

SCCHE POLICIES HANDBOOK

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SCCHE Policy
Approved April 2017

<i>Revision/Date of Change</i>	<i>Description of Change</i>
1.1/April 2017	Baseline document in SCCHE standard.
1.2/August 2017	SCCHE Formal Guidelines
1.3/February 2018	SCCHE Formal Guidelines

1.4/April 2018	Tuition Payment / Fire and Safety Drills
1.5/August 2018	SCCHE Formal Guidelines
1.6/March 2020	SCCHE Program Registration Policies / Remove Family Vision Info
1.7/July 2022	SCCHE General Updates/Behavior & Discipline

The SCCHE Policies may be updated at any time. Any changes to policy will be announced to the SCCHE families, and the updated policy handbook will be posted on the website. It is the responsibility of the SCCHE family to read and understand the policies set forth in this publication.

MISSION STATEMENT

The St. Charles Christian Home Educators (SCCHE) is a Christ-centered organization that exists to provide information, support, and fellowship for homeschooling families throughout the community. We strive to glorify Jesus Christ through service to home educators in St. Charles County and beyond.

STATEMENT OF FAITH

1. We believe that there is one God who is triune in nature and has existed from all eternity in three persons: God the Father, God the Son, and the God the Holy Spirit (Deuteronomy 6:4; 2 Corinthians 13:14).
2. We believe that the Bible is God's written revelation to man and it is verbally inspired, authoritative, and without error in the original manuscripts (2 Timothy 3:16; 2 Peter 1:21; John 10:35; Matthew 5:18).
3. We believe in the deity of Jesus Christ, that He is God who came in human flesh, being fully God and fully man except without sin. We believe in His virgin birth, sinless life, miracles, death on the cross to provide for our redemption, resurrection, bodily ascension into Heaven, present ministry of intercession for us, and His return to earth in power and glory (John 1:1,14; Luke 1:26-38; 2 Corinthians 5:21; John 6:19; Romans 3:24; Matthew 28:6; Hebrews 8:1; Hebrews 7:25; Acts 1:11; Luke 21:27).
4. We believe in the personality and deity of the Holy Spirit, that He performs the miracle of the new birth in an unbeliever and indwells believers, enabling them to live Godly lives. (Acts 5:3-4; Titus 3:5; Romans 8:9; Ephesians 5:18; Ephesians 4:30).
5. We believe that mankind was created in the image of God, and God created mankind as male (man) and female (woman), sexually and anatomically different, but having equal personal dignity. Therefore, we believe that an individual's gender – male or female- was designed by God and is determined biologically by DNA and anatomy. (Genesis 1:26-28, Romans 1:26-32, 1 Corinthians 6:9-11).
6. We believe that the institution of marriage was created and ordained by God, and that marriage is defined as the exclusive union between one biological man and one biological woman. No other union can be defined as marriage. (Gen. 2:22-24; Matt. 19:4-6; Heb. 13:4-7; Mk. 10:6-9; I Cor. 7:1-16).

7. We believe that man was created in the image of God, but because of sin was alienated from God. That alienation can be removed by accepting through faith God's gift of salvation, which was made possible by Christ's death (Genesis 1:26,27; Romans 3:23,5:8,8:1; John 3:16-19, 5:24; Ephesians 2:8-10).
8. We believe that every person is a sinner and is in violation of God's righteous requirements and His holy character both by nature and by act, and therefore is under His wrath and just condemnation. We also believe that the central purpose of the coming of Jesus Christ was to pay the penalty for man's sin through His sacrificial death and shed blood on the cross - the successful accomplishment which was attested to by His subsequent visible, bodily resurrection. (Rom. 3:10-26, I Cor. 15:12-22, II Cor. 5:14-21).
9. We believe that the only way to heaven is through salvation, and that salvation is offered as a gift, freely given to the sinner through the grace of God. However, the sinner must respond to this gift by individual faith in the sacrificial death and shed blood of Christ alone, and therefore not trust in any personal works in order to gain eternal life. (Rom. 6:23, Eph. 2:1-10, II Cor. 5:14-21)

SCCHE BEHAVIOR POLICY

All students are to maintain a Christian witness in all their actions and attitudes. They are expected to show respect to the staff of our host facilities, teachers, teacher's aids, and their peers. In addition, students are to maintain a standard of honesty and integrity, adhere to the SCCHE Dress Code, and complete classroom and work assignments in a punctual manner.

