Christian Heritage Home Educators of Wilmington

(And Surrounding Areas)

Membership: $25 per year (Aug. to Aug.)
$30.00 after Aug. 31st

Family Membership Application

Last Name: _____

First Names: Husband _____ **Wife** _____

Address: _____

City: _____**Zip Code** _____

Phone: (_____)_____**E-mail** _____

	Name	Age	Date of Birth
Child (ren):	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

Would you like to receive CHHEW newsletters and announcements via e-mail? Yes _____ No _____

May we put your name and address in the CHHEW directory/website? Yes _____ No _____

Do you affirm the *CHHEW Statement of Faith*? Yes _____ No _____

Signature (of at least one parent)_____

Date _____

Please attach payment of $25 (after Aug. 31st, $30.00). Please make checks payable to "Christian Heritage" and send to:

Amy McKenzie
3712 South Beechgrove Road
Wilmington, OH 45177

(937) 382-1337

Christian Heritage Home Educators of Wilmington (And Surrounding Areas)

STATEMENT of FAITH

1. We believe the Bible to be the only inerrant word of God. It is our only authoritative rule for faith and practice.

2. We believe that there is one God, eternally existent in three Persons: Father, Son and Holy Spirit. He is omnipotent, omnipresent, and omniscient. In all things He is limited by nothing other than His own nature and character. We believe the God we serve is holy, righteous, good, loving, and full of mercy. He is the Creator, Sustainer, and Governor of everything that has been made.

3. We believe in the true deity and full humanity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father and in His personal return in power and glory.

4. We believe in the full deity of the Holy Spirit, acknowledging His work in creation and redemption, together with the Father and the Son.

5. We believe that because of Adam's sin all mankind is in rebellion against God. From the salvation of such lost and sinful men, regeneration by the Holy Spirit is absolutely necessary.

6. We believe that salvation is by grace through faith alone, and that faith without works is dead.

7. We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a godly life.

8. We believe in the resurrection of both the saved and the lost: those who are saved to the resurrection of life and those who are lost to judgment and everlasting punishment.

9. We believe that Christian parents have an obligation before God to provide their children with a godly understanding of the world in which they are growing up. To that end, Christian education, however administered, is essential.

We agree with and do now sign the above "Statement of Faith" that has been adopted by CHHEW. I/We have read the CHHEW by-laws and understand our rights and responsibilities within this organization.

Signed: _____Date:_____

Christian Heritage Home Educators of Wilmington

BY-LAWS

ARTICLE I - NAME AND PURPOSE

A. The name of this organization shall be Christian Heritage Home Educators of Wilmington (CHHEW).
B. The purposes of this organization are:
   1. To provide support, encouragement and fellowship to Christian families who are home educating their children.
   2. To provide information about and promote awareness of Christian home education.

C. Home school defined: A home school is defined as a parent/guardian who provides annual notification of home schooling to the appropriate superintendent (Ohio code 3301-34-03), directs 51% or more of the education, and is personally responsible for funding the education (Ohio code 3301-34-01). A second option (allowed by HSLDA and Ohio code 3301-35-08) is for Non-Chartered ("08" schools.) These are allowed if the parent is the administrator. The "08" school parent must have a bachelor's degree and oppose government-controlled education because of religious beliefs.

ARTICLE II – MEMBERSHIP

A. Privileges:
   1. Member families must sign the CHHEW statement of faith.
   2. Member families will receive membership privileges when dues are paid in full.
   3. Member families will be allowed one vote concerning CHHEW business.
   4. Only member families may teach, hold office, or serve on committees.

B. Qualifications and Requirements:
   1. Member families must be home educating as per Article I, C.
   2. All member families agree to waive any and all claims, actions, or right of action, which they may have against the organization, or any of its officers or members, which may arise from activities of any member family of the organization by reason of the purpose and nature of this organization.

