

Heritage Co-op Director

- Submits monthly reports to the Small Groups Chair
- Oversees all aspects of co-op planning and operation
- Maintains website presence
- Implements and oversees registration
- Coordinates teacher and helper assignments
- Ensures all classes are adequately staffed each co-op day
- Communicates information to co-op families
- Works with Assistant Director and Treasurer

Updated 6/27/2022