



# VICTORY HOMESCHOOL ACADEMY



Providing Christian education, community, and support  
to Cape Cod

## **Statement of Faith**

We believe the Bible to be the verbally inspired and only infallible, authoritative, inerrant Word of God. (II Timothy 3:16-17, II Peter 1:21, John 17:17, Matthew 4:4)

We believe that there is one God, eternally existent in three persons: Father, Son, and Holy Spirit. Jesus is God incarnate. (John 10:30, John 10:37-38)

We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His ascension to the right hand of the Father, and in His personal return in power and glory, as the only begotten Son of God. (Isaiah 7:14, Matthew 1:23, Luke 1:35, Hebrews 4:15, Hebrews 7:25, John 2:11, Hebrews 9:12, Colossians 1:13-14, John 11:25-26, Acts 1:11, Revelation 19:11-16, Isaiah 53, Mark 16:19).

We believe that man is sinful by nature and that regeneration by the Holy Spirit is essential and an absolute necessity for his salvation. (Romans 3:23-25, Romans 10:9-10, John 3:16-19, John 5:24, Ephesians 2:8-19, Titus 3:5-6).

We believe in the continuing ministry of the Holy Spirit by who's indwelling the Christian is enabled to live a Godly life. (Ephesians 5:18, Ephesians 4:30, I Corinthians 3:16, I Corinthians 6:19-20).

We believe in the resurrection of both the saved and the lost - they who are saved unto eternal life and they who are lost unto eternal damnation. (John 5:28-29).

We believe in the spiritual unity of believers in our Lord Jesus Christ, and in the great commission of the church, which is fulfilled by every believer, to evangelize, edify, and worship. (I Corinthians 12:12-13, Galatians 3:26-28, Mark 16:15, Ephesians 4:11-13, Romans 12:1)

We believe in the creation of man by the direct act of God. We believe in the Biblical definition of gender that Adam and Eve were made male and female respectively, and in God's image. Because we are made in God's image, we also affirm the sanctity of human life and stand in opposition to abortion. (Genesis 2:7-8, Genesis 2:18-23, Genesis 5:1-2, Psalm 139:13-16).

We believe and affirm the Biblical design for marriage. That man is united to woman and the two become one flesh. Anything other than the union of one man and one woman falls into the bracket of sexual sin (Genesis 2:18-25, Colossians 3:5, Romans 1:24-32, 1 Corinthians 6:9-11).

We believe God created the world in a literal 6-day miraculous act and rested on the seventh as outlined in Genesis 1. We believe in a young earth and a literal catastrophic worldwide flood (Genesis 6-8), which stands contrary to the theory of evolution.

## **Member Code of Conduct**

1. Member families will strive to act in such a way that their words and actions promote unity and encouragement. Members will strive to show respect for one another, for the co-op, and for the larger PACE group.
2. Members will avoid acting in a way that is considered disrespectful, immoral, offensive, intimidating, belittling, or rude.
3. Members will not use threatening, harassing, or obscene language.

4. Members will not make any threatening or offensive physical contact with another member, including biting, shoving, grabbing, hitting, and the like.
5. Members will avoid gossiping.
6. During group functions, members will strive to present a responsible, moral, and positive image to those outside our organization.
7. Members should be respectful of tour guides, speakers, etc. Be attentive and quiet during presentations and outings. Follow the specific rules of the event regarding attire, lining up, exiting, etc. Respect restrictions placed on our group by the sponsoring facility regarding the age of children, staying in designated areas, handling objects or equipment, etc.
8. Member families will be responsible for their own children's behavior, language, and manners at co-op classes, meetings, field trips, and other sponsored activities.
9. Any members of this organization that persist in violating this code of conduct will no longer be considered members in good standing.

### **Dress Code**

1. Shorts and short skirts/dresses worn with shorts underneath must be at least fingertip length. (Standing with arms straight down at your sides, if your fingertips touch your bare legs, what you are wearing is too short.)
2. The following will not be allowed: tank tops which allow bra straps to show; tube tops; tops or low-rise pants/shorts that allow the midriff to be seen; see-through or skin-tight clothing; clothing that shows cleavage; clothing with offensive pictures or slogans; or shorts, skirts, or pants with any kind of writing across the rear.
3. No parts of underwear may be showing at any time.
4. To honor our more conservative members, at co-ed water events, swimwear for girls and women should be a one-piece suit or tankini. For boys and men, swim trunks.
5. Anyone violating this dress code may be asked to leave the event.
6. Any member of this organization that persists in violating this dress code will no longer be considered a member in good standing.

### **Safety & Protection Policy:**

#### **Safety:**

To create a location that is safe for all children, PACE and Victory have hall monitors and teacher helpers. But we also have informed the local police department of our class days so that they may intentionally patrol our area. We have a sign for the road, encouraging people to drive slowly and we will fence off our recess area. We will have a teacher training with a local police officer to train us on emergency procedures in the school environment. We will also train the students on fire drills and educate the teachers on the evacuation plan.

