

CHEC SERVICE SIGN UP

2017-2018

ACHIEVEMENT TESTING

Gather info on annual testing available to homeschoolers in the local area and share it with the group to take advantage of. For example, at local private schools, etc

Please contact ETCS, CHS to get their dates for spring testing, such as the Stanford Achievement Test. SAT/ACT testing information can be found through the college board.

BACK TO SCHOOL MOTHERS' TEA COORDINATOR

This is our first meeting of each new school-year. Held in August, it's a special evening with decorated tables, a guest speaker, everyone brings food, etc

Board Approval needed so several can sign up to volunteer but only one will be selected by the board as the coordinator.

There is a budget for event and receipts will need to be turned into the treasurer.

BACK TO SCHOOL MOTHERS' TEA HELPERS (10)

Assist the coordinator in planning the tea -- secure a venue and a speaker, design the invite, decorate, plan games, set up, clean up, etc. Please sign up in this slot if you are interested in Tea Coordinator and then email the board @ checlongview@gmail.com.

BACK TO SCHOOL SPLASH PAD PARTY

Pick a date in August, reserve a pavilion at the Jack Mann Splash Pad, Spring Hill or White Oak, and get it put on the CHEC calendar. Then just get some fun snacks, and invite everybody to come! (Reservation fee and snacks paid for by CHEC.)

This has a budget for the reservation and the snacks. Receipts will need to be turned in to the Treasurer.

BACK TO SCHOOL SPLASH PAD HELPERS (2)

Help with shopping and setting up food and supplies for our annual Back to School Party in August to welcome new families. Food and supplies paid for by CHEC.

BELCHER CENTER SCHOOL SERIES

Find out what shows the Belcher Center is offering during this year's School Series and plan one or two group outings!

*Amber Lawrence

MOM'S BOOK CHALLENGE

Pick a good book and a date by which to finish reading it. Those moms who are interested read it and join you for a one-time discussion or host a facebook group discussion.

CHOIR COORDINATOR

Research local student choirs that allow homeschoolers to participate and help our students to get involved.

COMMUNITY SERVICE PROJECT - FALL SEMESTER

Plan a community service project during the fall semester.
(Food Drive, Serving for Thanksgiving at a Shelter, Yard clean up, etc.)

COMMUNITY SERVICE PROJECT - SPRING SEMESTER

Plan a community service project during the spring semester.
Can be planned for families or for teens.

COWAN CENTER ARTS IN EDUCATION FOR SCHOOLS

Find out what shows the Cowan Center is offering during this year's AIE for Schools program and plan one or two group outings. Be sure to add it the calendar.

DUAL CREDIT COORDINATOR

Help supply information to parents interested in Dual Credit. Research Universities and Colleges that offer dual credit, dates for enrollment and help link parents to necessary paperwork & admin. Should ideally be a 7-12th grader parent.

FACEBOOK PAGE ADMINISTRATOR

Manage CHEC's private FB page -- add new members, post important info, remove non-members, etc. Board approval required for this service. Please contact the board if you are interested in this service.

FIELD DAY COORDINATOR

Usually held in April or May at a local park. Organized games for the kids, such as three-legged race, sack race, tug of war, water balloon fight, etc. There is a small budget for this event.

FIELD DAY HELPER (10)

Help the coordinator plan and execute Field Day.

FIELD TRIPS (8)

You each plan a field trip of your choosing and get it on the CHEC calendar. Just be sure to check the calendar first to avoid duplicate field trips or too many in one month, etc. And feel free to comment here if you know what field trip you want to do!

GEOGRAPHY BEE

Organize and host at the library Geography Bee

GOD'S WORLD MAGAZINE

Organize the yearly order of "God's World" magazine.

GRADES 7-12 EVENT

Plan a fun event for our 7th-12th graders and get the word out about it!

Sept. Oct. Nov. Dec. Jan. Feb. Mar. Apr.

GRADUATION CERTIFICATE

Design a certificate for the high school graduates that's custom printed with their names and family school names. Cannot say CHEC on the certificate, since we are not a school.

GRADUATION COMMITTEE (10)

This service is only for the parents of graduating seniors, who are participating in the CHEC graduation ceremony. Please do not sign up for this service, if that does not describe you. Thank you!