It is the responsibility of the parents and their children to read and understand these policies. Policy topics include: expected student and family behavior; appropriate language; public displays of affection; malicious physical contact; bullying and dangerous behavior; respect of property, laws, and persons; and honesty.

Please click on the links below to read the behavior and discipline policies in full.

[SCCHE Behavior Policy](#)

[SCCHE Discipline Policy](#)

GENERAL RULES FOR ALL SCCHE PROGRAMS

- Students and their parents have read and understand the Behavior Policies listed above.
- Students are expected to have Christian standards of behavior and conversation.
- Disrespectful back talk or arguing with teachers will not be tolerated.
- Students are expected to treat the host facility with respect and care which includes cleaning up any personal mess and trash.
- Students must leave the SCCHE Program (or be picked up) within a reasonable period of time after the program/class ends.
- Younger siblings of students should not be left alone without adult supervision. Any child not enrolled in the SCCHE Programs must be supervised by a parent.
- Cheating is not acceptable. Any student discovered cheating will receive a failing grade on the assignment or test. A conference with the student and parent may also be required. Extreme or repeated incidents may result in expulsion from the SCCHE Programs.

DISCIPLINE POLICY

SCCHE policies should be observed always. Class/Program disruptions or other discipline problems will be addressed by instructor and Operations Team/Leadership with the student and parent. See [SCCHE Discipline Policy](#) for complete explanation of the process for handling discipline issues and consequences.

Any expulsion of a student from an SCCHE Program or class will not cancel the parent's financial obligation to pay the full tuition for any class or program

PARENTAL INVOLVEMENT

SCCHE firmly believes that parents must be involved in their children's education. We expect the parents to closely monitor their children's assignments and keep track of their progress. Additionally, parents should monitor homework and make sure assignments are turned in on time. Communication with the teachers regarding their children's progress and any problems or concerns they may have is encouraged.

Parents may visit their student's class, but as a courtesy to the teacher, please contact them in advance if you plan on visiting any class.

PLAGERISM POLICY

SCCHE considers plagiarism to be a serious offense for several reasons.

Fundamentally, plagiarism is the illegal, fraudulent act of stealing someone's thoughts, ideas, words, concepts, artwork, inventions, and other intellectual property.

Spiritually, plagiarism is an act of disobedience toward God. With the increased amount of information available on the internet, students face more temptation to plagiarize. However, we are all without excuse. According to 1 Cor. 10:13, "No temptation has overtaken you that is not common to man. God is faithful, and He will not let you be tempted beyond your ability, but with the temptation He will also provide the way of escape, that you may be able to endure it." (ESV)

Mentally, plagiarism prevents students from developing necessary critical thinking skills for their future success.

Consequences outside of homeschool can result in lawsuits within the workforce and course failure or expulsion in the college arena. Even respected journalists have been publicly shamed over their own use of plagiarism. *Our purpose at SCCHE is to help you train up your children to do what is right in the eyes of the law, and in obedience to God. We are to be the salt and light (Matthew 5:13-16).*

All homework assignments, journal entries, formal papers, and projects must be the original work of the student.

In each of our classes, teachers will explain the correct ways to source the intellectual property of others through correct citation. Students are expected to cite anything that is not their own.

A student violates the policy of plagiarism when committing the following acts:

1. Failure to properly cite ideas, concepts, and quotes from other authors, illustrators, or speakers.
2. Using web sources to answer questions or structure essays, book reports, and research without proper credit.
3. Paraphrasing an author's work without giving credit.
4. Presenting another person's work as their own. This includes authors, peers, teachers, parents, etc.
5. Providing fictitious or fraudulent citations as their research.
6. Completing another student's assignment and allowing them to turn it in as their own work.

