

CHEF of BR - Fundraiser and Event Report

Date of Event _____

_____ Special Event _____ Fundraiser _____ Athletics _____ Other

Club: _____

Briefly describe the event details and purpose.

If this was an event with a cash box: \$ _____ Open balance \$ _____ Ending Balance

Total Funds Received from the event \$ _____

Total Expenses for the event \$ _____

(ALL expenses or reimbursements must have receipts to support transactions and be attached)

Were the funds deposited into a CHEF account? YES NO

If Yes, which account were the funds deposited into? _____

Amount Deposited \$ _____

If no, where are the funds? _____

Who has access to them the funds? _____

Report filled out by (Signature)

Printed Name

CHEF BR Position

Verified – Non Spouse (Signature)

Printed Name

CHEF BR Position