

Fall Enrollment Information

- You must be an [HPHE member](#) to register for LIFE Classes.
- **Classes Schedule:** 11:00 am-3:00 pm (A few high school classes are 90 minutes, and may start at 10:30am, or end at 3:30pm.)
- **IMPORTANT:** Families must read the [LIFE Classes Student Handbook](#) prior to first day of classes.
- Registration is **ON-LINE ONLY**. Read the [Online Registration Instructions](#).
- **The Family Registration Fee (\$45) must be paid to secure your registration.**
- **Current Members Registration** begins on **April 22nd at 9:00 a.m.**
- **New Members Registration** will open on **April 29th at 9:00 a.m.**
- Registration is first come, first served.
- **All class fees are due on May 31st.**
- If you have an unpaid balance on your account, you will be blocked from registration until your balance is paid in full.
- Class tuition must be paid in full by orientation day for a student to be allowed to attend classes.
- The material fees will be added online with your class registration fee.
- Please click on [LIFE Classes Registration & Payment](#) to view detail information on class tuition, refund policy, and payment.
- **Add/drop guidelines:** The grid will stay open for you to make any family changes until **July 12th**. You can add/remove your child from a class during this time. After **July 12th** you will go on the website and fill out an add/drop form that is automatically emailed to the appropriate registration assistant.
- Classes that have not reached a minimum of 4 students by **July 17** will be automatically cancelled.
- Update your profile with current emergency contacts and your child's information.
- **Year-long Classes:** You must register again (as normal) for the 2nd semester.
- Your family's class schedule will be online under your account page (this will not be emailed to you). You can check class status anytime
- **High School Student Volunteer:** MUST register as a volunteer for any hour.
- **K-1 Classes:** Students **must be 5 yrs. old** on the first day of class to enroll in these classes.
- **All students on campus during LIFE Classes must be in an enrolled class**, in the parent room with their parent, or off campus. Students are not allowed to roam freely on the premises including after classes dismissal.

- There is **NO study hall offered**. Instead, we will have a designated room for parents where they may sit with their children as they do work during an hour they do not have a class.
- Questions about class content, prerequisites, textbooks, materials, etc. can be found if you click on the actual class on the class registration page. You can click on an advisor name for more information, as well as, click on the syllabus and class descriptions for more information on any given class.
- **Monitor Duty/Opt Out Option:** Parents are required to complete a monitor duty or pay the opt out monitor fee (**\$60** before orientation day, **\$80** after that day).
 - Monitor Duty Sign-Up will be open with online registration.
 - Must complete the online [background check form](#) for the family member that will serve as a monitor. **This online form must be submitted during Class Registration.**
 - **NO monitor may have their children with them while they are monitoring.** This is for both liability and safety reasons. The staffed nursery and study hall are available for your children, free of charge, while you monitor and they are not in class.

- **LIFE CLASSES ORIENTATION DAY:**
 - **Students and parents should attend orientation together.**
 - Late enrollments and payments on accounts will be received in the **Welcome Center from 12:15-12:45.**
 - The main orientation will begin **in the sanctuary at 1:00.**
 - Families will then attend an abbreviated class schedule in order to meet teachers, receive syllabus and supply lists, and get basic information about class formats and expectations.

- We encourage online payments! Please help us to decrease time involved in processing payments. You can use PayPal without a PayPal account!

Additional questions can be directed to the LIFE Classes Coordinator, Mrs. Denise Gallimore at dwgallimore@gmail.com