STANDARDS OF SCCHE - CONSEQUENCES TO PLAGERISM:

When a teacher can provide evidence that a student has plagiarized any portion of an assignment, the student will receive a zero on that assignment without an opportunity to rewrite it. The parents will also be notified of the offense.

Repeated offenses by the student will result in the student being removed/expulsed from the class and failing the course. All other teachers will be notified of the offense and the student will be on "probation" with the other teachers.

Should the student who has been removed from one class, commit plagiarism in another class, the student will not be allowed to return to the classes/program for the rest of the school year. Re-entry into classes will be handled on a case-by-case basis for the next school year.

By enrolling in any SCCHE class or program, both parents and students agree, understand, and respect the plagiarism policies set forth.

CREATIVE WORKS POLICY

Throughout SCCHE there are several programs that focus on the creative arts, such as Choir and Band. Our work in these fields should be a representation of art that brings glory to God. Therefore, it is up to the directors and teachers of these disciplines to determine if a student's creative works does not meet these criteria.

Under no circumstances will students be allowed to perform musical pieces that are not God-honoring, nor will they be allowed to include visual artworks on Artsonia or in an SCCHE-sponsored art exhibit that are not God-honoring. Further, teachers have the authority to remove a student from their class, without a refund, for not adhering to this policy.

SCCHE DRESS CODE GUIDELINES (Elementary – High School)

1) SHIRTS AND BLOUSES:

a) Sleeves:

- i) Shirts must be short sleeved or longer sleeved. No tank tops (boys included), halters, or spaghetti straps allowed.
- ii) End of collar / beginning of sleeve must be no further than half way between neck and end of shoulder. No undergarment straps showing outside of sleeve or collar.

b) **No skin rule:** No skin should show between shirt and pants. That means, no skin showing when you raise your arms all the way in the air as well. Or when you lean forward (check your backside out). If layering shirts, make sure that one shirt is long enough to cover this rule.

c) **Three fingers rule.** The top of your shirt should land (and / or open) no lower than three fingers width (index, middle, and ring fingers) from the bottom of your collar bone. For girls, no cleavage (or more) should be seen when you are standing and when you bend over or lean forward.

d) **Leaning forward rule:** No shirt should fall forward in such a manner that another student is able to look down the top of the shirt (guys or girls). Putting a hand on the top of the shirt to prevent it from falling forward is not sufficient.

e) **Painted on rule.** Make sure your shirts are loosely fitted. Now that doesn't mean that you need to wear burlap sacks, but you also don't need to paint your clothes to your body. This includes exercise apparel. Somewhere in between is the right answer.

2) SHORTS AND PANTS:

a) General – Pants and shorts

- i) No sagging pants, capris, or shorts – pants need to sit at the normal belt-line.
- ii) Underwear should not be seen above the natural belt line.
- iii) No pants, capris, or shorts cut so low that they are overly revealing.
- iv) No skin-tight pants, capris, or shorts. Leggings, yoga, or exercise apparel may not be worn as pants.

b) **Shorts:** Our most recent dress code restricted shorts entirely – capris only – because students routinely violated the standards set for wearing shorts. However, we are again going to allow longer shorts to be worn. Below are the current guidelines. Please note that if violations of these guidelines occur, the dress code will revert to the Capris only rule.

c) **No tight-fitting exercise apparel**, including bike shorts or any form of fitted shirts, allowed as the outside garment on any student of any age.

- i) **Teen girl's shorts:** Basketball shorts or other shorts that land mid-thigh or lower will be allowed. Mid-thigh is defined as the area where the tips of your fingers reach your thigh when arm is fully extended. No biker shorts, tight fitting exercise shorts, short shorts, or shorts that land higher than mid-thigh.

- ii) **Elementary age and younger girl's shorts:** Shorts higher than mid-thigh is allowed in this age range (pre-puberty), but extremely tight shorts, outfits that have a provocative appearance, or shorts that just cover the hips will not be allowed. Parental advice is the key.
- iii) **Teen boy's shorts:** Teenage boys can wear shorts mid-thigh length or longer. No biker shorts, tight fitting shorts, or tight-fitting swim suits.
- iv) **Elementary age and younger boy's shorts:** Shorts higher than mid-thigh is allowed, but no biker shorts, extremely tight shorts, etc. will be allowed in this age group either.

