



# ANCHOR HALL

*Anchored in Faith • Anchored in Family • Anchored in Education*

## **Student Handbook**

**2026–2027 Academic Year**

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# Welcome to Anchor Hall

We are honored and grateful for the opportunity to partner with your family in the education and formation of your student this year.

Anchor Hall was created with a deep desire to support homeschooling families by helping carry the academic load through thoughtful instruction, structured accountability, and Christ-centered community. We recognize both the beauty and responsibility of home education, and we count it a privilege to come alongside families in that journey.

Rooted in a biblical worldview, we seek to create classrooms that are purposeful, engaging, and academically meaningful while remaining encouraging and supportive. We believe students thrive when they are both challenged and cared for, and we strive to foster a culture where learning is pursued with purpose and joy.

Our prayer is that Anchor Hall would be a place where students become firmly anchored in faith, family, and education while growing in wisdom, maturity, and confidence as they prepare for the calling God has placed on their lives.

## **Mission**

Anchor Hall exists to provide meaningful academic support for homeschooling families through thoughtful instruction, structured accountability, and Christ-centered community, equipping students to grow in wisdom, responsibility, and godly character for lifelong learning and faithful living.

## **Vision**

Our vision is to cultivate a Christ-centered academic community where homeschooling families are strengthened, students are formed in wisdom and character, and learning is pursued with purpose and joy.

## **Why Anchor Hall**

The name Anchor Hall reflects our desire to help students and families remain firmly anchored in truth as they pursue growth in learning, wisdom, and character.

At Anchor Hall, our hope is to cultivate students who are anchored in faith, family, and education as they grow into the people God has called them to be.

## **Philosophy of Education**

Rooted in Deuteronomy 6:4-9, Anchor Hall believes parents are the primary educators and disciplers of their children.

Our role is to come alongside families in support of that calling by providing meaningful academic instruction within a Christ-centered learning environment.

We believe education should address the whole person (mind, character, and faith), cultivating wisdom, diligence, responsibility, and discernment.

Every subject is taught through a biblical worldview with the conviction that all truth is God's truth.

# Program Overview

Anchor Hall operates as a drop-off academic program meeting twice weekly on Mondays and Wednesdays from 9:00 AM–1:00 PM during the academic year.

Students participate in thoughtfully designed classes that encourage academic growth, personal responsibility, diligence, and confidence within a Christ-centered learning environment.

Our instructional model combines:

- Thoughtful academic instruction
- Structured accountability
- Biblical worldview integration
- Character formation
- Meaningful peer community

Anchor Hall serves homeschooling families seeking academically meaningful classes, consistent structure, and a supportive Christian academic environment.

# Academic Calendar

## 2026–2027 Academic Year (*Tentative*)

Date	Event
TBD	Orientation / Open House
August 10, 2026	First Day of Classes
September 7, 2026	Labor Day - No Classes
November 23–27, 2026	Thanksgiving Break
December 9, 2026 - January 4, 2027	Christmas Break
March 3–12, 2027	Spring Break
April 28, 2027	Last Day of Classes

- Class dates are subject to change for CHEC events or at teacher discretion.
- Weather-related closures, late starts, or early dismissals will follow local school district decisions with student and family safety prioritized.

# Weekly Schedule

## Days of Operation

Mondays & Wednesdays

9:00 AM - 1:00 PM

## Daily Schedule

Time	Schedule
8:50-9:00	Arrival
9:00-9:55	1st Period
10:00-10:55	2nd Period
11:00-11:55	3rd Period
12:00-1:00	4th Period
1:00	Dismissal

# Arrival & Dismissal Procedures

## Arrival

- Students may not be dropped off more than 10 minutes before their first class.
- Doors will open 10 minutes before classes begin.
- Students should report promptly to designated classrooms or gathering areas.

## Dismissal

- Students who are not driving should be picked up promptly at the end of their final class.
- Building doors will remain locked during class hours.
- If a student must leave early, parents should contact the Anchor Hall Coordinator in advance.

## Late Pick-Up

We understand that unexpected situations may arise from time to time; however, repeated late pickups may result in additional fees, a parent meeting, and/or review of continued enrollment in order to best serve all families and maintain a smooth and safe environment for students.

# Enrollment Policies

Anchor Hall seeks to cultivate a Christ-centered academic community built upon shared values, meaningful learning, and strong family partnership.

Enrollment is open to homeschooling families who align with the mission, philosophy, and expectations of Anchor Hall.

## Admissions Process

Families interested in enrolling at Anchor Hall should:

1. Be a current CHEC member (or complete CHEC membership before enrolling)
2. Submit an enrollment application
3. Review the handbook and policies
4. Meet any applicable course prerequisites
5. Complete registration and payment requirements
6. Sign the Parent/Student Agreement Form

Enrollment is subject to available space and program fit.

Anchor Hall reserves the right to deny or discontinue enrollment if the program is determined not to be an appropriate fit for a student or family.

