

## CCHC Board Meeting

**February 5th, 2026 / 2:00pm – 4:00pm**

Attendees: Tatum Minor, Kate Diemer, Danielle Huston, Michelle Wetzig, Heather Autry

Absent: Amber DeZeeuw

Meeting commences at 2:10pm

3:10pm Opening prayer by Tatum

New Business

**1. Cross training – further discussion with Board needed**

Tatum will be gone on March 11<sup>th</sup> on a mission trip. We need to determine who will be cross training with Tatum in effort to cover those responsibilities in her absence. A portion of those responsibilities are as follows: 1st meet of each month: Potluck, Birthday Recognitions, Family Spotlight, Other announcements (varies based on month or meet), Pledge of Allegiance at each meet, Work with Treasurer for finance items, training in various positions/duties to cover March 11<sup>th</sup>.

**2. Respond to questionnaire invite from Kathy for all the Ministry Teams of Rehoboth.**

Heather says that perhaps instead of filling out the Ministry Teams Questionnaire, we draft an email with appreciation of being included and thank them for hosting us. Heather will draft this email.

**3. New building location: CRC Situation, Falmouth Library, other suggested location(s).**

Kate speaks on Falmouth Library and School that is no longer an option because HeadStart occupies all classrooms 5 days a week.

Danielle speaks to how many classrooms at Res life 3 classrooms and a youth room. It does not seem that this would be a good fit. She's on Res Kids. Danielle suggests that Revival center.

Tatum speaks on the LC CRC situation. She reviews the last correspondence with LCCRC, Travis Winkle responded with no church availability during this time. Tatum is going to ask Travis for a meeting to clarify CCHC needs because it seems there is a miscommunication. Suggested participants would be Tatum, Moria, Kate, Sarah, Travis. Changed to Kate stepping out of that and Heather stepping into the building search committee.

**4. Discussion on Code of Conduct revision and Board Meeting and Voting Procedures revision**

- 1. Code of Conduct:** Tatum is making notes and language changes and will submit to the governance committee. Those including: Change person nouns to all members throughout the entire document. Clarifying language in the student's section.
- 2. Board Meeting & Voting Procedures:** Danielle feels that the document is intimidating and the commitment levels. Tatum asks Heather to create a CCHC logo and thumbnail.

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### 5. Payment Due for Homeschool-Life

There is a payment due on 3/4/26 to Homeschool Life in the amount of \$407.95 for 41 profiles. How do we pay since there is no CCHC debit card? Board unanimously approved for Tatum to pay this bill personally and will be reimbursed.

### 6. Second Semester Open Forum

The proposed dates for the Second Semester Co-op is Wednesday, March 4<sup>th</sup>. Tatum brings question of before or after co-op, should we pay two teens to watch kids in the basement and play a movie.

General board response is have open forum on March 4<sup>th</sup>. We need to create an agenda for this, and schedule for an hour. Start at 3:15 in the Upper Room. We need to ask some teens to watch the littles.

### 7. Year End Showcase and Graduates – Tabled for next meeting

### 8. Discuss the use of CCHC funds moving forward for events &/or “extra-curriculars.”

Knowing we have to secure a new location, there may be larger-than-usual expenses coming in the near future. i.e., building fee(s), insurance, updated background check fee, etc. In response to these unknowns, the entire board agrees that we are unable to supplement social outings at this time.

### 9. Decision about the streamlining of the reimbursements (proposed on Jan 27th)

Board approved to use the 2nd black box to house the non-daily operating funds. The daily operation or working box that houses funds for reimbursements will be kept in the 1<sup>st</sup> box. The key to the 2<sup>nd</sup> box will be kept in a separate location (same with its key). The Board approves to keep a minimum and negate the need for 2 people to meet as was former practice. The Treasurer keeps both boxes. It is proposed and passed to conduct an audit at the end of February, again at the end of April and again at the end of May.

### 10. Other movements/Sub Committees:

1. Yearbook: Brooke inquired about having club meetings on CORE days with Sarah. Sarah said she isn't able to be a part of the yearbook.
  1. Questions in response: How much interest from students participating is there? Ages of students?
  2. Comments in response: We need to ensure this doesn't impact the flow/function of CORE, its students, nor Leaders/Teachers. Additionally, if approved, each adult must be background checked.
2. Prom: Brooke initially inquired with Tatum if possible and what budget help they'd get. Tatum stated not her wheelhouse, and since we will be looking at a new location, it may be unlikely that funds could be provided, so fundraising is the way to go. Tatum stated she can inquire with Sarah about dance details/ideas. Tatum told Sarah to ensure she keeps the Board up-to-date with information as it happens, as voting may need to take place. She stated they are gauging interest first and will move forward with fundraising if interest is enough, and will keep the Board aware of progress.
3. Wex Skate Idea; \$250 for 3 hours, how to charge families (per person or family), need a set minimum, etc. Keep it as a working option for the future, even if unable to move forward right now.

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**Meeting adjourned at 5:12pm**

Minutes prepared by Kate Diemer