3) DRESSES AND SKIRTS

- a) **Length:** Dresses and skirts must land at mid-knee cap or lower. If dresses are shorter than mid-knee cap, leggings or tights must be worn underneath. No dress should ever be shorter than mid-thigh (definition of mid-thigh is under teen girls shorts above).
- b) **Fit:** Dresses may be flattering, but should not be form fitting.
- c) **Back:** Back of dress must extend no lower than mid-shoulder blade. No internal garment straps are to be seen outside of the dress.
- d) **Same as shirts:** Dresses are to follow the other rules for shirts as noted above.

4) **Violations of the dress code** may result in parents being called to bring in another outfit for their child. Students who repeatedly violate the dress code run the risk of not being allowed to continue in the class, activity, or event.

5) **The modesty rules are not there just to be legalistic or to impose our morals on your children.** SCCHE understands that the family has the primary authority over their children in choices of clothing. These guidelines are there primarily to protect the young men and young women when various SCCHE families and their children are gathered together in a group activity/classroom setting where many different viewpoints are represented.

SCCHE FORMAL DANCES

SCCHE hosts two formal dances for high school students each year. The Fall Formal is open to students in high school, and who are at least 14 years of age and in 9th grade. The Spring Formal is an event geared toward the older high school students. Priority registration is given to Junior and Seniors, and those who are at least 16 years of age. If capacity allows, and at the discretion of the formal committee, Sophomore and/or Freshman students may be invited to attend. Additional dances may be offered based on the discretion of the formal committee and approval from the board.

The formal committee is comprised of parents from SCCHE participating families. A Formal Coordinator, working with the SCCHE Board, oversees the formal committees each year.

- Students must be a participating family in good standing with SCCHE to attend Formals.
- Dances are for high school students only. All students must be at least 14 years of age, and under the age of 20 to attend Formal dances
- Once a student leaves the dance, they will not be allowed re-entry into the venue.
- Students are expected to treat the host facility with respect and care. In the event that SCCHE incurs fines or fees due to student's actions the student's family will be responsible.
- A student is allowed to bring one Non-SCCHE guest to accompany them to the dance. The SCCHE family must register the guest, and assume the responsibilities associate with inviting a guest. If the guest violates the SCCHE Formal Dance guidelines, the guest and host student will be asked to leave the event without refund.
- Students are expected to demonstrate purity of self in relationship with others. Modesty in dancing is expected and public displays of affection are not allowed. No same sex dancing will be allowed.
- All registration must be completed through the SCCHE website including a Formal Agreement for all Students and Guests. Registrations cannot be transferred to another student nor can they be refunded.
- Formals are chaperoned events. Chaperones are designated by the Formal Committee and attend the event according to SCCHE chaperone policies.
- Please be advised that music at the Formal Events is a mix of popular secular and Christian selections. A music service provider is contracted for these events to only include radio edit songs and to honor our request to play only acceptable songs.

SCCHE Formal Dress Code

All students are expected to dress for the formality of this event. We recognize trends change from year-to-year; however, we do expect students to put forth exceptional effort to demonstrate modesty in dress and dancing when attending these events. Students are expected to dress and groom themselves in a way that is God-given gender appropriate, not offensive, not distracting from the overarching purpose of the event.

The following guidelines apply not only at check in, but for the duration of the event.

Young Ladies

- Young ladies are expected to dress for the formality of the occasion. All dresses need to be approved by email before entry to the formal will be allowed.
- Outfit lengths (hemlines, slits, etc.) must be at or below the fingertips when arms are fully extended at your side. This length requirement must be met on the sides, front, and back. If you are wearing a short dress that still follows the dress code, you must wear shorts under your dress.
- No plunging necklines. Minimal to no cleavage should be seen.
- No plunging backs. No skin showing lower than a regular bra strap.
- No bare midriffs may be exposed on the front or the sides. **Two-piece dresses are not allowed.**
- Dresses with sheer sections or cut outs in the chest, midriff, sides, or lower back must have colored fabric panels (no nude panels) sewn in or attached in such a way that they stay during the dance.

