeying authority
- Exhibiting a respectful tone of voice
- Demonstrating respect to people and property

Ephesians 4:32 "Be kind to one another, tenderhearted, forgiving one another, as God in Christ forgave you."

Romans 12:10 "Love one another with brotherly affection. Outdo one another in showing honor."

Discipline Guidelines

We are a Christian co-op and believe it honors God when our students are obedient to adults and respectful of their fellow students. If a student is disruptive, we want to make every effort to use preventative discipline first. When preventative discipline is not adequate, corrective measures will take place.

Preventive Discipline

- Creating a loving, caring and fun environment
- Focusing on positive actions
- Being fair and consistent with children
- Maintaining a close watch on actions to help redirect behaviors before an issue arises. (Assistants can make a huge difference in the classroom here)

Corrective Discipline

- Handling any issues individually by pulling the child aside and not correcting in front of the entire class, when possible.
- Explaining to children why the behavior is unacceptable and telling them what is acceptable.
- Explaining the consequences of unacceptable behavior. ("If you do that again, you will have a time-out and will sit in that chair for 2 minutes.")
- At no time do we want to demean or berate a child, use language that is not edifying, or use corporal punishment to discipline a child.

- A volunteer may, at any point they deem necessary, text a parent or guardian to come back and talk with his or her child.

If a child has displayed intentional, aggressive behavior, we will immediately contact a parent or guardian to come and talk with their child, and if necessary, remove him or her from the classroom. If a student continues to have discipline issues, the parent will be asked to remove the student for the remainder of the term, without a refund of fees.

We strive to pursue an attitude of grace with one another and use discretion with our words. Our communications should always build one another up, not tear down.

1 Thess 5:11 "Therefore encourage one another and build one another up, just as you are doing."

Phil 2:3-4 "Do nothing from selfish ambition or conceit, but in humility count others more significant than yourselves. Let each of you look not only to his own interests, but also to the interests of others."

Parent Expectations

In order to function as a cooperative, Pathway expects parents to:

- Read all material given them. **Email** is the primary form of communication in our co-op. Be sure to check and read all emails carefully.
- Join Remind! Text @pathwayh to the number 81010
 - Receive a welcome text from Remind. Get instant updates from Pathway.
 - Having trouble with 81010? Try texting @pathwayh to (623) 552-2594.
- Adhere to the policies and plans of action in place, so that our co-op may flow smoothly and with harmony between its members.
- Both sign the adult waiver form as well as have their students sign the youth waiver form.
- Come prepared to help where needed. "Many hands make a task lighter."

Policies & Procedures

Security

The safety and well-being of all our participants is of utmost importance to us. As a precaution, and to ensure strict accountability from one adult to another, please follow these rules:

Two Volunteer Policy

There should be TWO volunteers with children at all times. If one teacher/assistant needs to leave a group of children, the hall monitor or a member of the leadership team needs to be notified so a replacement can be found and the two volunteer policy can be upheld. The main idea is to NEVER find yourself alone with any child that is not your own.

Open Door Policy

It is important that all interactions between children and volunteers happen in a location where others can observe what is going on for safety and accountability purposes. Classrooms without windows must keep the doors open for visibility and safety.

Bathroom Policy

Only adult female volunteers should provide assistance with bathroom needs. All diaper changes need to be done by the parent. In the preschool through kindergarten class, ALL children should be potty-trained and not require assistance going to the bathroom. On occasion, they may ask for help. Again, female teachers only may provide minimal, verbal assistance in the restroom. The bathroom door is to remain open and the assisting teacher is to remain in view of the remaining teacher or assistant. Children are to clean their bodies independently. If they need additional help, please have the parent notified for assistance.

Grade school children may use the bathroom in groups of at least two students. (For the younger grades, it's preferable to take the whole class for a bathroom break if needed.) Before children are allowed to enter the bathroom, the FEMALE adult must first check the bathroom to ensure no adults or teens are in the bathroom. Then the adult remains outside the door to ensure no one goes in while the children are there. If a child needs assistance in the restroom, again, the parent must be notified.

Teens may be excused to use the bathroom alone, but they may not enter when children are present.

