

CFS Renewing Member Application Policy

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Category	Membership
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Approved By/Date	Board / October, 2017

PURPOSE

The purpose of this policy is to establish guidelines for acceptance of renewing member families who seek continuing Cornerstone Family Schools' membership.

DEFINITIONS

Family – As defined in the CFS By-laws.

PROCEDURE

The CFS Board has approved the following procedures for reapplying for membership:

Renewing members will complete and submit the following forms and fees by July 1st:

1. Membership Application
2. Membership Fees (see Fee Schedule)
3. CFS Release of Liability Form
4. Any outstanding quarterly reports from the previous school year must be sent to cell group leader.
5. Outside testing results must be sent to Testing Coordinator if members did not test with CFS.

NOTE:

1. Renewing members will acknowledge in the electronic application form that they agree with the CFS statement of faith with no changes.
2. Renewing members will choose at least two activities to participate in from the volunteer commitment form that is on the website during the renewal process.
3. Renewing members must be aware of and comply with pertinent CFS policies.
4. Family members eligible to participate are identified in the membership renewal application. Changes to family members eligible to participate can only be made during

renewal or at the beginning of the second semester (January 1) after informing the membership ambassadors.

Applications submitted/postmarked after July 1st will be assessed a \$20 late fee

*Renewing members not submitting all the forms by the July 1st deadline will have their membership suspended. If you would like to be reconsidered for membership in CFS for the school year, please turn in all renewing member application materials by August 1st. The late renewals will be reviewed by the CFS Board at the August board meeting. At that time, the Board may choose to accept the late applicants as CFS members, eligible to participate in all CFS activities. If the late August deadline is not met, previous CFS members may reapply for membership at semester.

*Applications postmarked after August 1st will not be considered for the fall semester
Reapplications will be accepted between August 2nd and January 1st for the spring semester*

Renewing members who have completed the necessary items listed above and are considered members in good standing in accordance with the CFS By-laws will be automatically accepted as renewing members. If reapplication is not accepted by the CFS Board in accordance with the CFS By-laws, the re-applying member will be notified by a member of the Board.

Changes to the number of registered students in CFS in a family shall be made at the time of renewal. The only other time members of the family can be added for the purpose of participating in CFS activities is at semester by formally notifying Membership prior to January 1. This change in membership will require a unanimous vote to be approved by the Board.

The Board may in rare circumstances grant exceptions to specific requirements in the above policy.

VERSION HISTORY

Version	Description	Date
2.0	Updates: 1. Changed July 1 st to June 1 st 2. Changed August 1 st to July 1 st 3. Added – applications postmarked after July 1 st will not be considered. Reapplications will be accepted at semester. 4. Added – the Board may in rare circumstances grant exceptions to specific requirements in the above policy. 5. Added – Reapplications will be accepted between July 2 nd and January 1 st for the spring semester (Updated by Marsha Barnell)	4/2016
3.0	Added statement to clarify when reapplications are accepted and what actions are taken when they are not accepted by the Board. The deadline for renewing members is being changed back to July 1. This	10/2017

	change also reflects using the CFS website for on-line renewals.	