



PIONEERS Co-Op

P.O. Box 6425, JACKSON MI 49201

VOICEMAIL: (517) 888-4328 EMAIL: OFFICEADMIN@PIONEERSHES.S.ORG

WEBSITE://PIONEERSHES.S.ORG

PIONEERS TUITION INFO

- PIONEERS Tuition is due on or before the first of each month. Monthly statements are emailed via the accounting office. Members can also view the amount they owe via the website.
- Please make all Tuition payments via check or money order payable to **PIONEERS Co-op**. For security and record purposes, **CASH payments are not an acceptable method of payment**.
- **Payments can be remitted** in the following manner:
 - Payments can be given directly to the Accounting Office (behind the kitchen/teacher work room).
 - Use the tuition box (**BLACK**) located by the Family Files in the EAST Hallway – lower level.
 - Mailed to PIONEERS at P.O. Box 6425, Jackson, MI 49204.
- Please do **NOT** remit payment to other Steering members or their offices.
- If you prefer to pay your bills on-line, you may set up a payment to PIONEERS through your bank's on-line bill payment system. Please note that if you choose to pay through your banks on-line bill payment system, this is completely separate from PIONEERS and any questions that you have should be directed to your individual bank or financial institution.

ADD/DROP FEES

We understand that sometimes a class is not the right fit for a student and schedule changes may need to be made. Please keep in mind, that it is PIONEERS policy that any changes to your student's schedule must be approved by the director. Add/Drop Processing Fees will be applied according to the time schedule below, in which you may be responsible for fees and tuition for dropped classes. Please be mindful that our tutors are contracted a set pay rate according to the head-count enrollment on **PIONEERS 1st WEDNESDAY HEADCOUNT (September yet maybe adjusted on first PIONEERS Wednesday in October) and 3RD WEDNESDAY 2ND SEMESTER HEADCOUNT (January)**. Classes are determined and tutors paid according to enrollment numbers at registration and the beginning of Second Semester. Students dropping classes after the schedule is set and the enrollment is confirmed, places a financial hardship/loss upon the co-op and our tutorial staff.

DATE	FEES	Tuition Responsibility
June 1 st – July 31 st	\$5.00	100% of tuition refundable
August 1 st – August 31	\$15.00	Responsible 10% of total bill – June's Bill
September 1-September 30	\$15.00	Responsible 20% of total bill
October 1- October 31	\$15.00	Responsible 30% of total bill
November 1- November 30	\$15.00	Responsible 40% of total bill
December 1 st – January 15	\$25.00	Responsible for 50% of tuition for the remainder of the year.
After January (2 nd Wed. in Jan.)	\$25.00	Responsible for 100% of tuition for the remainder of the year.
New 2 nd Sem. classes (after week #2) (after week #3)	\$15 \$25	Responsible for 1 st month of class tuition. Responsible for 100% of tuition for the remainder of the year.