While PACE/VHA does its best to create a safe location for all we cannot be held responsible for overseeing the safety of every student. As a cooperative, that role primarily falls on the parent/guardian. It is your job to keep track of your children, teach them our school rules, and make sure they follow them during all parts of the school day. We reserve the right to change school rules based on our location. They also can change through the school year as we adjust to new locations and encounter different situations. Rules that apply in one location may not apply in others. We thank you for taking the safety of our children seriously. If you see something that is unsafe, and is not your child, we encourage you to intervene kindly and find that child's parent.

#### **Protection:**

This policy provides guidelines that both inform teachers and helpers how to interact with the students as well as keep students safe.

VHA requires that you:

1. Meet with minors in public places and always have another adult present while counseling minors.
2. Two adults should always be taking young children to the restroom, exemptions to this are the parent of the child.
3. Physical contact should be kept to a minimum, with exemption of a modest hug.

VHA requires that you DO NOT:

1. Meet alone, in secret, or behind closed doors with minors, especially of the opposite sex.
2. Check for injuries on a child underneath clothing, except in the cases of emergency.
3. Kiss children except in the cases of your own children.
4. Allow older children to take younger children to the bathroom, except in the cases of siblings.
5. Ride alone with a student except in cases of emergency.

These are basic guidelines that help us protect our students and we appreciate that all parents of VHA follow these guidelines. A safe environment for our children is best achieved when we have helpers that are willing to be accountable to VHA Directors as well as other cooperative parents. We thank you for doing your best to keep children safe.

### **Sick Policy**

If you or your child is ill, please keep them home. VHA Board of Directors defines sick as **fever, chills/aches, shortness of breath, loss of taste and smell, nausea, vomiting, and diarrhea**. We realize that these symptoms can also be signs that are not associated with illness (example: asthma, allergic reactions, and seasonal allergies). We are putting the health of this co-op where we believe it belongs, in the hands of the parent and in the hands of God. We ask that you be intentional about observing your child's health, especially before leaving for co-op. We know you already are doing this, but we want every VHA parent on the same page. If you or your child is ill, we implore you to stay home. Your child may return to co-op after being 24 hours symptom free without the need of Tylenol/Motrin. We thank you in advance for helping us minimize the spread of sickness through our school year.

### **COVID Policy:**

At this point, we are all very aware of COVID-19 symptoms, many are listed in our sick policy. If you suspect COVID-19 or are awaiting results on a COVID-19 test, we thank you in advance for not attending co-op. VHA has decided that we will **not** have a policy on masks. We believe in the importance of the parent determining the best course of prevention for their children. As the parent/guardian you are not required to wear a mask or mask your child at co-op. If you decide that masks are the best course of prevention for you and your child, you are free to wear a mask. VHA will not judge based on your mask preference, nor will we tolerate judgment by any member on another person's mask preference. As we are all making the best decisions we can for our children. We thank you for being vigilant in monitoring your health and the health of your child and not coming to co-op if you are ill. We will not be distancing children or discouraging them from play or interaction. We believe this is detrimental to their physical, mental, and spiritual well-being. We thank you for your understanding and cooperation during this unusual time. For further information, please review and sign our COVID-19 waiver.

### **Parent Obligations:**

Parents need to help based on the needs of the co-op. Before our mandatory pre-semester meeting in September, we will have sign ups to help in specific classes via signup genius. This helps us to know that all classes are properly staffed and helps us to locate a parent should an emergency arise. All parents are part of the set up/cleanup crew. As cooperative families, we are responsible to leave the location as we found it. Set up and clean up are vital to us being good stewards of the location God has given us. We realize it is not the most glamorous job but having parents available to step in and clean up after classes, lunch, and end of day, will greatly help. **This is not a drop off environment**, parents are required to attend and keep an eye on their children and encourage them in proper classroom behavior. In addition, it is important to remember that families are not required to attend the entire co-op day. Please feel free to come and go as suits your schedule and homeschool needs. There are many ways to serve the co-op, these will be explained at our orientation meeting.

### **Financials:**

Payment is due by the set deadline that will be announced before registration. We do realize that situations happen (people register late or financial situations occur). If payment cannot happen for you by that date, please get in contact with us privately via email or private message to discuss financial options. Payment plans can be made available. We take our financial situation very seriously. Your class costs go directly to the teacher. The money they charge per class goes directly to them to fund their class. Once the class is completed, any unused money returns to our co-op fund and used in the same way as the family registration fee. Of the family registration fee, PACE also gives a monthly offering to its host church. It is important to note that directors and teachers do not make any money off

VHA. We are not employed by PACE, and we do not receive any financial benefit for our positions as directors, board members, or teachers.