Physical Contact

In our commitment to protect our children and those who care for them, we recognize that appropriate touch is part of a positive, nurturing environment. Using good judgement, the following are appropriate ways to touch kids:

- An arm around the shoulder

- Walking hand in hand
- Carrying small children piggy-back
- Short, congratulatory or greeting hugs
- A brief, assuring pat on the back or shoulder
- Handshakes, high fives, or knuckles
- Please no lap sitting in grade school and above

Physical contact in any form should be above reproach. Do not force physical contact, touch or affection on a reluctant child.

Emergency Procedures Medical Concerns/Accidents

- Bumps, bruises, bites, scrapes and cuts are all injuries that can be handled in the room. There are first aid kits located throughout the building and at the check-in table.
- Immediately report any medical needs or concerns to leadership.
- The director or appointed person will decide if 911 should be called and will make the call.
- Remain calm and divert the attention of the other children.
- The victim should be kept quiet and still.
- Do not attempt to move a severely injured person unless in imminent danger.

Accidents

While we do everything in our power to prevent it, at times there may be accidents that happen. If one occurs, a Notice of Injury form must be completed and signed by the Director. If the Director is off campus, the Class Coordinator may sign. The parent or guardian is given a copy and one copy is kept on file with Pathway HSC.

Fire Evacuation

- If fire alarm sounds and evacuation is required, be sure to take your class roster with you.
- Evacuation instructions are posted. Lead your students in an orderly fashion to the nearest exit and meet in the southeast parking lot.
- All kids are to stay with their class and will not be released to their parents until the all clear has been given by the fire department and everyone has returned to the classroom. Students may also be released via normal check out procedure outside once the evacuation is complete, following leadership and/or fire department instructions.
- Do not attempt to put out a fire yourself unless judgment to do so is unquestionable and presents no possible danger to anyone present.

Registration

Registration for classes takes place online and instructions will be detailed on our website. The classes are filled on a first-come, first-served basis, and teachers are given the opportunity to register before the rest of the co-op. When a class is full, it will be closed. Waitlists are available for some classes, but even if your child's name is on a waitlist, he/she must still be registered in a class for each block. Please note the registration dates and times of each term, as registration deadlines are firm. All required Payments and Forms need to be completed on the Pathway HSC website 24 hours prior to your registration.

Financial Responsibility

For our weekly co-op classes, we do family registration by the semester, not the year. Each semester is \$50 per family. This includes one semester of classes for ALL your kiddos for the whole semester. Some classes will also have additional supply fees. These fees will be visible on the class description at the time of registration.

Family registration fees will be due before you can register for classes and will show on your family profile once you are approved and receive your Login.

- Family Registration: \$50 per family per semester
- Class Registration: \$5 per child per class
- Teacher supply fee: teachers will have individual supply fees and these will be posted on your class registration.
- Background Check: \$12 (one for each member of your family over the age of 18)

Payments

Payments can be made through our website using PayPal. This is the best way for our co-op to keep an accurate account of your invoice. We are also willing to accept Cash and Checks made directly to Pathway HSC.

Refund Policy

If for some reason a family or student needs to drop out of Pathway HSC, instructor and material fees may be forfeited. Only the \$5 per class tuition fee will be refunded, until the first week of classes whereupon the entire registration fee is forfeited. In case of unforeseen hardships, some exceptions may be made. The Leadership Team will evaluate each case individually.

Special Needs

If you have a student with a special need, whether it's a handicap, a learning disability, or any issue that requires special attention, please talk with your Pathway Director and your students teacher so that we may help with any accommodations necessary.

"No Drop Off" Rule / Parent Participation

Because Pathway HSC is organized as a cooperative effort by the parents, it is necessary to enforce the "no drop off" rule. Pathway HSC is **not** a drop off situation— meaning that every child enrolled must have a participating parent who is at Pathway the entire time that the child is there. Every participating parent will be assigned a position at the co-op. If the parent is not a teacher, then he/she will be assigned to be a helper either in a classroom, as hall monitor, as a substitute, etc. Parents may select positions they wish to assist with at the time of their child's class registration. Generally, parents are asked to either teach or assist two blocks with one block off for fellowship in the Pathway Cafe.

Guardianship

In limited situations, Pathway HSC does allow a transfer of guardianship to another registered parent/grandparent/relative. There must be extenuating family circumstances to qualify for this service. Guardianship applications, which are available as a downloadable form on our website, must be pre-approved by the Leadership Team before registration.

