

## PACHEK Graduation Guidelines

- Each family wishing to participate in the annual PACHEK high school graduation ceremony **must be members in good standing by November 1** of the school year of graduation.
- Each participating family should be actively engaged in homeschooling their senior.
- Families wishing to participate must complete in full the required form (below) and **submit their fee of \$40.00 by March 1** of the year of graduation (ie: March 1, 2019 for graduation in May 2019). This fee goes toward a donation to the host facility and also for the refreshments served. PACHEK also donates \$100 to each graduating class but costs beyond that are paid for by the participating families' fees.
- Families wishing to participate in PACHEK's graduation ceremony but not meeting the above requirements may appeal to the Steering Committee for an exception (ie: a family just moving into the area from overseas or a military family moving to a new assignment).
- Parents are responsible for making sure credits needed for graduation are earned and for making any decisions concerning honor cords or sashes. PACHEK is providing a ceremony not issuing credits or diplomas.
- Participating families are responsible for purchasing their student's cap and gown, diploma, and diploma cover, and any applicable honor cords or honor collars. To ensure uniformity at the ceremony, **gowns should be black or dark green (*the graduating class may choose which color they want*) and tassels should be the ones chosen by that year's class. Honor cords should follow these guidelines: Academics: gold sash or cord; Athletics: red cord; Arts: blue cord; Service: green cord.** Any other honor apparel from various clubs should be ordered from the appropriate companies by the student's family.
- We ask that you purchase the cap, gown, honor cords, and diploma by February 1 to ensure that all arrive in plenty of time for graduation activities.
- Families of graduates are responsible for purchasing and sending their own invitations for the ceremony to their friends and family.
- Participating students and their parents may help plan the ceremony with a representative from the Steering Committee's guidance and help. A more specific planning schedule will be announced by January of the graduating year. This will include dates for submitting photos, music, etc.
- Each graduate may decorate a **Celebration Table** with their own memorabilia on it.
- As always, all activities must abide by PACHEK's Policies and Procedures and be done in an orderly manner. Music does not have to be 'approved' but should be clean and not offensive.

## PACHEK Graduation Participant's Form

**Full Name** \_\_\_\_\_

**Parents' Names** \_\_\_\_\_

**Special Achievements** \_\_\_\_\_

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**Scholarships Earned** \_\_\_\_\_

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**Future Plans** \_\_\_\_\_

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**Would you like to share a speech, song, or something similar at your graduation ceremony? If so, what specifically?**

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