## Registration Requirements

Families must provide:

- Completed enrollment forms
- Emergency contact information
- Signed handbook acknowledgment
- Registration payments
- Required medical/allergy information

Students must be officially registered before attending classes.

## **Payments**

- Registration fees are paid directly to CHEC by August 1st.
- Registration and supply fees are non-refundable.
- Class fees are paid directly to individual teachers.
- Payments are due by the 1st of each month unless otherwise arranged.
- Payments not received by the 10th may result in late fees or temporary suspension from class.
- Returned payments and associated fees must be resolved promptly.
- Families remain responsible for class fees even if a student withdraws or is removed unless otherwise agreed upon in writing.
- Class fees are not refunded for absences.

## **Withdrawal Policy**

Anchor Hall reserves the right to withdraw a student from the program for:

- Ongoing disciplinary concerns
- Chronic incomplete work or non-participation
- Repeated disregard for handbook expectations
- Nonpayment of tuition/fees
- Situations negatively impacting the learning environment

Whenever possible, concerns will be addressed through communication and partnership before further action is taken.

# Parent Partnership Expectations

We believe strong parent partnership is essential to student growth and success. Families and staff work together to create an environment where students can grow academically, personally, and spiritually.

Parents are expected to ensure students arrive prepared and on time, support completion of assignments and at-home work, reinforce classroom expectations and behavioral standards, maintain respectful communication with teachers and leadership, encourage diligence, responsibility, and integrity, and regularly review program communication.

Parents also agree to support reasonable classroom expectations and disciplinary decisions made by Anchor Hall staff during program hours. When behavioral concerns arise, our goal is restoration, growth, and partnership.

## Attendance & Tardiness

Because classes meet only one to two days per week, consistent attendance is essential for student success and classroom continuity.

Students are expected to attend all scheduled classes unless they are ill or facing unavoidable conflicts. Parents should notify teachers prior to absences whenever possible. Students remain responsible for all missed work, and excessive absences may result in conferences or removal from class if attendance concerns persist.

Students are expected to arrive on time and prepared for class. Repeated tardiness disrupts instruction and may impact participation and learning. Chronic lateness may result in conferences or review of continued enrollment.

Students are responsible for assignments missed during absences. Teachers are not required to reteach missed lessons, and missed classes do not reduce or refund class fees.

Parents should notify teachers in advance whenever students must leave early.

# Academic Expectations

Anchor Hall classes are intentionally rigorous and designed to help students grow in skill, discipline, responsibility, and character.

Students are expected to complete assignments on time and to the best of their ability, come prepared with required materials and completed homework, demonstrate attentive listening and active engagement, communicate respectfully with teachers and peers, and take responsibility for missed work and deadlines.

Students should arrive prepared with required books and materials, completed assignments, writing utensils and supplies, appropriate technology if required, and a ready and attentive attitude.

At Anchor Hall, students are expected to put forth consistent effort, work carefully and thoughtfully, persevere through challenges, and demonstrate teachability and humility in both their academics and classroom conduct.

Because classes meet only once or twice weekly, at-home work is an essential part of learning. Students should expect consistent weekly workloads appropriate to the level and rigor of each course.

Students are expected to participate fully in class discussions and activities, contribute positively to the learning environment, and engage respectfully and attentively during instruction.

Each teacher establishes their own late work policy. Excessive late or missing work may result in parent communication, academic intervention, or removal from class if concerns persist.

Academic integrity is expected at all times. Cheating, plagiarism, copying work, or submitting work that is not the student's own is prohibited. Violations may result in reduced or zero credit, assignment redo, parent notification, or additional disciplinary consequences.

Anchor Hall reserves the right to remove a student from a class if assignments remain consistently incomplete, minimum expectations are not met, participation does not align with class standards, or behavior disrupts learning.

# Grading & Assessment

Assessment methods vary by teacher, course, and grade level.

## Assessment May Include:

- Quizzes
- Tests
- Essays
- Projects
- Labs
- Presentations
- Homework
- Participation
- Discussions
- Research assignments

## Progress Reporting

Within the class dashboard on the CHEC website, families will have access to grades, assignments, and due dates, which will be updated weekly by teachers.

# High School Credit Policy

Anchor Hall offers coursework appropriate for high school credit. However, parents remain solely responsible for awarding academic credit, maintaining transcripts, fulfilling graduation requirements, and managing college admission documentation for their students.

Courses may include suggested credit designations, such as 1.0 Carnegie Unit or 0.5 elective credit, based on instructional time and course rigor. These recommendations are advisory only.

Anchor Hall does not issue diplomas, accredited transcripts, or graduation certification. Students enrolled in Anchor Hall remain homeschool students under the authority and oversight of their parents.

# Course Syllabi Expectations

Teachers are expected to provide course information prior to or at the beginning of the semester.