Check-in

When you arrive on Friday mornings, first stop at our check-in table near the entrance door and check your family folder. Our family folders act as our "interoffice mail." Feel free to use these boxes to drop notes to friends, communicate with leadership, and for teacher thank you cards.

- In your folder you'll find your name tags for each member of the family to wear.
- You can also see if there are substitution notices and/or mail.

Enter the on-time drawing, if you choose. There are two drawings: one for students and one for parents. Please write your first and last name on the ticket and drop into the appropriate bucket. Only one entry per person. The Gathering is in the main Gym and begins at 9:00am.

Guests

No unregistered children may attend Pathway HSC classes. However, occasionally visitors are welcome. For security reasons, visitors must be entered under your family name and wear a visitor badge.. You are responsible for your guests and their behavior at all times. They may not

wander the halls or attend classes on their own. If your guests are students and plan to participate in a class, please contact that class' teacher in advance for permission and to determine if there are enough materials available.

The Gathering

All Friday School participants are required to attend The Gathering. Important announcements, a devotion time, prayer, and worship will occur during this time.

Teaching

If you are currently homeschooling, then you have discovered something wonderful about your calling: You are a teacher! Friday School is a great opportunity for you to bless your children and other children by doing just that. Twice each year you will have the chance to share in an area that you enjoy. While parents who enroll their children are not required to teach, we are dependent on their willingness to do so in order to offer a variety of classes for students.

Teacher Assistants

If you are assigned to assist in a classroom, it is essential that you get involved, whether you know the material or not. The teacher will need you to help maintain discipline, encourage student participation, assist in dispersing materials, and monitor the clock. If you are helping with the younger children, please get on the floor and interact with them whenever possible.

Hall Monitors

Besides being a teacher or teacher assistant, we also have positions for hall monitor(s) in blocks A, B, and C. These special people are the co-op's eyes and ears during class time. The hall monitor is there to help students and guests find their classrooms (if needed), help teachers locate parents (if needed), contact leadership with any problems (as they arise), reroute wanderers, and to ring the bell at the end of the block. Teachers should not release students before the hall monitor rings the bell.

Substitute Teachers

During times of illness, it may become necessary to pull parents from their "off" block to cover for missing teachers. We make every effort to limit this sacrifice to once per semester. If you are a teacher and find yourself too ill to teach your class or if you have a child who is too ill to attend and therefore you are unable to attend, please contact your assistant teacher and arrange with them to lead the class that day. All teachers should have a back-up lesson plan available that is easily followed just for such a time. Then contact the Staffing Coordinator to let her know of your arrangements.

Directory

If you need to get a hold of another member, you can locate their contact information on the website. This information is available to the co-op only and we ask that you respect people's privacy by not passing out their information to others outside the co-op.

Absenteeism

Please do not miss Pathway HSC unless you or one of your children is ill. "Well" children may come with the other parent/relative in the event that you need to stay home because of sickness. The other parent/guardian must have a background check on file and be willing to fulfill your teaching and/or assistant role. If there is a highly contagious illness in your family, however, please keep everyone home. As soon as you are aware that you will not be able to attend, please call our Staffing Coordinator.

Wellness Policy

Please do not bring your child to Friday School if she/he has any of the following:

- Temperature of 100 degrees F or higher
- Green or murky discharge from the nose or eyes
- Rash
- Vomiting and/or diarrhea
- Productive cough with fever or sore throat
- Head lice

Out of respect for this community that we share, please teach your children to cough or sneeze into a tissue or other appropriate place instead of their hands. Proper hand washing with warm water, soap and scrubbing will be our best prevention against spreading germs to any of our families.

Inclement Weather

In the event of inclement weather, classes may be canceled for the day. We will follow the Evergreen School District cancellation policy. Cancellations will be posted on our website at pathwayhsc.org, e-mailed before 7:30 a.m. the morning of classes, posted on our Pathway Facebook page and sent by text with Remind.

Snacks

Please pack a small snack for your child to eat during the second block, and be sure to mark all containers with your child's name.

****Note:** We ask for parents to pack snacks with **NO** nuts, we are a completely **nut-free zone**. If your child has an allergy to nuts, please take the necessary precautions and notify each of their

teachers of the allergy. Nut allergies can be deadly! While we can't prevent every exposure, we do ask our members to be considerate and leave all nut and peanut butter products at home.