Young Men

- Our young men are expected to dress for the formality of the occasion.
- Dress Pants, Dress Shirt, and Tie are expected. A Jacket is strongly recommended.
- Suits or Tuxedos are welcome!
- No Jeans
- No undergarments should be visible.

All students and guests attending must follow the Dress Code policy. Guidelines will be enforced. Attendees not in compliance will not be admitted to the dance or will be asked to leave if a violation is found. Decisions regarding dress code violations are made by volunteer chaperones at the event and reported to the Formal Coordinator and SCCHE Board Members in charge of the Formal Event. Refunds will not be issued to those who have been asked to leave due to dress code violations.

If you are bringing a guest to the dance, please make sure to share the Dress Code Policy. Since they are not participating families in SCCHE you are their only source of information. Many of the dress codes violations that occur are with our guests who are simply not provided this information.

STUDENT HEALTH STATEMENT

Children who are ill or who show signs of becoming ill should not attend SCCHE classes or programs. Your child cannot perform his or her best when ill and we do not want to spread germs to others.

Please follow the guidelines below to determine if your child should attend SCCHE classes or programs. Keep your child home:

- If your child has had a temperature within the last 24 hours.
- If your child has vomited or had diarrhea with the past 24 hours.
- If your student is placed on antibiotics – he/she should stay at home until 24 hours after taking the first dose.
- If having your child attend the SCCHE Programs would significantly put others at risk for contracting your child's illness.
- If your child feels ill enough that he/she would not be able to benefit from being at the SCCHE Programs.
- If anyone in your family has been diagnosed with the flu, and has an active case, please keep all members at home for at least 24 hours after the last symptoms of flu have subsided.
- If your student or anyone in your household has tested positive for COVID, current CDC guidelines will need to be adhered to before returning to class.

If it is necessary to miss due to illness, please contact your child's instructors to manage any missed assignments.

SCCHE will not administer any prescription or over-the-counter medications.

Exception to this policy would be the emergency administration of auto-injectable epinephrine ("EpiPen") to a student who is determined to be in, or perceived to have, a sudden and potentially life-threatening allergic reaction, regardless of whether the student has been identified as having an anaphylactic allergy or has a prescription for epinephrine. If an EpiPen is administered, a subsequent 911 call will be immediately made followed by a call to the parent or guardian.

STUDENT DRIVING POLICY

Students who have a valid driver's license and the permission of their parents to drive to and from classes or programs are permitted to do so under the responsibility and liability of the parents. It is the PARENT'S responsibility to be aware of

- Any student who leaves the class/program location (e.g. lunch, social gathering, errands).
- Any student who desires to be transported by another driving student, sibling or other parent.

SCCHE is not responsible or liable for the conduct of the students or any incident that may occur while students are away from the SCCHE classes or programs.

Students and parents must observe speeding regulations and all designated parking areas allowed by the host facility. Violations of the driving policy will be addressed through the discipline policy procedures. See SCCHE Student Behavior Policy section IV.F for more specifics.

INCLEMENT WEATHER POLICY

All SCCHE Programs and/or Classes follow the following weather/cancellation policy:

All cancellations due to weather or unforeseeable circumstances will be communicated via the email address listed on your family's SCCHE membership profile. If a text message is preferred, please indicate that by enabling text messages on your profile on the website.

It is the parent's responsibility to make sure their email is correct and up-to-date. (To check or update your contact information, please go to the SCCHE website homepage, look at the very top of the page, and click where it says PROFILE.)

The following reasons will necessitate a cancellation: Francis Howell and/or Fort Zumwalt schools are closed for inclement weather; Liberty Church closes for inclement weather; or Liberty Church has an emergency closing for any reason. There are no refunds or proration for cancellations.