C. Dues:
   1. Annual dues are $25.00 payable to the treasurer at the time of application, or no later than August 31st of each year. After August 31st, dues are thirty dollars ($30.00).
   2. Dues and other moneys received shall be used to pay expenses related to social event expenses, fees to web-site provider, and operation expenses upon president, treasurer and/or secretary approval.
   3. All moneys and transactions are to comply with the *CHHEW Guidelines for Financial Accountability Including Policy and Procedures.*

D. Non-payment of dues:
   1. Any member family who has not paid their current dues by **September 30th** will have their membership privileges and group participation suspended.
   2. A member family may be reinstated to active status upon immediate payment of arrears in full.

E. Non-member participation: Non-members may participate in CHHEW activities (field trips, etc.) for a $5.00 charge per family per event excluding by-law required quarterly meetings and skating parties which may be attended with no charge.

ARTICLE III – OFFICERS AND COMMITTEES

A. There shall be the following elected officers, which shall comprise the leadership team:

1. President
2. First Vice-president/Hospitality Coordinator
3. Activities Vice-president (Field Trips)
4. Secretary
5. Treasurer/Membership Coordinator

B. Potential officers and committee coordinators must comply with the *CHHEW Guidelines for Officer Eligibility.*

C. An officer that doesn't comply with their responsibilities may be relieved of office by majority vote of the leadership team. Appointment of a replacement shall be made by the president with the approval of the leadership team.

ARTICLE IV – ELECTIONS

A. Nominations:
1. A nominating committee consisting of a chairperson and no more than two other members shall be appointed by the president three (3) months before elections.
2. Report of the nominating committee shall be made in April.

B. Elections:
1. An elections committee of two members shall be appointed by the president to conduct the elections.
2. Elections shall be by secret ballot.
3. Elections shall be held in May.

C. Transition of leadership: Outgoing officers shall turn over all CHHEW material to incoming officers in the presence of two other officers.

ARTICLE V – DUTIES OF OFFICERS

A. The president shall:
1. Preside over all meeting of the leadership team, general meetings, and any special meetings.
2. Appoint committee coordinators with approval of the leadership team.
3. Make interim appointments as needed with the approval of the leadership team.
4. Serve as an ex-officio member of committees.
5. Call special meetings when necessary.

B. The first vice-resident shall:
1. Preside over meeting in the absence of the president.
2. Perform such other duties as assigned by the president.
3. Succeed to the presidency after completion of term, if possible.
4. Coordinate hospitality efforts toward new member families.

C. The treasurer/membership vice-president shall:
1. Keep new member packets up to date and provide a current membership list.
2. Mail packets to prospective members as requested (postage paid by CHHEW).
3. Receive new membership applications and information and forward information to the leadership team.
4. Have charge of all funds of CHHEW.
5. Present a monthly or quarterly (whichever is deemed necessary by the president) financial report.
6. Make an annual financial report to the membership.
7. Comply with all *CHHEW Guidelines for Financial Accountability Including Policy and Procedures* per by-laws.

D. The activities vice-president shall:
1. Coordinate field trips.
2. Coordinate group events.
3. Work with any current coordinators concerning activities monitoring appropriate public relations.
4. Perform such other duties as needed and agreed to.

E. The secretary shall:
1. Record attendance and take notes at all leadership meetings.
2. Record attendance and take notes at monthly support group meetings.

3. Receive and record information from membership vice-president.
4. Keep and file all membership applications and all other miscellaneous business related material.

ARTICLE VI – MEETINGS

A. There shall be regularly scheduled meetings and or events.
B. Special meetings may be called by the president or leadership team. Upon written notice of five (5) members, the president shall call a meeting. Notice of special meetings shall be given to the membership at least seven (7) days in advance.
C. A quorum for conducting business at a regular or special meeting of the membership shall be not less the two-thirds of the active members present.

ARTICLE VII – DISCIPLINE

A. Charges or working against the principles and purposes of CHHEW, and or injuring the standing of a member family shall be dealt with according to Matthew 18:15-17.
B. The member family may be suspended by a two-thirds (2/3) vote or expelled by three-fourths (3/4) vote of the membership.