Pathway Café

The Pathway Café is located in the lobby. This area is designed for parent refreshment and connection. On your block off, come eat, chat, and/or sign up for special events. Everyone is asked to bring snacks at least once each semester and is given the opportunity to sign up at the Welcome and Orientation Night. Please ensure that you do not bring snacks that contain nuts. If you are off in block C, please assist in cleaning that area during the 10 minute classroom clean up time.

Clean Up Policy

As guests of the Northwest Gospel Church facility that we meet in, we want to be good stewards by leaving the building cleaner than we found it.

Classroom Cleaning

Every week, each class will spend 10 minutes cleaning their Block C classroom. Clean up is the responsibility of the students under the supervision of the teacher. All of the following must be done before any students are allowed to leave:

- A cleaning bucket and any specific room instructions are located in the hall outside the rooms.
- ALL the chairs, tables and counters need to be wiped down, whether it looks to you like it has been dirtied or not.
- Emptying of trash cans and vacuuming will be done by the building clean-up crew for that week.
- Please keep in mind that if you leave one thing undone, it really slows down the clean-up and lock-up effort. We really need everyone to make cleanup a priority. Please encourage your own kids not to wait to be asked to take part in the clean-up effort.

Pick Up Policy

In order to prevent chaos, we ask that every student, 3rd grade and under, wait in their Block C classroom until they are picked up by a parent. Older siblings may pick up younger siblings if the parent desires, but **ONLY** if the parent has introduced the older sibling to the younger child's teacher beforehand. Please pick up the youngest children first. The nursery and toddler teachers cannot finish cleaning their rooms until these children have been picked up.

Teachers ~ do NOT release students until the bell has rung AND the room has been cleaned. Once the bell has rung, work with the other adult helpers to stagger picking up your own children without leaving the children in your class unattended. Remember, we all have to wait for each other to pick up students, so please postpone your visiting until after you've picked up your children.

Student Code of Conduct

Romans 12:1: "Therefore, I urge you, brothers, in view of God's mercy, to offer your bodies as living sacrifices, holy and pleasing to God—this is your spiritual act of worship."

Recognizing that we are ambassadors of Christ and that our actions and words provide either a good or bad example, each student participating in any Pathway Homeschool Co-op activity of any sort is expected to abide by the following Code of Conduct. This includes both co-op students and visitors.

Above all, remember that your words and actions should reflect Christ. By participating in Pathway Homeschool Co-op activities you represent Christ, this co-op, Northwest Gospel Church, your parents, and yourself. What you say and do has an impact on others; it is our desire that your impact will be a positive one.

As STUDENTS we recognize the privilege to participate and enjoy the Pathway Homeschool Co-op weekly gatherings and field trips. We commit ourselves to the following:

- Appropriately participating in class.
- Respecting Teachers and Assistants in words and actions.
- Honoring peers and other students in words and actions.
- Keep a positive attitude.
- Respect the facilities.
- No obscene language, drugs, alcohol, tobacco, vaping, or weapons.

Relationships

We desire students to maintain Christian friendships within our Pathway Homeschool Co-op community. Physical contact in any form should be above reproach. Do not force physical contact, touch or affection on anyone.

Additionally, sexual activity of ANY kind including inappropriate language, comments or touching will not be tolerated. Pathway Homeschool Co-op Leadership board reserves the right to excuse students from participation in the co-op should any of the above mentioned activities occur during Pathway Homeschool Co-op functions.

Boundaries

For the safety and well being of all, every gathering and event has physical boundaries. Students will not leave the building of Northwest Gospel Church unless accompanied by a Teacher for a class, in which they will not be allowed to leave the Northwest Gospel Church campus. Field trips will also have established boundaries. Stay within those boundaries.

It is the policy of Pathway Homeschool Co-op and Northwest Gospel Church that students are under adult supervision at all times. All families not involved in clean up should leave the NGC campus no later than 1:00pm.

At no time will the leadership of this group tolerate language or behavior that is disrespectful or rude to other Pathway members or to those in authority over the group. This includes church staff, chaperones, parents, and those involved in the operation of whichever location/event we are attending while on a field trip.

Dress Guidelines

All students should be dressed in a way that honors our Father in Heaven and makes others comfortable around us. Our clothing choices should not be distracting but rather be modest, drawing others to Christ, not ourselves. Any student that arrives wearing inappropriate clothing will be asked to change. Clothing should be modest whether sitting, standing or in motion as defined below, including physical education classes. Please see the visual guideline.

