(Updated 10/16/18sks)

To organize a field trip or suggest a location, please contact our Field Trip Coordinator, Diana Winge, at dianawinge@gmail.com.

She will guide you through the process of setting up a field trip, or you can suggest a field trip for her to arrange.

Following are the guidelines for attending a field trip:

- 1. Use our web-site calendar to sign up for each field trip. The organizer will be notified of your request.
- 2. Please remember that CHEACC-sponsored field trips are for CHEACC members only.
- 3. Our field trips usually fill up quickly. If you must cancel, please do so as early as possible, so others on the waiting list can fill your spot. If you have been placed on a waiting list, you will be notified via email of any openings that may occur.
- 4. Please observe any age limits or other restrictions. If need be, contact another family that will be attending to coordinate and share babysitting/carpooling responsibilities.
- 5. Please arrive 15 minutes before the start of the field trip. Arriving on time shows courtesy to both our guide and the field trip organizer.
- 6. Before entering the facility as a group, we will pray together and collect a Love Offering. This voluntary donation will be given to the CHEACC member who organized the field trip to show our appreciation for all her hard work in planning, preparing, and coordinating a field trip for the benefit of her fellow CHEACC members.
- 7. **CHILDREN:** Be attentive and polite to the guide as well as to your fellow students.
- 8. **PARENTS:** Set a good example for our students by resisting the urge to talk to other parents during the field trip.
- 9. **Allow the children to ask the questions**, rather than the parents. This will ensure that the guide is gearing the talk toward the students and keeping them engaged and interested.
- 10. Remember to thank your guide before leaving. The field trip organizer will send a group thank you note, but students are also encouraged to send their own personal correspondence.

Remember, we are all ambassadors for homeschooling, but more importantly for Jesus Christ. We need to dress and act in an appropriate manner that will bring glory to His name.