GRADUATION COMMITTEE CHAIR

This service position is appointed directly by the CHEC Board. Thank you!

GRADUATION RECEPTION COORDINATOR

Plan the reception that follows the graduation ceremony. This is the perfect job for the mom of a junior in high school. Senior moms plan the ceremony; junior moms plan the reception.

GRADUATION RECEPTION HELPERS (4)

Help the coordinator plan and execute the graduation reception. Moms of juniors please!

HIGH SCHOOL BANQUET COORDINATOR

Lead the banquet committee in planning the spring high school banquet. Planning starts in the fall, as this is an important, semi-formal event for our high schoolers. There is a planning book that gets passed on each year to help you. Budget constraints and communication with the board is a must.

This is a CHEC board appointed position. Please sign up as a helper and contact the board if you are interested in this position.

HIGH SCHOOL BANQUET HELPER (10)

Help plan and execute the semi-formal high school banquet in the spring. Planning starts in the fall and can require monthly meetings, etc. It's a big, fun event

HOME SCHOOL LEGAL DEFENSE ASSOCIATION (HSLDA) LIAISON

A member of HSLDA who can keep our group up to date on the issues relevant to homeschooling families. You can post on our FB page or in the Forum on our website. And have materials about HSLDA available at monthly meetings, etc.

KIDS BOWL FREE LIAISON

Be the go-between with Oil Bowl during "Kids Bowl Free" in the summer. They need a heads up about when we are coming, how many of us, etc. So they can reserve the lanes for us.

INTERNATIONAL POT LUCK

Help coordinate, host, and set up an international potluck. Be sure to check the calendar for CHEC event conflicts and get it on the calendar.

LEGO CLUB

Find meeting place (library, etc); meet once a month.

The Longview Library is very hospitable and welcomes our group.

Be sure to check with CHEC event conflicts and get it put on the calendar.

LETOURNEAU ENGINEERING DAY

Inform CHEC members about this February event, and tell them how their students can participate. Be sure to get it put on the CHEC calendar.

SUMMER CAMP INFORMATION SPECIALIST

Gather info about this year's summer camps and send it out to the group, so everyone knows what is available. Pine Cove, LeTourneau University, Frontier Camp, Artsview, Summer Reading Club, etc.

LIBRARIAN

Oversee the CHEC library and get the word out about the awesome resources we have available for our members! Library items can be checked out at monthly meetings for use at home or for teaching at ELO.

LIBRARY ASSISTANT (3)

Help the Librarian keep our inventory up-to-date and in order. Be available to come to monthly meetings to help with check-outs and returns. Would be helpful if you were an ELO member since the library is open during ELO times.

MEMBER CARE COORDINATOR

Organize help (meals, childcare, gifts, etc.) for members in transition or crisis (new baby, illness/death in the family, etc.)

MENTOR MOM

Make yourself available for other homeschool moms to call you for advice. This is great for a mom who's already taught a high schooler, since so many of us have questions about transcripts, dual credit, etc, as our students approach/get into high school.

MOM'S NIGHT OUT

Mom's Night Out

Plan a time of fellowship after the monthly meeting or another time during the month. Go grab a bite to eat or get a coffee, etc. If you keep it close to the meeting, you're more likely to get a good turnout. BJ's, Starbucks, IHOP, Joe Muggs, & Chili's are all close by and open late.

Sept Oct Nov Jan Feb Mar Apr May

MONTHLY MEETING CHILDCARE (3 EACH MONTH)

Watch the kiddos for a couple of hours during a monthly meeting. This is a valuable service, since some moms cannot make it to the meetings if we don't have childcare. Thank you!

Sept Oct (4) Nov Jan Feb Mar Apr May

MONTHLY MEETING CHILDCARE HELPERS COORDINATOR

Schedule teens to help with childcare for monthly meetings. You will receive a call-list of the teens who've expressed interest in making a little extra money doing childcare

MONTHLY MEETING COFFEE & CLEAN-UP (2 MONTH COMMITMENT)

Monthly Meeting Coffee & Clean-up

Arrive 10 minutes early to set up the coffee and water and then stay a few minutes afterward to clean up and put things back in the kitchen.

