V. HOW TO CANCEL YOUR STUDENT’S WAITLIST ENTRY

1. Be sure you are logged into the SBFA website and click on the Class Registration link on the left-side navigation menu.

2. Click on the View Class Registration Summary at the top of the Class Registration page.

3. Find the Waitlisted classes.

4. Click the checkbox under the Cancel column for the class you wish to cancel the waitlist entry for.

5. Click the CANCEL CLASSES button. **Warning: Your child will lose their place in line for this class.**
6. A message will pop up to ask if you are sure about cancelling your waitlist entry.
7. Click OK to confirm OR click Cancel if you have changed your mind.