Cancelled days may be made up at the end of the semester at the program director's discretion.

SAFETY DRILLS:

Occasionally SCCHE conducts tornado, fire, and other safety drills at all the locations where SCCHE students gather for activities. To have effective safety drills, we ask that the SCCHE families please comply with the following:

1. Students (both those enrolled in classes or activities and those visiting or dropping of siblings) who are outside the facility (outside socializing or walking to/sitting in your car) when a safety drill takes place, are to return to the facility and follow the instructions of the adults in charge.
2. Students (both those enrolled in classes or activities and those visiting or dropping of siblings) are not to attempt to leave the facility during the safety drill without adult permission. If students are present inside a facility when a safety drill is called, even if they don't have a class scheduled at that time, they are to follow the instructions of the adults in charge.
3. Parents waiting in cars are encouraged to participate in the drills, but not required. However, in the case of an actual tornado warning, everyone waiting in the parking lot should enter the facility and seek the appropriate shelter with the students.

SCCHE PROGRAM REGISTRATION POLICIES:

The programs below are offered only to current SCCHE families in good standing. SCCHE programs include: Band, Choir, The Learning Center, HeartStrong, Math and Reading Intervention, and Educational OT. Although these programs have been well received in the past, SCCHE does not guarantee the availability of any given program every year.

Tuition Prices:

Each SCCHE program is unique and tuition prices vary with each program. All prices are located with class registration information. Please refer to the class registration grid for up-to-date pricing information.

Make-Up Class Policy:

If two or more classes are cancelled due to circumstances out of our control, every reasonable attempt will be made to offer a make-up class at the end of the semester.

If a student is absent from a class, the student (and parents) are asked to understand that finishing up a project and/or lab or making up a project is usually NOT available. Class room usage, and supplies are planned, purchased, and used according to the teacher's curriculum schedule. Students who have not completed projects and/or labs may possibly make arrangements to take their unfinished work home, but it is completely at the teacher's discretion. If students miss an entire project and/or lab, the student will most likely not be able to make-up that project and/or lab, but he/she will be able to move forward with the rest of the class.

Supply Fee and Registration Fee Policy:

The supply and registration fee payment is due within **30 days** of registering a student for a class (unless registration is made less than 30 days prior first day of class, then payment is due no later than the first day of class).

A student is not officially enrolled in a class or program until supply and registration fees are paid-in-full. Failure to pay fees within 30 days of registration will result in the registrant (or student) being moved to the waiting list.

It is the responsibility of the SCCHE family to secure the students enrolled status with payment of the supply/registration fee. The SCCHE family **will NOT be notified** when student is moved to the waiting list due to lack of supply/registration fee payment within the 30-day period stated above.

Supply and registration fees are non-refundable.

Tuition Policy:

Upon registration for any SCCHE class/program, the SCCHE family will be invoiced for the full cost of the class/program. If the student is withdrawn from the class after the cancellation deadline, the SCCHE family will be responsible for any unpaid tuition and will be invoiced for any unreturned/damaged class materials. Tuition can be paid in one payment OR eight equal payments (automatically generated on website).

First tuition payment (due 8/01) due regardless of cancellation date and non-refundable

Class Cancellation:

For SCCHE families to cancel classes, the last drop date(s) are:

- September 1st - for all year long classes
- January 20th - for one-semester classes beginning in January

After these dates, the SCCHE family will be held responsible for payment. To drop a class, please contact the coordinator at scche.mo.coordinator@gmail.com.

To officially drop a class, the SCCHE family must complete a Drop Class form on the SCCHE website. This form must be completed by the cancellation date in order to qualify for a refund*. Supply, registration fees, and first month tuition are non-refundable. (*less processing fees)

If SCCHE permanently cancels a class/program before its start date, any paid fees/tuition will be refunded.

Failure to Pay:

If an SCCHE family fails to maintain their account in good standing, the family will be limited in their participation in certain SCCHE activities (formals, graduation, concerts, dinner theatre, etc.) and will not be permitted annual renewal for the following school year until their account is resolved. A student may not be allowed to begin the following semester if the account is not in good standing.