The following will not be permitted:

- Bare midriffs, cleavage, spaghetti straps, see through clothing, tube tops, halter tops.
- Visible undergarments.
- Shirts and dresses that do not cover the torso - front, back, and sides.
- Any clothing you can see through, including jeans, is only acceptable if clothing underneath adheres to dress code.
- Dresses, skirts, shorts, skorts and garments that are shorter than the wearer's fingertips with the arm and hand fully extended. If a garment has a slit, the top of the slit must be lower than the wearer's fingertips with the arms and hands fully extended.
- No clothing with obscene pictures and/or words, advertisement of drugs or alcohol.
- When wearing leggings or jeggings please wear something to cover the bottom at all times.
- Shoes are required both inside and outside the building unless otherwise instructed by the teacher.

Verbal warnings will be given for the first two offenses AND the student will be required to promptly adhere to the dress code. Any subsequent offenses will require the student to immediately leave campus for the remainder of the day.

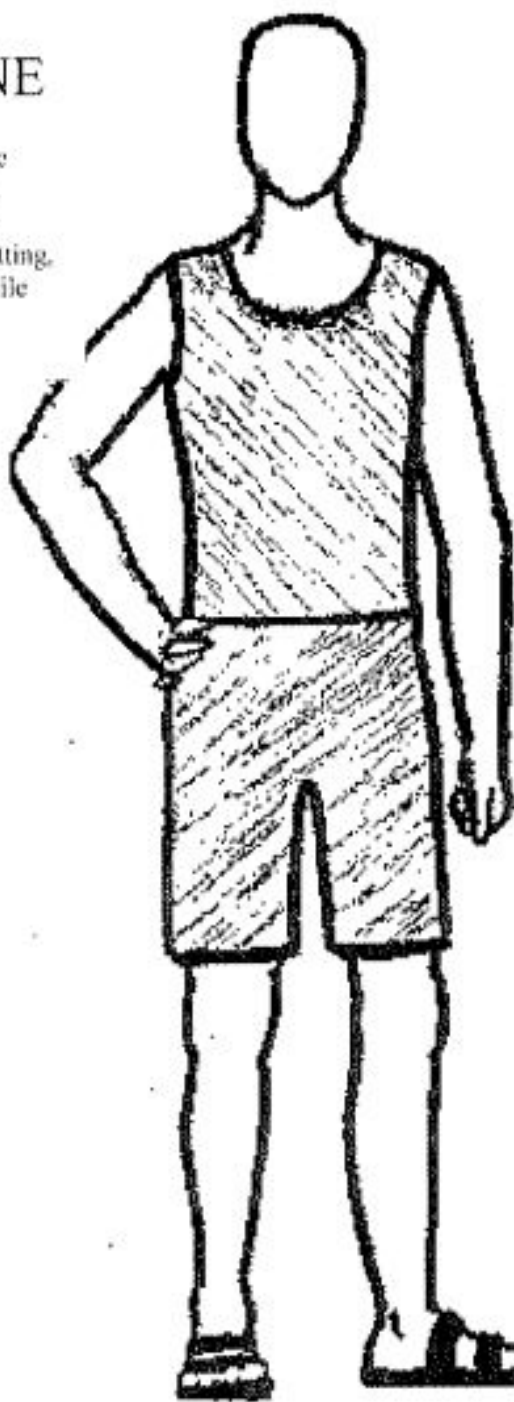
Field Trips

Disruptive or unsafe behavior on field trips will not be tolerated. Disruptive and unsafe behavior includes any violation of the Pathway Code of Conduct as well as specific rules imposed for that trip. The final authority in determining what is and is not considered disruptive and unsafe behavior will be the Pathway Leadership Board Member present or the Field Trip Coordinator. If the behavior is deemed disruptive or unsafe, parents will be asked to remove the student.

Guidelines for Student Attire

NO BARE ZONE

The shaded portion of this figure represents front and back views. These parts of the body must be covered (in all positions, e.g., sitting, standing, bending, reaching) while attending school.



No cleavage or undergarments showing.

Skirts, shorts or dress length must be longer than mid-thigh.

Footwear appropriate for the activity must be worn at all times.