Sept/Oct Nov/Jan Feb/Mar Apr/May

MONTHLY MEETING DOOR PRIZES

Bring two (2) or three (3) donated items to each meeting.
Just a little something that brings a smile.

Sept Oct Nov Jan Feb Mar Apr May

OPERATION CHRISTMAS CHILD

Plan a shoebox-packing party! See samaritanspurse.org for more info

PARK DAYS

Park Days are Wed. from 12:30-3:30. But it's great to have someone who can plan to be there to greet new members, as well as to post a reminder each week. Let us know which park, or to go to Chick Fil A, if the weather's not going to be park-friendly

Fall Semester

Spring Semester

SCHOLARSHIP FUNDRAISER

Organize a fundraiser for the graduating seniors, as well as an academic competition (essay contest, etc.) to determine who will win the scholarship money from the fundraiser!

SCHOLASTIC BOOK CLUB

Take Scholastic orders and distribute the books when they come in. See clubs2.scholastic.com for more info.

SCHOOL'S OUT! SUMMER POOL PARTY (2)

Plan a pool party to celebrate another successful school-year! Usually at Longview Swim Center in June, but you'll need to start planning in April or May. Paid for by CHEC

SECRET SISTER

Coordinate a "Secret Sister" program for those interested in signing up. Usually announced at the annual Tea and a sign-up put out

SIX FLAGS READ TO SUCCEED

Gather program info for the current school year and send it out to our members (in late fall), so they can get registered for free Six Flags tickets! (K-6th graders are eligible.) Also send out a reminder before the deadline to log reading hours

S'MORES NIGHT HOST HOME

One of CHEC's newest traditions, S'mores Night takes place every November. If your home is perfect for an evening of roasting marshmallows around the fire, drinking hot apple cider, and taking a hayride (optional), then this service is perfect for you

SPELLING BEE COORDINATOR

Plan a spelling bee for our students! Can enlist helpers if needed

TEENS AT THE ROC ASSISTANT (2)

Help chaperone our teens. Gives you the chance to visit with other moms! Three-month commitment (2.5 hours once a month)

Sept–Nov

Jan–Mar

Apr/May

TEENS AT THE ROC COORDINATOR

Plan the monthly teen hang out at the ROC. Collect \$\$ and visit with other moms

TEXAS HOME SCHOOL COALITION (THSC) LIAISON

A member of THSC who can keep our group up to date on the issues relevant to homeschooling families. You can post on our FB page or in the Forum on our website. And have materials about THSC available at monthly meetings, etc

TEXAS ROADHOUSE FUNDRAISER LIAISON

Provide information about the various fundraisers they have available for organizations like CHEC. And then connect the fundraiser coordinator with their store marketer, so they can work together to make it happen.

T-SHIRT DESIGNER

Design a CHEC T-shirt, present it to the Board for approval, and arrange the ordering and delivery of shirts

USED BOOK SALE COORDINATOR

Sale to be held in late May or early June (to give sellers time to finish using that year's curriculum). Secure location (doesn't have to be FBC), get the date on the CHEC calendar, assign seller ID#'s, coordinate helpers, etc

USED BOOK SALE HELPERS (15)

Help the coordinator set up tables, organize books, take money, clean up after, etc

WELCOME PACKET CREATOR

Welcome Packet Creator

Put together a welcome packet for new members to pick up at their first meeting. Materials paid for by CHEC

WELCOME WAGON (2)

Welcome Wagon - Fall (Sep/Oct/Nov) (2)

Commit to calling new members and making them feel welcome. Make sure they know about the next monthly meeting, upcoming field trips, and Park Days. Help them get involved!

Fall (Sep/Oct/Nov) (2) Winter (Dec/Jan/Feb) Spring
(Mar/Apr/May)

Summer (Jun/July/Aug)

YOU CAN HOMESCHOOL! NIGHT

Plan an informal get-together (late Aug/early Sep) for NEW homeschoolers who are looking for help getting started. This is for a mom who has a few years under her belt & is comfortable sharing her experience & insight. And who loves to encourage others!

YOUR OWN IDEA / OTHER

If you have a great idea for a service that is not listed, please email annafrnch@gmail.com to submit your idea to the CHEC board. Thanks