Class fees are **nonrefundable**. Teachers are given their funds weeks in advance to prep for their classes. They have the freedom to prep as needed, and in many cases, they use all their funds before classes start. To refund you, we would need the teachers to reach into their own wallets to pay you back. Once you have paid, consider your class fees spent. Your family registration fee is refundable up until the 2<sup>nd</sup> week of the semester with a \$20 service fee removed. This is to cover the cost of your website login that we already purchased for you. Please remember that in most cases the funds necessary to run the co-op are all needed up front with the exception of rent. Again, after the 2<sup>nd</sup> co-op please consider your money spent.

If you are on a payment plan, you will deal directly with Cassandra Wilson, our Treasurer. Cassandra will make sure all paperwork is in order and that you signed the contract understanding our payment plan policies.

### **What to Bring to a Co-Op Day:**

Each student needs to bring whatever materials are required for their chosen classes as well as: pens/pencils, a water bottle filled with clear drink (we are desperately trying to avoid stains), a Bible, a binder and perhaps dividers. Please DO NOT bring your own pencil sharpener. This leaves shards of pencil everywhere and makes the vacuum process after co-op a nightmare. Each family needs to provide their own lunch if they plan to join us for our lunch hour.

### **What does our co-op day look like?**

Every co-op day begins with assembly. Assembly is a time for housekeeping, prayer, pledge, devotional, and worship. We take 20 minutes to hand the day over to the Lord and thank Him for all He will do, as well as cover any announcements. We then proceed through periods 1 and 2. After second period is our lunch break. We have 50 minutes for lunch and a 10 minute clean up. We then continue our day with classes 3, 4, and 5. After 5<sup>th</sup> period we have our second assembly of the day. This gives us time to thank the Lord for all we learned, go over announcements again (for those who are not at morning assembly), and break for clean-up. While our co-op day ends after 5<sup>th</sup>, it is required that anyone who attends 5<sup>th</sup>, stay for an extra 15-20 minutes, and steward the halls of our school. The students break into groups and all work together to clean up from our busy day.

### **The VHA Calendar:**

September 1, 2022: Mandatory Pre-Semester Meeting 10:00am  
September 15, 2022: First week of co-op  
October 13, 2022: NO co-op  
November 24, 2022: NO co-op Thanksgiving Break  
December 15, 2022: Last week of co-op  
February 2, 2023: 1<sup>st</sup> co-op of spring semester  
February 23, 2023: No co-op Winter Break  
April 20, 2023: Spring Break  
May 25, 2023: Last Co-Op

### **Thursday Schedule:**

9:00: Morning Assembly  
9:20-10:10: 1<sup>st</sup> Period  
10:15-11:05: 2<sup>nd</sup> Period  
11:05-11:15: Extended break for snack/restroom  
11:15-12:05: 3<sup>rd</sup> Period  
12:05-1:05: LUNCH  
1:10-2:00: 4<sup>th</sup> Period  
2:05-2:55 5<sup>th</sup> Period  
3:00: Afternoon Assembly & Clean-up

### **Contact Info:**

email at [CapeCodPACE@gmail.com](mailto:CapeCodPACE@gmail.com)

Lexi Kudrle: (631) 495-5530  
Sandy Wilson: (508) 930-4907

141 Falmouth Rd, Hyannis, MA 02601

## COVID-19 Waiver

Participation in social gatherings, where social distancing is difficult or potentially impossible, may cause an increased risk of exposure to the virus. This may increase the risk of contracting COVID-19.

By participating in PACE/VHA events you agree with the following statements:

1. Neither you nor your child(ren) have been knowingly exposed to someone with COVID-19
2. You or your child(ren) are currently not exhibiting symptoms of COVID-19.
3. You or your child(ren) have not been diagnosed with COVID-19.
4. You and your child(ren) understand and assume all risks pertaining to potential COVID-19 exposure.

For these reasons you agree to release Parent Association of Christian Educators (PACE), Victory Homeschool Academy, and Landmark Revival Christian Church of liability for any claims, cause of action, damages, including the cost of an attorney as a result of your contraction of COVID-19.

While the Directors have put in place measures to contain and control spread, the participant agrees that the Directors cannot guarantee that attendees will not contract COVID-19 or other illnesses. By signing this waiver the participant acknowledge they are voluntarily entering the facility or event with full knowledge of the risk present. The signer of this waiver agrees to assume all risk of personal injury, disability, loss of life, or damages to property associated with COVID, even in the case of negligence of the Directors.

The participants agree to follow all directions, orders, and procedures that are put in place to decrease viral spread. The participant shall defend, indemnify, and hold harmless PACE, VHA, its Directors, and Landmark Revival Christian Church against all losses, damages, liabilities, claims, actions, judgements, settlements, penalties, fines, costs, or expenses of any kind.

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Participant's Name

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Date