

Graduation Checklist/Cost Worksheet

The Required Stuff	Due	Done	Estimated Costs
<p>Graduation registration fees:</p> <p>Regular registration <i>Option to make payments starting w/ \$25 nonrefundable deposit then must pay in full by November 30.</i></p>	<p>Minimum \$25 nonrefundable deposit due at registration (registration deadline is November 30)</p> <p>Full fee due by November 30</p> <hr style="width: 20%; margin-left: 0;"/> <p>Register online at: www.chalc.org</p>	<input type="checkbox"/> <input type="checkbox"/>	<p>\$160 for CHALC members or \$215 for non-CHALC members</p> <p>Additional \$25 late fee if paid after Nov. 30 but before Dec. 31</p>
Ordering Information: 25 invitations are included. Additional invitations can be ordered in groups of 25. Cap & gown are included.	Due November 30. Fill out online form.	<input type="checkbox"/>	Included in grad. fee unless additional invitations are ordered. Cost of postage to mail invitations.
Biography Information	Fill out online form. Due: January Planning Meeting	<input type="checkbox"/>	None
Submit photos of graduates for program, invitations and video collage	Print form from website. Follow directions. Due January Planning Meeting	<input type="checkbox"/>	None
Optional Stuff	Due	Done	Estimated Costs
Senior Portraits Taken	Get taken in fall. Due at January Planning Meeting	<input type="checkbox"/>	Varied Cost
Graduate Family Banquet Tickets	Available for sale at January and February Grad Meetings	<input type="checkbox"/>	Estimated \$25-\$30 per ticket
Banquet Talent Sign Up Auditions for banquet talent	January - Use online form February and March	<input type="checkbox"/> <input type="checkbox"/>	None
Original artwork submitted for graduation ceremony program	March	<input type="checkbox"/>	None
Submit speech for graduation ceremony	February/March	<input type="checkbox"/>	None
Student Formal Tickets Includes dinner and entertainment. Other costs include photos, dress, suit, flowers, transportation, after party if desired	Available for sale at February and March Grad Meetings	<input type="checkbox"/>	Estimated \$40-\$55 per ticket
Professional Ceremony Photos and/or Graduation Ceremony DVD	Due at the May Grad Meeting Download form from website.	<input type="checkbox"/>	Varied Cost
Diploma and cover for diploma Provided by the diploma program. HSLDA sells parent-issued diploma & cover.	Order by March/April	<input type="checkbox"/>	Varied Cost