



New Family Checklist

Please use the following checklist to ensure you are ready for your interview. All paperwork must be completed and brought to the interview. We cannot accept incomplete paperwork. If your packet is incomplete, this will delay your ability to register your student for classes.

To Prepare for the Interview:

Please Bring the Following Paperwork:

- Family/Student Information & Eligibility Form - Print (one for each student), review (with parents and students), sign (both student and parent signatures where appropriate)
- Registration Information and Payment Agreement- (one per family) (signatures from both parents)
- Medical History/Release with a 1"x1" recent photo of each student - (print one for each student)
- Class Application Form - (print one for each student)

Payment:

- \$50 Application Fee (one-time fee for new families – nonrefundable- payable to Credo Academy)
- \$35 Registration Fee for semester-long classes and \$65 Registration Fee for yearlong classes (the registration fees may be combined into one check for the whole family- payable to Credo Academy). First month of private music lessons will be due at interview if registering for music.
- Class Tuition and Materials Fees – checks made payable to individual teachers (yearlong classes paid in full) - will be mailed to teachers.

After Interview:

1. The board will look over paperwork and send an email if Credo will open a spot for your family.
2. If you receive an acceptance email, please follow the direction on the email to sign up for a username and password. Within the week, you will receive an email that you have been approved
3. Follow the directions in the email after approval for how to register online for classes - (your paperwork does not enroll your student into a class, this will must be one online). This is an important step to do as soon as possible, so that your student is enrolled officially in their classes.
4. Keep an eye out for forum updates on when the volunteer registration will open. This is first come for each role, so register quickly to try to find a time to volunteer.
5. The Back to Credo night is s a week before Credo begins, please put it on your calendar to attend.