SCCHE PROGRAMS DESCRIPTIONS:

BAND

Purpose:

The SCCHE band offers classes for pre-band, beginners, intermediate, concert and swing band for any student 10 years old or older. This traditional band setting teaches instruments such as flute, clarinet, alto saxophone, trumpet, trombone, baritone, and percussion (bell kit). All ensembles perform at the end of fall and spring semesters.

Days/Times/Location:

For specific Band information, please click [HERE](#).

Required Materials:

All students must supply their own instrument and all the proper accessories such as: music books, reeds, valve oil, slide oil, etc. Each student must also bring their own folding music stand to class.

Required Performance Attire:

All ensembles perform at the end of fall and spring semesters. Concert attire is black pants and white shirt for boys (tie optional) and black pants or black skirt and white shirt for girls.

Registration/Questions:

To register for Band, please go to the registration grid on the SCCHE website.

For more information contact SCCHE Band Coordinator, Cheryl Bates, at scchebandcoordinator@gmail.com

CHOIR

Purpose:

To instill in each choir member a true desire to worship the Lord through music and to grow in His ways. One consistent goal for all members of choir is that not only do we strive to reach our full potential, but also to stretch ourselves to see what we are truly capable of. For choir curriculum goals, please click [HERE](#).

Age Requirements:

Cantando Choir: Ages: 8* (by September 1st) to 12

**Students who will turn 8 this year and have siblings in Cantando may request permission to enter Cantando early. Age limits are strictly enforced with new students. All age variances must be approved by the choir director, who has the right to deny permission when deemed appropriate.*

Concert Choir: Ages: 13* (by September 1st) and older

**Students who will turn 13 this year and have been in SCCHE choir before may request permission to enter Concert Choir early. Age limits are strictly enforced with new students. All age variances must be approved by the choir director, who has the right to deny permission when deemed appropriate.*

Days/Times/Location:

For specific Choir information, please click [HERE](#).

Required Performance Attire:

All choirs perform at the end of fall and spring semesters. Both Cantando and Concert choirs have required performance uniforms for the girls and boys.

What Choir Enrollment Means:

When you enroll a child in Cantando or Concert Choir, both parent and the student are committing to the following goals, rules, and work ethic of the SCCHE choirs:

- Parents should not enroll students if they or their children are unwilling to commit to a full semester of participation in choir and/or are unwilling or unable to attend performances.
- Choir enrollment assumes that parents will make every effort to get their children to all choir rehearsals and all performances barring illness, unavoidable out of town trips, or family events that are unable to be rescheduled.
- Choir members should strive for excellence and holy behavior as ambassadors for Christ as well as for the homeschool community.

Registration/Questions:

To register for Choir, please go to the registration grid on the SCCHE website.

LEARNING CENTER

Purpose:

The SCCHE Learning Center is a Christ-centered, scheduling of classes designed to help middle school and high school aged homeschoolers with some of their more difficult classes. SCCHE understands that the parents are the primary instructors and caregivers for their children, and in that regard, the SCCHE Learning Center classes are designed to be an adjunct to the student's home education, and not a replacement for it. Therefore, students attending the Learning Center will be given assignments to do at home throughout the week and are expected to return with assignments completed.

The Learning Center is designed to help homeschoolers in the following ways:

- To provide supplemental classes in a Christ-centered environment.
- To provide classes with outside accountability for students.
- To provide assistance in those classes which are more difficult to teach (higher math and sciences, composition, foreign languages, etc.).
- To provide assistance with classes in an effort to help homeschoolers continue to homeschool through high school, rather than putting their children in public school.
- To glorify the Lord Jesus Christ in all areas of instruction, activities, and fellowship.

Our purpose is to support parents in the education of their children. Parents have the ultimate authority for their children's education. Our classes/programs are structured so that the majority of assignments are to be completed within the home under the supervision of parents.

The ultimate goal of all SCCHE classes/programs is to develop a love for learning which will equip the student to lead a successful life.

