

Withdraw from Public School

You are not legally required to register with your local school district or receive their permission to home school, but you must withdraw your child(ren) from public school should they already be enrolled. Failure to do so could result in school officials filing truancy charges against you and/or your child(ren).

NOTE: The date that home schooling begins is now required by the TEA in order to withdraw a child from public school. It is important to make certain that students are withdrawn *before* home schooling begins and that home schooling begins as soon as the student is withdrawn in order to avoid schools counting the student absent prior to withdrawal and potentially filing truancy charges.

Process of Withdrawal

Withdraw by Email:

- Send a [withdrawal email](#) to the principal, counselor, and attendance clerk of the school (and to anyone else from the school with whom you have had contact) and send a copy of the email to disenroll@thsc.org.
- Email the letter one day, keep your child home the next day, and begin home schooling.
- If you are already in contact with a local home school support group, email a copy of the letter to the leader(s) of the group.

Withdraw by Letter:

- Write a [withdrawal letter](#) to the principal of the school, explaining that you will be teaching your child(ren) at home. Print 3 or 4 copies.
- Print the [commissioner's letter](#) and include it in the envelope with the withdrawal letter.
- Mail a signed copy of the letter via Certified Mail Return Receipt Requested in order to receive and retain proof of delivery.
- Keep the second copy of the withdrawal letter and the post office receipts for your records in order to document your correspondence.

- Mail the letter one day, keep your child home the next day, and begin home schooling.
- Send the third copy of the letter to us (THSC, P.O. Box 6747, Lubbock, TX 79493).
- If you are already in contact with a local home school support group, mail the fourth copy to the leader(s) of the group.