ARTICLE VIII – AMENDMENTS

The by-laws may be amended or revised by an affirmative vote of two-thirds (2/3) of all active member families present at a regularly scheduled membership meeting. Copies of proposed amendments shall be given to members in writing at least one (1) month prior to the meeting.

ARTICLE IX – DISSOLUTION

Should CHHEW be dissolved, material possessions and monies shall be given to a like-minded home school organization after any and all bills have been paid. The leadership team will choose a recipient organization.

These by-laws were updated and approved by members per ballots in May, 2004, May, 2007 and October 2010.

C H H E W Policies

(Christian Heritage Home Educators of Wilmington)

1. Families shall not be considered active members until signed application, signed statement of faith, signed by-laws and policies, and dues have all been received.
2. The president and secretary and or treasurer must approve any expenses incurred for CHHEW, except monthly newsletter expenses, above the amount of $10.00. All receipts, original or hand-written must be signed and turned in.
3. All members are encouraged to home school according to state law.
4. The successes of each event depend on the participation of parents, such as in planning, executing, set-up and clean up.
5. Leadership in any support group activity is open only to active members.
6. Participation in any support group activity is open to members and guests.
7. Courtesy to activity organizers is expected by recognizing deadlines (for example, field trip sign-up), age-grade limits, and financial arrangements.
8. The support group does not carry any insurance for your children. Parents are expected to carry their own insurance. Parents will not hold the support group and/or organizers of activities liable in the event children are injured.
9. If children attend parent meetings, they must sit quietly with parents (unless other provision has been made for them.)
10. All monies shall be made payable to CHHEW.
11. Website guidelines:
    1. The Website Administrator/Leadership of CHHEW reserve the right to edit or refuse publication of anything submitted/posted to the website at their discretion.
    2. CHHEW members may submit personal classified ads at no charge. Ads may only run twice and after expire 6 months..
    3. CHHEW website will not accept any paid advertisements.
12. Email policies:
    1. Email updates can be used only for urgent prayer requests concerning immediate members of CHHEW families, legislative alerts concerning home education rights, family issues and religious liberties and changes and/or cancellation or group activities. Email updates will be sent weekly.
    2. CHHEW email addresses are to be used solely for official CHHEW announcements. Only leadership of CHHEW has authority to send a message using the CHHEW addresses. Outside educational groups/opportunities may be given as many as three emails a year, with appropriate deadlines, at the discretion of the current board.
    3. Leadership of CHHEW reserves the right to edit or refuse forwarding of anything submitted to email at their discretion.
13. Field trip policies:
    1. The field trip coordinator will determine reservation deadline. Form and payment, if applicable, must be made in person or by mail.
    2. Cancellations will be refunded when possible, if advance notice is given. No- shows (no prior notice) will NOT be refunded. A $5.00 handling fee per family will be charged for no-shows, as well as any additional costs for non-reimbursable tickets. NO EXCEPTIONS (When we arrange a field trip for 40, we want 40 to attend, not 10.)
    3. Children are expected to be polite, respectful, attentive, and courteous. Parents are responsible for their children's behavior and actions. Remember, our children's behavior will not only reflect on us as parents, but on home education as a whole. Therefore, try to keep your children grouped with you during tours to help uphold this policy. If there is a behavior

problem during a field trip, the field trip leader has the authority to ask you to leave the tour. For teens, there will be no public display of affection between non-family members during CHHEW sponsored activities.

4. Non-member families will be charged $5.00 per family for each CHHEW field trip they attend (even the free ones). The exception to this policy will be in the case of helpers, such as grandparents of member children, who can attend at no extra cost. Helpers may not bring non-members with them.

14. CHHEW Leadership team is only required to pay membership dues equal to the website fee. Currently as of July 2013 the fee is $7.00.