Schedule:

To register for classes, please go to the registration grid on the SCCHE website

Age/Grade Levels:

The Learning Center offers classes for middle school (12-14 yrs.) and high school ages (14-18 yrs). Classes are based on age/grade ranges to be able to meet the student's individual needs. If you have questions regarding your student's readiness for a particular class, please contact the instructor of that class offering before registering.

Instructors:

All SCCHE instructors are biblical Christians who agree with the St. Charles Christian Home Educators Statement of Faith. Instructors teach their classes from a biblical worldview. Instructors do not use materials or lessons that might be considered contrary to what Scripture teaches and thus objectionable to SCCHE families. Instructor biographies can be viewed under the class registration listings on the SCCHE website.

Attendance Requirements:

Students are expected to attend their classes/programs and arrive on time. Late arrivals are disruptive. See Student Health Statement section for missed class due to illness. Missed classes for family reasons are varied and personal and should be discussed with each individual instructor.

Grading:

If applicable, teachers will communicate with the parent a final grade upon completion of the course. The Learning Center uses a 10-point grading scale:

A	100-90
B	80-89
C	70-79
D	60-69
F	0-59

Occasionally, circumstances occur that prevent students from completing coursework. Assigning additional time to complete coursework will be at the discretion of the teacher.

Homework Guidelines:

Students are expected to complete their assigned homework and come to class prepared. As facilitators, each instructor expects students to turn in assigned homework. SCCHE classes/programs provide accountability to students and help equip them to build responsibility into adulthood. Parents, as the primary educators, need to work with their children to ensure homework assignments are complete and turned in on time.

Food Policy:

Students should only eat in areas designated by host facility. Liberty Church designated areas are: Narnia, The Great Hall, and outside at the picnic tables. There is no refrigerator available for student use. Students may use the microwave in Narnia to prepare their lunch. Use of the microwave is a privilege. Students must use microwave safe cookware and clean up any splattering inside the microwave after use as well as clean up any messes and place all trash in the appropriate trash bins. Students should bring their own supplies (napkins, plastic ware, etc.).

Electronic Device Usage:

During class time, all cell phones, tablets, iPads or other electronic devices are not permitted in class. This includes phone calls, sending or receiving text messages, being on the internet, or listening to any media on the device.

Teachers reserve the right to temporarily take possession of any electronic device used during class time.

If students receive what they believe to be an emergency call/text, the student will be allowed to answer with the permission of the teacher.

Between classes or during breaks, students will be allowed to use their devices if the device is not used to view any inappropriate material which would violate SCCHE policy.

What Learning Center Enrollment Means:

As a parent, you agree to the following when you enroll your child in a Learning Center class:

- I am the primary educator for my children, and, as such, I will monitor my child's progress in Learning Center classes as necessary, making sure my child does his assignments and brings them to class in a timely manner.
- I also understand that by registering my child in a Learning Center class, I agree to comply with the instructor's requirements for the class, homework assignments, and assignment deadlines. Therefore, students attending the Learning Center will be given assignments to do at home throughout the week and are expected to turn in assignments according to the instructor's timeline.
- As the primary educator for my child, I will do my best to make sure that they don't cheat by copying answers from answer keys, and that they do not plagiarize any writing or other assignments.
- Any student caught cheating or plagiarizing is in violation of the SCCHE Behavior Policy. This is grounds for dismissal from SCCHE Learning Center classes.
- I understand the tuition pricing policy and refund policy for classes in the Learning Center.

Parking Policy at Liberty Church:

- Students are not permitted to 'hang out' in the parking lot.
- There is no speeding in Liberty parking lot.
- Students and parents must be aware of designated parking areas and direction of travel through the parking lot.
- Please respect the property of the surrounding businesses and residents. Students are not to hang out in their parking lots, on their grounds, or behind their buildings.
- No parking in neighboring business's parking lots or in front of or on resident's property.
- To drop off students, please enter using the east parking lot entrance and drop off in front of the main sanctuary door.
- Remember to drive SLOWLY on the parking lot as there are kids coming and going all day.

QUESTIONS

If you have questions, please contact scche.mo.coordinator@gmail.com