PIEDMONT AREA CHRISTIAN EDUCATORS
BY-LAWS

ARTICLE I Name

Section 1.

The name of this organization shall be Piedmont Area Christian Educators, or PACE.

Section 2.

The scripture to accompany the acronym shall be "Therefore, since we are surrounded by such a great cloud of witnesses, let us throw off everything that hinders and the sin that so easily entangles, and let us run with perseverance the race marked out for us." Hebrews 12:1

ARTICLE II Purpose

Section 1.

PACE is a Christian organization which provides support and encouragement to parents who are teaching their children at home and those considering homeschooling. The Word of God, the Bible, guides this organization. In God's Word we are commanded to "stimulate one another to love and good works" (Hebrews 10:24), "to train up a child according to God's Word" (Proverbs 22:6) and "encourage one another daily" (Hebrews 3:13).

Section 2.

The purpose shall be accomplished in the following ways.

A. To provide monthly support group meetings.
B. To provide opportunities through which children can benefit from educational activities, field trips, and social interaction.
C. To provide continuing education opportunities for parents to increase and/or sharpen their skills to train their children.
D. To provide information to prospective homeschoolers; legal advice will *not* be given. Opinions given by members should at no time be misconstrued as legal advice. Those needing such will be referred to the proper organization.

ARTICLE III Membership

Section 1.

Membership shall be open to any Christian family homeschooling their children or contemplating homeschooling in the future who believe and support the PACE Statement of Faith.

Section 2.

To become a member of PACE, a membership form must be completed and submitted with annual dues. Dues are reviewed and set annually by the Board. After February 1, dues are reduced for new members. Annual dues for Pastors and their families will be reduced.

Section 3.

A yearly membership directory will be available online. Each member is asked to respect the privacy of other members by using the directory only for homeschooling-related purposes. The directory is not be used, sold, or rented for any other purpose.

Section 4.

Participation of a member in any PACE function or program is completely voluntary. Each member is responsible for their own safety and well being and that of their children. Certain events may require a Parent Permission and Medical Authorization Form.

Section 5.

Individuals who qualify as consultants may be nominated for a complimentary membership. Consultant status is extended to any person selected by simple majority vote of the Board of Directors at a properly called meeting. Individual requirements for consultant status nominees: The Nominee shall:

A. Have served or is serving PACE in a voluntary capacity.
B. Have served the homeschool community at large.
C. Be willing to serve as a voluntary consultant or advisor as need arises.

ARTICLE IV Fiscal Year

Section 1.

The fiscal year shall be from July 1 through June 30.

Section 2.

Monies shall be carried over from one fiscal year to the next.

ARTICLE V Board of Directors

Section 1. Membership

The Board shall consist of the President, Vice President, Corresponding/Recording Secretary, Treasurer and Technology Liaison. At the discretion of the Board, certain positions may be combined as necessary. Members may NOT co-chair any Board position.

Section 2. Appointment

Notification of a vacancy shall be made to the membership at large, in advance of appointment. Interested members shall be given the opportunity to express intent. The existing Board shall interview and appoint each director.

Section 3. Removals

Should a member of the Board not fulfill his/her duties or adhere to the guidelines set forth in the by-laws, a process of correction and reconciliation will be instituted following the guidelines of Matthew 18. Removal requires unanimous vote of the remaining board members.

Section 4. Term

Term of office shall be two years. Term of office shall be from July 1 to June 30. No person shall serve any more than two successive terms without a sabbatical.

Section 5. Qualifications

A. A director shall be a Christian under the Lordship of Jesus Christ.
B. A director shall endorse and support PACE purposes and statement of faith.
C. A director shall have been an active member and homeschooling for at least one year.
D. No two directors shall be members of the same immediate family.

ARTICLE VI Duties of the Board Members

Section 1. President

A. Presides at meetings of the membership and the Board of Directors.
B. Serves as the official spokesman for the organization.
C. Shall plan programs/speakers and other educational opportunities for the support group meetings in keeping with the stated purposes of the organization.
D. Keeps the membership informed of Board activities.
E. With the assistance of the Treasurer and input from the other Board members and committee chairmen, prepares a budget to be submitted to the Board for approval.

Section 2. Vice-President

A. Shall preside at the meetings when the President is absent.
B. Shall become President should the Presidency become vacant.
C. Coordinates committees and events.
D. Maintains a yearly calendar of events for PACE.

Section 3. Corresponding/Recording Secretary

A. Records minutes of membership and Board meetings and maintains the official records of the support group.
B. Shall provide copies of the minutes of the Board meetings to all Board members.
C. Shall produce an organization newsletter which reflects the stated purpose of PACE. Any information of a controversial nature will be submitted for Board approval prior to publication.
D. Shall keep accurate records of paid advertisements. Any monies received will be forwarded to the Treasurer.

Section 4. Treasurer

A. Shall be responsible for all the monies of PACE.
B. Shall receive and disburse all monies in accordance with the instructions of the Board.
C. Shall prepare a financial statement for each Board meeting as well as make available all bank statements.
D. Shall reconcile the monthly statement and keep an accurate record of all financial transactions.
E. Shall assist in the preparation of a yearly financial budget.
F. Shall receive membership applications and fees and maintain a record of current paid members.

Section 5. Technology Liaison

A. Shall maintain the PACE internet website, keeping membership subscriptions, posts, files, and databases up to date and relative to the purpose of PACE.
B. Shall maintain the PACE email account, forwarding emails and posts to and for appropriate PACE members.
C. Shall oversee subsequent PACE online communication tools development and maintenance.
D. Shall submit to the Board any posts or web communication of a controversial nature.

ARTICLE VII Special Events

Section 1. Purpose

To provide social events and field trips to promote education and fellowship among the membership. The Vice-President will coordinate all social events. Any interested member can suggest an activity to the Vice-President and then be appointed to coordinate the event.

ARTICLE VIII Membership Meetings

Section 1.

Monthly support meetings shall be held at a predetermined place and time.

Section 2.

The format of these meetings shall comply with the purposes stated herein.

Section 3.

The meetings are not to be used as a forum for expressing political convictions. Time will be allowed at the end of the meetings for personal announcements.

ARTICLE IX Board Meetings

Section 1.

Board meetings shall be held at a predetermined place, time and at least quarterly.

Section 2.

The presence of three of the directors shall constitute a quorum to conduct business at regularly scheduled Board meetings.

ARTICLE X Voting and Quorum for Board Meetings

Section 1.

Each officer shall have one vote on all matters requiring Board approval.

Section 2.

General business matters shall require the consent of a simple majority of the officers present.

Section 3.

Officers can vote by absentee ballot by giving their vote in writing to another officer prior to the meeting.

Section 4.

No less than one month time shall be allowed between motion and vote on the following matters:

A. Board appointments
B. Board removals
C. Amendments

Section 5.

Matters concerning appointment to the Board shall allow no more than one dissenting and/or abstaining vote.

ARTICLE XI Amendments

Section 1.

Amendments to the by-laws must be proposed at a regularly scheduled Board meeting to be voted on at the next regularly scheduled Board meeting.

Section 2.

All Directors must vote amendments to the by-laws, either in person or by absentee ballot. Each amendment must be approved by three of the Board members, allowing only one dissenting vote.

Section 3.

Article II, Section 1 and the Statement of Faith cannot be amended.

APPROVED BY THE BOARD: May 5, 2011