Each syllabus should include:

- Course title and description
- Intended learning outcomes
- Required books and supplies
- Technology requirements
- Homework expectations

## Dress Code & Conduct Standards

As we strive to live our lives in a manner pleasing to God and reflect our commitment to Him, we ought to follow simple matters of courtesy and conduct.

Students are expected to:

- Wear modest and appropriate attire
- Arrive prepared and on time
- Use clean language
- Avoid PDA (public displays of affection)
- Respect teachers and authority
- Treat others with kindness
- Avoid damage to property

### Dress Expectations

- Shorts, dresses, and skirts must be fingertip length or longer
- No strapless tops
- No vulgar slogans or inappropriate graphics
- No bare midriffs
- No visible piercing rings except ears

## **Student Conduct Expectations**

Anchor Hall seeks to cultivate a learning environment marked by respect, responsibility, integrity, and Christlike conduct.

Students are expected to:

- Respect teachers, staff, peers, and property
- Follow classroom procedures and instructions promptly
- Participate positively in classes and activities
- Demonstrate teachability, humility, and self-control
- Remain in assigned or supervised areas
- Avoid disruptive behavior
- Maintain appropriate conduct and language
- Demonstrate honesty and responsibility

## **Weapons Policy**

Students are not permitted to carry weapons on their persons or in vehicles while on campus.

## **Discipline Policy**

Anchor Hall believes discipline should be handled with clarity, consistency, grace, and partnership with families. The goal of discipline is restoration, growth, and formation rather than punishment alone.

Behavior concerns may be addressed through verbal correction, redirection, teacher conferences with students, parent communication, or administrative involvement when necessary.

Anchor Hall reserves the right to suspend or dismiss students whose behavior significantly disrupts the learning environment, demonstrates repeated defiance or disrespect, threatens the safety of others, or consistently violates handbook expectations.

# Technology Policy

Technology at Anchor Hall should be used in ways that support learning and contribute positively to the classroom environment.

Phones should remain silent and put away during instructional time unless otherwise permitted by a teacher. Unauthorized phone use may result in confiscation and parent communication.

Students are expected to use devices responsibly, remain on approved sites and tasks, and avoid gaming, social media, or unrelated browsing during class time.

# Safety & Emergency Procedures

Student safety is a high priority at Anchor Hall. In the event of a medical emergency, staff will attempt to contact parents immediately, and emergency medical services may be contacted if necessary.

Anchor Hall follows established emergency procedures for situations including tornadoes, severe storms, fire emergencies, and lockdowns if needed.

Parents are responsible for maintaining current emergency contact information and communicating any important medical information, including allergies, medical conditions, medication needs, or other emergency concerns.

Anchor Hall staff may not administer medications unless arrangements have been made and proper authorization has been provided in advance.

# Facility Stewardship

Students are expected to respect property, clean up after themselves, care for classroom materials, and leave all spaces orderly. Intentional damage to facilities or materials may result in financial responsibility as well as disciplinary action.

# Communication Policy

Healthy communication is essential to maintaining a strong Christ-centered community. Anchor Hall encourages families to address concerns respectfully and directly with the appropriate individual whenever possible. Healthy communication and mutual respect are essential to maintaining a strong and unified academic community. Whenever possible, concerns should be addressed privately and with a desire for peaceful resolution.

## Teacher Response Expectations

Teachers will strive to respond within 24-48 business hours whenever possible.

## Teacher Philosophy & Expectations

Anchor Hall teachers play a significant role in shaping both the academic and relational culture of the program. Teachers are expected to model Christlike conduct, professionalism, preparedness, and integrity in both their instruction and interactions with students and families.

Teachers should communicate respectfully, maintain appropriate boundaries, and demonstrate reliability and consistency. They are expected to plan lessons thoughtfully, steward class time effectively, provide meaningful instruction, and communicate expectations clearly to students and families.

Teachers should model grace, humility, wisdom, patience, and Christlike leadership while cultivating classrooms that are orderly, respectful, engaging, structured, and conducive to learning.

# Statement of Faith

- The Bible is the inspired and infallible Word of God.
- There is one true living Almighty God, eternally existent in three persons: Father, Son, and Holy Spirit.
- Man is sinful by nature and in need of salvation.
- Jesus Christ died as the atoning sacrifice for sin and rose bodily from the dead.
- Salvation is offered by grace through faith in Jesus Christ alone.
- Jesus Christ will literally return again.

# Membership & Enrollment Clause

Anchor Hall reserves the right to maintain enrollment standards consistent with its mission, philosophy, and statement of faith.

Enrollment may be reviewed if a family or student demonstrates ongoing unwillingness to uphold handbook expectations or program values.

# Handbook Acknowledgment Form

This handbook is intended to help families understand the mission, expectations, and policies of Anchor Hall. Enrollment in the program is understood as agreement to support and abide by these guidelines.

We have read and understand the Anchor Hall Handbook and agree to support and uphold the mission, philosophy, and policies of the program.

Parent Name(s): \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Student Name(s): \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_